

# CUYAHOGA COUNTY

---

# BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

## POSITION AVAILABLE

**Position:** Sanitarian (SAN)/Sanitarian-in-Training (SIT)

**Position to be filled:** November 14, 2016

**Salary:** \$41,149 (SIT)/\$46,991(SAN)

**Reports to:** Program Supervisor

**Hours:** Mon. – Fri., 8:30 a.m. to 4:30 p.m.

Evenings/weekends as needed

### **Minimum Requirements:**

- Bachelor's degree with science related coursework (i.e., biology, chemistry, geology, and/or environmental health) which meets the educational requirements set forth by the Ohio Sanitarian Registration Act (Chapter 4736 of the Ohio Revised Code).
- For Sanitarian
  - Valid State of Ohio registration in accordance with Chapter 4736 of the Ohio Revised Code.
  - Minimum of two years of experience as an SIT.
- For Sanitarian-in-Training (SIT)
  - Meets educational requirements necessary to make application to the State Board of Sanitarian Registration for registration as a Sanitarian-in-Training.
  - No experience necessary.
- Good customer service, verbal and written communication skills.
- Good interpersonal relationship skills including cultural sensitivity and competence.
- Basic computer skills and knowledge of fundamental software (i.e. Microsoft Office), email, and use of other basic office equipment.
- Proficiency with use of databases for data querying and reporting.
- Ability to serve as a member of a team.
- Possession of a valid driver's license with ongoing proof of state mandated auto insurance.

### **Responsibilities:**

May include but not limited to:

- Performs or assists with inspections on various premises, facilities and environmental health systems to ensure compliance with state and local laws.
- Performs or assists with illness investigations.
- Documents agency inspection and investigation activities; prepares and maintains records and reports of daily activities.
- Engages in training activities to develop the knowledge and skills necessary to perform public health enforcement activities.
- Educates operators and the general public on pertinent environmental health programs and prevention techniques.
- Perform other duties as requested by Supervisor, Deputy Director and/or Director.
- Participates as needed or requested in the event of any public health emergency.

### **Forward pre-employment application to:**

Human Resources  
Cuyahoga County Board of Health  
5550 Venture Drive,  
Parma, Ohio 44130  
Email – [hr@ccbh.net](mailto:hr@ccbh.net)

### **Deadline to Apply: 4:30 p.m. September 12, 2016**

Consideration for internal applicants upon written request to Human Resources

Please print and complete the pre-employment application available on our website,  
[www.ccbh.net](http://www.ccbh.net). Please attach your resume.

*Employees hired for a position that is funded in whole or in part by a designated funding source may be laid off when the funding source is reduced or eliminated.*

THIS AGENCY IS AN EQUAL PROVIDER OF SERVICES AND AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER  
CIVIL RIGHTS ACT 1964

THIS EMPLOYER PARTICIPATES IN E-VERIFY