

ServSafe Manager in Food Protection Certification – Q&A Sheet

Q: My inspector told me that I need an Ohio Manager in Food Protection certification. Will I satisfy this requirement by taking CCBH's ServSafe Manager in Food Protection Course?

A: Yes. CCBH's ServSafe Manager in Food Protection Course has been registered with Ohio Department of Health. This means that CCBH is an approved provider of the Ohio Manager in Food Protection Certification. Upon completion of the 15-hour course and passing of the exam, you will receive a ServSafe Manager in Food Protection Certification AND an Ohio Manager in Food Protection Certification.

Q: What is ServSafe Manager in Food Protection Certification and who is it designed for?

A: ServSafe certification is an in-depth, nationally recognized food safety training program from the National Restaurant Association, designed for food managers and industry professionals.

Q: Who is required to have the ServSafe Manager in Food Protection Certification?

A: Risk Level III and IV Food Service Operations and Retail Food Establishments are required to have at least one person per building with this certification.

Q: Does the ServSafe Manager in Food Protection Certification expire?

A: Yes, the certification expires 5 years after the testing date.

Q: Does the Ohio Manager in Food Protection Certification expired?

A: No, this certification never expires.

Q: How long is the ServSafe Manager in Food Protection course?

A: The course offered by the Cuyahoga County Board of Health is a 16-hour curriculum with textbook and final exam.

Q: What materials are included with the ServSafe Manager in Food Protection class?

A: The course fee includes the ServSafe Manager 9th Edition textbook, instruction from certified CCBH staff members, exam scantrons, and proctoring from certified CCBH staff members.

Q: Who administers and proctors the ServSafe Manager in Food Protection exam through CCBH?

A: Certified CCBH staff members administer and proctor the exam.

Q: What is the difference between “Person-in-Charge” and “Manager in Food Protection” training?

A: “Person-in Charge” is a basic food safety training certification. The “Manager in Food Protection” is an advanced food safety training certification. Ohio requires at least one certified “Person-in-Charge” per shift for all Risk level facilities. Risk level III & IV facilities are required to have at least one additional employee with a “Manager in Food Protection” certification for each location.

Q: What are the current fees for ServSafe Manager in Food Protection training and retesting at CCBH?

A: Full course: \$175
Exam retest or test only: \$65

Q: Can I bring my own book? If so, would the fees for Servsafe Manager in Food Protection training be different?

A: Yes, you can bring your own book as long as it is a 9th Edition. Training fees would be reduced to \$100.

Q: Are there discounted rates for sending multiple individuals to a class?

A: No, there is not a discount. However, a corporate class can be scheduled for organizations that have **15 or more individuals** that need to complete the course. Corporate classes are scheduled at Cuyahoga County Board of Health or at the organization’s location as long as necessary equipment and space is available.

Q: How do I schedule a corporate class?

A: Contact CCBH and ask to speak with the program manager for food safety education. The program manager will contact you to discuss the specific needs of your organization and complete the process of scheduling your class.

Q: Are there any online course options available?

A: Yes—ServSafe Manager in Food Protection and other approved Manager Courses can also be taken online. Here is a link to approved providers:

<https://odh.ohio.gov/know-our-programs/food-safety-program/food-safety-certification/>

Q: Can I take an approved Manager in Food Protection course online and then complete the exam through CCBH?

A: Yes. In order to test at CCBH, the exam testing fee must be paid and proof of course completion must be provided.

Q: What if I lose my certification after taking the class and passing the exam through CCBH?

A: Please contact CCBH at 216-201-2000 and ask to speak with the program manager for education. The program manager will be able to provide you with a copy of your certification. Please be able to provide your first name, last name, year of certification, and the month of certification to ensure quick retrieval of the certification.

Q: What if I lose my certification after taking the class and passing the exam through an instructor/proctor that was NOT CCBH?

A: CCBH will not be able to provide you with a copy of the certification. Please reach out to the proctor that completed your examination.

Q: What if I took a course that was not approved by Ohio Department of Health and I did not receive an Ohio Manager in Food Protection certification?

A: You can complete a reciprocity form through Ohio Department of Health and provide supporting information in order to attempt to obtain the certification:

<https://odh.ohio.gov/wps/wcm/connect/gov/9b650f85-c134-468f-bece-2311d8bf19df/Mgr+Certification+App.pdf?MOD=AJPERES>

Q: What if Ohio Department of Health will not approve my unapproved course?

A: You will need to take a Manager Course that has been approved by Ohio Department of Health.

Q: Although I received a lifetime certification, can I sit in on a scheduled class to review content and to hear updates?

A: YES! You can audit the Servsafe Manager in Food Protection class for free up to 3 years after you have been certified at CCBH. Free auditing does not include a book or testing at the conclusion of the class. If you would like to audit the course, please contact the program manager to get scheduled.

Q: What additional food safety training does the CCBH offer?

A: We offer a shorter (3-hour) "Person-in-Charge" class, in addition to the ServSafe Manager in Food Protection course.

Q: How can I get more information or find the training schedule?

A: Contact Natalie Kracker (Program Manager) at 216-201-2000 ext. 1218 or via email at nkracker@ccbh.net. A 2026 training schedule and application form are available on the CCBH website.