

CUYAHOGA COUNTY
BOARD OF HEALTH
YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE

MINUTES – December 16, 2025

Meeting called to order by Matt Johnson, Chair of the CRC at 1:33 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on December 16, 2025.

Roll Call: The following members were present: Brandy Eaton, Zachary Levar, Jana Rush, Matt Johnson, Michael Pissini, Joe McRae, John Mills, and Andre Brown.

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – December 2, 2025.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2025-241 Administration Services submitting a Business Associate Agreement with City of Lakewood to permit the EPH lead program to disclose certain protected health information related to lead investigations. No exchange of funds.

CRC 2025-242 Nursing and Clinical Services submitting an agreement with the Ohio Department of Health (ODH) Outbreak Response Immunization Initiative authorizing ODH to ship selected vaccines to eligible healthcare providers when an outbreak is declared by ODH from December 16, 2025 through September 30, 2030. No exchange of funds.

CRC 2025-243 Population Health submitting Memorandum of Understandings (MOU) with the following agencies under the 2025/2026 Ending the HIV Epidemic/CDC grant (formerly Implementing Enhanced HIV) from December 16, 2025 through May 31, 2026 to provide HIV self-test kits. No exchange of funds.

Premier Urgent care
Save Our Families

CONTRACTS AND AWARDS:

Roderick Harris, DrPH Health Commissioner

It was moved by Mr. Levar, seconded by Ms. Eaton, the minutes of the December 2, 2025 CRC meeting, be approved.

The Secretary counts the vote:
Ayes: All, Nays: None, motion carries.

It was moved by Mr. Johnson, seconded by Mr. Mills that the approval of the minutes of the CRC meeting from December 2, 2025 be amended.

The Secretary counts the vote:
Ayes: All, Nays: None, motion carries.

It was moved by Mr. Levar, seconded by Ms. Eaton that the consent agenda, including the minutes of the December 2, 2025 CRC meeting, be approved.

The Secretary counts the vote:
Ayes: All, Nays: None, motion carries.

Tabled Items:

It was moved by Mr. Levar, seconded by Mr. McRae that the renewal of business agreement (CRC 2025-233) with LexisNexis for legal research and disease investigations, in an amount not to exceed \$9,720.00, be approved.

The Secretary counts the vote:
Ayes: All, Nays: None, motion carries.

New Items For Review
Bid/Quote Openings \geq \$50,000.00

None

Lead Program

None

New Items For Review
Bid/Quote Openings $<$ \$50,000.00

None

Lead Program

None

Expenditures: Contracts < \$50,000.00

It was moved by Ms. Eaton, seconded by Mr. Johnson, that the following addendums (CRC 2025-244) to the contracts under the 2025/2026 Ryan White grant from March 1, 2025 through February 28, 2026 to increase the amounts to be paid, be approved.

	From:	To:
AIDS Taskforce of Greater Cleveland (Resolutions 2025-038 & 2025-094, CRC 2025-125)	\$161,500.00	\$166,500.00
Cuyahoga County Department of Senior and Adult Services (CRC 2025-154 & CRC 2025-207)	\$55,836.00	\$70,836.00
Mercy Health Regional Medical Center (Resolutions 2025-038 & 2025-063 & 2025-094)	\$260,500.00	\$266,725.00
Neighborhood Health Care (CRC 2025-072 & Resolutions 2025-063 & 2025-094)	\$194,800.00	\$220,100.00
University Hospitals Cleveland Medical Center (Resolutions 2025-038 & 2025-073 & 2025-109)	\$896,196.00	\$916,046.00

Presented by: Anastasia Idov

Purpose: To support increased effort on the program

Funding source: 100% reimbursable through the 2025/2026 Ryan White grant.

The Secretary counts the vote:

Ayes: All, Nays: None, motion carries.

It was moved by Mr. McRae, seconded by Ms. Eaton, that the addendum (CRC 2025-245) to the contract with MetroHealth System (Resolutions 2025-038 & 2025-063 & 2025-094) under the 2025/2026 Ryan White grant from March 1, 2025 through February 28, 2026 to decrease the amount to be paid to MetroHealth System from \$1,289,433.00 to \$1,287,153.00, be approved.

Presented by: Anastasia Idov

Purpose: To reallocate funding to support increased effort on Ending HIV Epidemic – Care grant.

Funding source: 100% reimbursable through the 2025/2026 Ryan White grant.

The Secretary counts the vote:

Ayes: All, Nays: None, motion carries.

It was moved by Mr. Levar, seconded by Mr. McRae, that the addendum (CRC 2025-246) to the contract with Green Home Solutions (CRC 2025-165), 4761 E. 90th St., Garfield Hts., OH 44125, to increase the amount to be paid to Green Home Solutions from \$42,525.00 to \$43,725.00., be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during project completion.

Funding source: 100% reimbursable through Lead Safe Ohio.

The Secretary counts the vote:

Ayes: All, Nays: None, motion carries.

It was moved by Mr. McRae, seconded by Ms. Eaton, that the addendum (CRC 2025-247) to the contract with Green Home Solutions (CRC 2025-186), 3647 Rolliston Rd., Up, Shaker Hts., OH 44120, to increase the amount to be paid to Green Home Solutions from \$48,050.00 to \$48,550.00., be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work found during project completion.

Funding source: 100% reimbursable through Lead Safe Ohio.

The Secretary counts the vote:
Ayes: All, Nays: None, motion carries.

Revenue Generating Agreements < \$25,000.00

It was moved by Mr. McRae, seconded by Ms. Eaton, that the Phase II storm water Service Agreement (CRC 2025-248) with the following community from January 1, 2026 through December 31,2027, be approved.

	Amount to be received
	<u>Not to exceed</u>
City of Middleburg Heights	\$1,000.00

Purpose: Implementation of the Minimum Control measures (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) and MCM #6: Pollution Prevention/Good Housekeeping for Municipal Operations programming.

The Secretary counts the vote:
Ayes: All, Nays: None, motion carries.

Contract Rescissions

None

Other Business

Public Comment (3-minute maximum).

Motion to adjourn the meeting.

Thereupon, it was moved by Mr. McRae, seconded by Mr. Pissini, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:45 p.m.

The Secretary called the roll:

Ayes: Brandy Eaton, Zachary Levar, Jana Rush, Matt Johnson, Michael Pissini, Joe McRae, Andre Brown, and John Mills.



Committee Chair



Clerk