

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – April 27, 2016

Meeting called to order by Debbie L. Moss, President of the Board at 10:16 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on April 27, 2016.

Roll Call: The following members were present: Ms. Debbie L. Moss, Mr. James T. Gatt, Dr. Gregory L. Hall, Mr. Jonathan D. Greenberg and Mr. Doug Wang.

The reading of the minutes of the March 23, 2016, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Dr. Hall, seconded by Mr. Wang, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall and Mr. Wang; Mr. Greenberg abstained due to his absence from the March 23, 2016 Board meeting.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates -
 Healthy Ohio Medicaid Waiver (ref. enclosed)

Claire Boettler, Director of Prevention and Wellness presented on the Healthy Ohio Medicaid Waiver. The waiver provisions, coverage limits and action considerations were discussed as outlined in the referenced enclosure.

Also discussed was the suggestion to have the Board pass formal resolution stating their position on the Healthy Ohio Medicaid Waiver – House Bill 264, to be submitted during the federal public comment period.

It was decided that Terry Allan would do some follow up with other local health departments regarding Board action on the Healthy Ohio Medicaid Waiver and report back to the Board.

Committee Reports – N/A

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2016-58) be adopted:

BE IT RESOLVED to approve the amendments to the Board Rules and Regulations, including a provision for Legislative Updates (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2016-59) be adopted:

BE IT RESOLVED to renew contract with New Day Academy for school health services from August 1, 2016 through June 30, 2017. Amount to be received is not to exceed \$6,895.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2016-60) be adopted:

BE IT RESOLVED to accept an amendment to the Starting Point contract (Resolution 2014-69 & 2015-43) to extend the end of the grant period from December 31, 2015 to December 31, 2016 and increase the amount to be received from \$364,974.00 to \$547,461.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2016-61) be adopted:

BE IT RESOLVED to accept additional funding from the Ohio Department of Health (ODH) 2015/2016 Child and Family Health Services (CFHS) grant (Resolution 2015-122) to extend the end of the grant period from June 30, 2016 to September 30, 2016 and increase the amount to be received from \$971,596.00 to \$1,281,639.90.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2016-62) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with the Cleveland Department of Public Health (CDPH) to administer the Ohio Department of Health (ODH) 2016/2017 Reproductive Health & Wellness grant from April 1, 2016 through March 31, 2017. Amount to be received is not to exceed \$100,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2016-63) be adopted:

BE IT RESOLVED to renew contract with Alyssa Wagner, CNP to provide direct health services in the CCBH Family Planning Clinic from April 1, 2016 through March 31, 2017. Amount to be paid to Alyssa Wagner, CNP is not to exceed \$26,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2016-64) be adopted:

BE IT RESOLVED to renew contract with Heidi Gullett, MD to serve as Medical Director of the CCBH Family Planning Clinic from April 1, 2016 through March 31, 2017. Amount to be paid to Heidi Gullett, MD is not to exceed \$1,200.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2016-65) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with the Ohio Department of Health (ODH) to administer the Bathing Beach Monitoring and Public Notification Project from the date of execution through September 30, 2016. Amount to be received is not to exceed \$31,486.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2016-66) be adopted:

BE IT RESOLVED to contract with Direct Response Associates dba Valpak of Central Ohio under the 2015/2016 Breast and Cervical Cancer Project (BCCP) grant to advertise program services within the counties of Ashtabula and Medina from May 9, 2016 through May 30, 2016. Amount to be paid to Direct Response Associates dba Valpak of Central Ohio is not to exceed \$2,462.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2016-67) be adopted:

BE IT RESOLVED to contract with Moss – Card Consulting, Inc. under the 2015-2016 FDA Voluntary Standards grant from April 1, 2016 through June 30, 2016. Amount to be paid to Moss – Card Consulting, Inc. is not to exceed \$17,500.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Mr. Greenberg, seconded by Mr. Wang, that the following RESOLUTION (2016-68) be adopted:

BE IT RESOLVED to contract with Cuyahoga County Medical Examiner under the 2016 ODH Injury Prevention grant from March 1, 2016 through December 31, 2016. Amount to be paid to Cuyahoga County Medical Examiner is not to exceed \$4,500.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2016-69) be adopted:

BE IT RESOLVED to renew contracts with the following agencies under the 2016/2017 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2016 through February 28, 2017 (ref. enclosed).

