

# Labeling “Grab-And-Go” Items

**Keep your customers informed! All pre-packaged “grab-and-go” food items must contain a label!**

## Chocolate Chip Cookies

*Ingredients:* flour, chocolate chips  
(sugar, cocoa butter, soy lecithin), cane  
sugar, butter (milk), eggs, pure vanilla,  
salt, baking soda

*Contains:* milk, eggs, and soy  
1 Oz.

Jane Doe’s Bakery  
1234 Main Street, Anytown USA,  
12345



## Labels should include:

- ♦ Common name of the packaged product
- ♦ All ingredients in descending order of weight/volume including sub-ingredients in parentheses
- ♦ A list of common allergens contained in the product
- ♦ Total weight/volume of the product
- ♦ Name and address of the facility
- ♦ Date mark for TCS food items

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### **When does a product require a label?**

Any packaged or closed product that can be self-served by customers must contain a label. Only carry out boxes and containers that are packaged *upon request* from a customer are exempt from labeling.

### **Is nutritional information required on a package label?**

Nutritional information is only required if 1.) Nutritional claims are made (ie. “low fat”, “Heart Healthy”), or 2.) The product is distributed to more than 20 locations.

### **What if certain ingredients in my product are made up of other ingredients?**

Sub-ingredients should be listed parenthetically in descending order of weight after the main ingredient. For example, the ingredient peanut butter may contain roasted peanuts, sugar, and vegetable oil. On a label, it would be written:

***Peanut butter (roasted peanuts, sugar, vegetable oil).***

### **If a bulk item is repackaged from a commissary, whose name and address should be listed on the label as the manufacturer?**

Either your facility or the commissary can be listed on the label as the manufacturer. However, if your facility's name and address are listed, you are responsible for keeping all product information on file for customer questions.

### **My facility pre-washes apples for customer/student self-service. Is my only option to wrap each clean apple and label it “one apple”?**

No, the washed apples can be placed in a container with a lid.



### **Do self-served bulk ingredients require individual labels?**

Unwrapped bulk ingredients, such as chocolate wafers, candy, or donuts, that can be packaged or self-served by customers do not contain individual labels. However, the bulk display should contain a single label with the product's common name, ingredients, and allergens.