	Amount to be paid <u>not to exceed:</u>
AIDS Healthcare Foundation	\$ 27,163.14
Mercy Regional Medical Center	\$ 90,687.85
MetroHealth System	\$886,768.33
Recovery Resources	\$ 31,900.00
Signature Health Inc.	\$100,271.03
Silver Creek Strategies	\$ 5,400.00
University Hospitals of Cleveland	\$442,028.46

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2016-70) be adopted:

BE IT RESOLVED to renew contract with Promesa Consulting Group under the 2016/2017 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2016 through June 30, 2016. Amount to be paid to Promesa Consulting Group is not to exceed \$35,500.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2016-71) be adopted:

BE IT RESOLVED to renew contract with Johnson Controls to provide software maintenance for the AMAG Security System from June 1, 2016 through May 31, 2017. Amount to be paid to Johnson Controls is not to exceed \$5,875.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2016-72) be adopted:

BE IT RESOLVED to accept an addendum to the contract with Beech Brook (Resolution 2015-143) under the 2015/2016 Teen Wellness Initiative grant to decrease the amount paid to Beech Brook from \$395,360.00 to \$325,736.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION (2016-73) be adopted:

BE IT RESOLVED to accept an addendum to the contract with Roux Creative (2015-48, 2015-95, 2015-112) under the 2014/2017 Healthy Children Healthy Weight (HCHW) Program grant to increase the amount paid to Roux Creative from \$14,396.50 to \$21,896.50 and change the end of the term from December 31, 2015 to February 28, 2017.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Mr. Wang, seconded by Mr. Greenberg, that the following RESOLUTION (2016-74) be adopted:

BE IT RESOLVED to accept an addendum to the contract with Planned Parenthood (Resolution 2015-145) under the 2015/2016 Personal Responsibility Education Program (PREP) to decrease the amount paid to Planned Parenthood from \$23,597.00 to \$18,287.99 and to change the end of the term from July 31, 2016 to May 20, 2016. Cuyahoga County Board of Health will assume remaining scope of services from May 21, 2016 through July 31, 2016.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Greenberg, Mr. Wang.

Nays: Dr. Hall.

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2016-75) be adopted:

BE IT RESOLVED to rescind (Resolution 2016-49) that read to contract with Radio One to advertise the CCBH Family Planning clinic services under the 2015/2016 Reproductive Health & Wellness grant from March 28, 2016 through April 17, 2016. Amount to be paid to Radio One is not to exceed \$5,100.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2016-76) be adopted:

BE IT RESOLVED to authorize a Then and Now Certificate for purchase order A-9107 with CommonHealth Action for guest speaker costs at the HIP-C event held on March 16, 2016, for the amount of \$3,600.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Mr. Greenberg, seconded by Dr. Hall, that the following RESOLUTION (2016-77) be adopted:

BE IT RESOLVED to approve the revised Work Week, Compensation policy 4-7 to be named Chapter 7 Work Week, Compensation in the CCBH Personnel Policy Manual effective May 1, 2016 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

BOARD ORDERS, RULES, FEES OR REGULATIONS

FIRST READING:

N/A

SECOND READING:

N/A

THIRD READING:

- A. RESOLUTION (2013-246) Third reading to approve the written decision of proposed denial of the application by Rosby Resource Recycling, Inc. for renewal of its Construction, Debris and Demolition Landfill Operating License for calendar year 2014 pursuant to the recommendation of the OEPA (ref. enclosed) (1st Reading-December, 2nd Reading-January, 3rd Reading-February-Tabled). EPHS-6
- B. RESOLUTION (2013-247) Third reading to approve the written decision of proposed denial of the application by Rosby Resource Recycling, Inc. for renewal and/or modification of its Construction, Debris and Demolition Landfill Operating License for calendar year 2013 pursuant to the recommendation of the OEPA (ref. enclosed) (1st Reading-December, 2nd Reading-January, 3rd Reading-February-Tabled). EPHS-6
- C. RESOLUTION (2013-248) Third reading to approve the written decision of proposed denial of the application by Rosby Resource Recycling, Inc. for renewal of its Compost Operating License for calendar year 2014 pursuant to the recommendation of the OEPA (ref. enclosed) (1st Reading-December, 2nd Reading-January, 3rd Reading-February-Tabled). EPHS-6

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2016-78) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	Authorized Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

Break 12:02 p.m. – 12:09 p.m.

Health Commissioner's Report

- (1) Child Fatality Review Program Update
- (2) Preparedness Update
- (3) Strategic Plan Update

All Health Commissioner's Report items were deferred to the next meeting due to time constraints.

Public and Staff Comments (three minute maximum) – N/A.

It was moved by Dr. Hall, seconded by Mr. Wang, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss personnel issues.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

Miscellaneous Business –

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2016-79) be adopted:

BE IT RESOLVED to approve an amendment to the Contract Review Committee Rules, as amended, to provide authority for review and approval of all CCBH contracts under \$25,000.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Mr. Greenberg, seconded by Dr. Hall, that the following RESOLUTION (2016-80) be adopted:

BE IT RESOLVED to approve the Appeal Process for Suspension of Registered Contractors Policy 1-1.17 effective May 1, 2016 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:23 p.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2016 Starting Point grant in the amount of \$182,487.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2015/2016 Child and Family Health Services (CFHS) grant to increase the budget by \$310,043.90 (ref. enclosed).
- B. Budget revision in the 2016 Dental Sealant grant to increase the budget by \$9,856.00 (ref. enclosed).
- C. Budget revision in the 2015/2016 Reproductive Health and Wellness (RHW) grant to decrease budget by \$68.68 (ref. enclosed).
- D. Budget revision in the 2015/2017 United States Department of Agriculture (USDA) Farm to School grant to redistribute \$1,000.00 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment:

- A. Erika Smith, PHN 1, Step 1 \$45,454.50 annually effective April 4, 2016.

Appointments:

- A. Craig Haehn, Sanitarian-in-Training, Grade 6, Step 1, \$39,739.00 annually.
- B. Jennifer Brindle, Grants Coordinator, Grade 8, Step 1, \$45,160.00 annually.
- C. Ellen Vierheller, PHN 1, Step 1, \$45,454.50 annually effective May 16, 2016.

Student Appointments:

Najeebah Shine, Director of Organizational Development, asking permission from the Board to use the end date of October 31, 2016 for all student appointments.

- A. Taylor Sasak, \$10.00 per hour, effective May 16, 2016.
- B. Alexis Threatt, \$10.00 per hour, effective May 16, 2016.
- C. Jennifer Tran, \$10.00 per hour, effective May 16, 2016.
- D. Josh Vuletich, \$10.00 per hour, effective May 16, 2016.
- E. Nathan Sabo, \$10.00 per hour, effective May 16, 2016.
- F. Molly Mills, \$10.00 per hour, effective June 13, 2016.
- G. Mary Leonard, \$10.00 per hour, effective June 13, 2016.
- H. Kaylyn Callahan, \$10.00 per hour, effective June 13, 2016.
- I. Elizabeth Brochu, \$10.00 per hour.
- J. Monica Colmenares, \$10.00 per hour.

Steps:

- A. Jacqueline Lewis, PHN 2, from Step X \$50,661.00 to Step X \$51,168.00 annually effective May 30, 2016.
- B. Eileen Nageotte-Wilk, PHN 3 60-hour, from Step X \$43,461.60 to Step X \$43,898.40 annually effective May 23, 2016.

Increase In Hours:

- A. Tara Hanchar, Sanitarian 1, Grade 7, from 60 hours bi-weekly, \$39,432.64 annually to 75 hours bi-weekly, \$49,290.74 effective May 2, 2016.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Terry Allan to the Regional State Health Assessment Forum May 6, 2016 – Ravenna.
- b. Terry Allan to the 2016 Ohio Public Health Combined Conference: Public Health 2.0 The Next Generation May 9-11, 2016 – Columbus - \$195.00 registration fee.
- c. Judy Wirsching to the Quarterly Fiscal Officers Meeting April 29, 2016 - Columbus.

Epidemiology, Surveillance & Informatics

- a. Richard Stacklin to Ohio Equity Institute meeting June 1-3, 2016 – Columbus.

Environmental Public Health

- a. Vince Caraffi to 2016 Ohio Opiate Conference May 2-3, 2016 – Columbus – registration \$230.00.
- b. Wallace Chambers to Regional State Health Assessment Forum May 6, 2016 – Ravenna.
- c. Allisyn Leppla to 2016 ASAP Drug Summit: From Addiction to Recovery May 6, 2016 – Kent – registration \$40.00.
- d. Barry Grisez and Dane Tussel to OEPA Ohio's Dredged Material workshop May 11, 2016 – Elyria – registration \$50.00 each.
- e. Vince Caraffi to Narrative Training and Community Project Consult May 19-21, 2016 – Cleveland – time only.
- f. Pam Sawchyn and John Sobolewski to NEHA 2016 AEC and HUD Healthy Homes Conference June 13-16, 2016 – San Antonio, TX – registration \$400.00 each.
- g. Barry Grisez and Joe Lynch to the Ohio Department of Health Zika Control Workshop April 26, 2016 – Columbus.
- h. Rick Melendez, Paul DeSario, Suzanne Krippel, Lavone Lee, Brian Athey, Annie Bartosh, Jim Armstrong and DeLawrence Evans to FDA Food Defense Training May 2–4, 2016 – Akron.

Prevention and Wellness

- a. Martha Halko to National Leadership Academy on Health Equality April 10-April 12, 2016 – Atlanta, GA – time only.

- b. Angela Newman to CFHS Project Director's meeting April 14, 2016 – Reynoldsburg.
- c. Amy Geiss*, Michelle Rodgers* and Janet Weiskittel* to Understanding Addictions: Food, Drugs and Alcohol seminar April 22, 2016 – Independence – registration fee \$76.00 each.
- d. Lorrie Considine to SIDS Risk Reduction & Infant Safe Sleep workshop May 2, 2016 – Middleton.
- e. Lorrie Considine to SIDS Risk Reduction & Infant Safe Sleep workshop May 3, 2016 – Columbus.
- f. Martha Halko to Regional State Health Assessment Forums May 6, 2016 – Ravenna.
- g. Claire Boettler to Ohio Public Health Combined conference May 9-May 11, 2016 – Columbus – registration fee \$195.00.
- h. Romona Brazile to Public Health Accreditation Board (PHAB) Accreditation Coordinator training May 9-May 11, 2016 – Alexandria, VA – time only.
- i. Viki Marsh, Gayle Podoba and Sharon Verhotz to HPV-Associated Cancers and Vaccination in Ohio seminar May 11, 2016 – Columbus.
- j. Angela Newman to Ohio Perinatal Quality Collaborative (OPQC) workshops from May 17, 2016 through September 30, 2016 – various locations.
- k. Melissa Rodrigo to Mid-West AIDS Training Center regional meeting May 18-May 19, 2016 – Chicago, IL.
- l. Gloria Agosto-Davis and Erin Lark to Office of Adolescent Health (OAH) Teen Pregnancy Prevention Regional training May 22-May 25, 2016 – Washington, D.C.
- m. Angela Newman to Ohio Equity Institute meeting June 1-3, 2016 – Columbus.
- n. Alison Patrick to National Farm to Cafeteria conference June 2-4, 2016 – Madison, WI – registration fee \$395.00.

*Professional education under ONA contract.

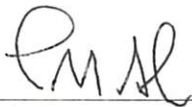
SCHEDULE F
AUTHORIZED CONTRACTS

- A. Approval to enter into an agreement with Centers for Medicare and Medicaid Services (CMS) to facilitate the operation of the Federally-facilitated Exchange (FFE), so that the CMS may designate the Cuyahoga County Board of Health to act as Certified Application Counselors (CACs) for the Family Planning Clinic effective April 27, 2016. No exchange of funds.

- B. Accept an addendum to the contract with Kim Jovanov to instruct yoga classes for CCBH employees (Resolution 2014-102 & 2014-162) to extend the end of the contract period from May 31, 2016 to May 31, 2017. Payment of \$50.00 per week to the instructor for a four week session. No funds will be provided by the Board.

- C. Accept Use License Agreement with the Huntington Convention Center of Cleveland for the use of their facility for the 3rd Annual “We Are the Majority Youth Rally” being held on April 28, 2016 in support of local high school students that choose to remain drug and alcohol free. No exchange of funds.

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH



Terry Allan, Secretary



Ms. Debbie L. Moss, President