

CUYAHOGA COUNTY BOARD OF HEALTH

**REVISED
05/27/2025**

AGENDA – MAY 28, 2025

1. Call to Order.
2. Roll Call.
3. Motion to excuse absent Board Members.
4. Approval of the Minutes of the Regular Board Meeting – April 23, 2025.
5. Motion to amend agenda items as highlighted on revised agenda.
6. Public Comments on Agenda Resolutions Only (three-minute maximum).
7. Review of the Financial Statements.
8. Legislative Updates
9. Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

- A. RESOLUTION 2025-048 Authorize the Health Commissioner to accept additional funding from Cuyahoga County Solid Waste Management District to provide a regulatory enforcement program throughout the health district from January 1, 2025 through December 31, 2025 in the amount of \$56,160.00 (Resolution 2024-158).
- B. RESOLUTION 2025-049 Authorize the Health Commissioner to accept the 2025/2026 HIV Prevention grant funding from the Ohio Department of Health from June 1, 2025 through May 31, 2026 in the amount not to exceed \$893,502.00.
- C. RESOLUTION 2025-050 Authorize the Health Commissioner to enter into and execute a contract with the Ohio Department of Health for the Bathing Beach and Notification Program grant from date of full execution through June 30, 2026 in the amount not to exceed \$29,929.00.
- D. RESOLUTION 2025-051 Authorize the Health Commissioner to enter into and execute a contract with American Builders and Applicators, and Paragon CMS for multiple properties for lead remediation work:

Property Address	Contractor	Not to Exceed	CRC Agenda Item
• 16014-16016 Elderwood Ave. East Cleveland, Ohio 44112	American Builders and Applicators	\$55,700.00	CRC 2025-088
• 1449-1451 E. 135 th St. East Cleveland, Ohio 44112	Paragon CMS	\$102,578.00	CRC 2025-087 RFP 2025-03

- 2004 S. Belvoir Blvd. South Paragon CMS \$63,388.00 CRC 2025-091
Euclid, Ohio 44121

E. RESOLUTION 2025-052 Authorize the Health Commissioner to accept additional 2025/2026 Ryan White grant funding from the Health Resources and Services Administration in the amount of \$1,306,423.00 from March 1, 2025 through February 28, 2026 (Resolution 2025-017).

F. RESOLUTION 2025-053 To Authorize payment(s) for the contract(s) and/or order(s) with the following vendor(s):

<u>Vendor</u>	<u>Amount</u>	<u>Date</u>	<u>Purpose</u>
Glass Block Headquarters	\$ 3,850.00	12/11/2024	Lead Remediation
Paragon CMS	\$ 5,515.00	10/15/2024	Lead Remediation
Paragon CMS	\$37,085.00	8/26/2024	Lead Remediation
Paragon CMS	\$ 7,550.00	10/16/2024	Lead Remediation
Glass Block Headquarters	\$17,420.00	12/5/2024	Lead Remediation
The Woodrow Project	\$178,728.00	10/25/2024	OD2A Sub-Recipient
Chase Bank c/o NACCHO	\$ 3,100.00	4/25/2025	NACCHO Conference

G. RESOLUTION 2025-054 Authorize the Health Commissioner to enter into and execute a contract with Wonderware, Inc. dba Core Business Technologies for the provision of online payment services, to be paid via user fees.

BOARD ORDERS, RULES, FEES OR REGULATIONS:

H. RESOLUTION 2025-055 To Grant a Variance from Ohio Administrative Code Section 3701-29-12 (P)(2) for the Sewage Treatment System Servicing the Residence at 6597 Columbia Rd, Olmsted Township, Ohio (PPN# 261-01-013).

I. RESOLUTION 2025-056 To Grant a Variance from Ohio Administrative Code Section 3701-29-12 (P)(2) for the Sewage Treatment System Servicing the Residence at 35096 Cannon Rd, Bentleyville, Ohio (PPN# 941-05-009).

J. RESOLUTION 2025-044 To approve the Board's Final Findings and Orders suspending the pool and spa Operator's license of Doubletree Hotel as Owner/Manager of Doubletree Hotel pursuant of Ohio Revised Code Section 3749.

FIRST READING:

K. RESOLUTION 2025-057 To amend the CCBH Provider Fees for clinical services effective May 28, 2025 as an emergency measure (ref. enclosed).

SECOND READING:

L. RESOLUTION 2025-045 To amend the CCBH Provider Fees for clinical services effective, June 30, 2025 (ref enclosed).

THIRD READING:

None

M. RESOLUTION 2025-058 Approval of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

N. Health Commissioner's Report

- (1) Infectious Diseases Update
- (2) EPH Presentation
- (3) PH Presentation

O. Public and Staff Comments (three-minute maximum).

P. Motion to adjourn to Executive Session to consider the appointment, employment, promotion, discipline or compensation of a public employee or collective bargaining.

Q. Miscellaneous Business

R. Motion to adjourn the meeting.

SCHEDULE A
APPROPRIATION MEASURES

1. Budget Establishment(s):

- A. Establish a budget for the 2025/2026 HIV Prevention grant in the amount of \$893,502.00 (ref. enclosed).
- B. Establish a budget for the 2025 MRC Operation Readiness grant in the amount of \$10,000.00 (ref. enclosed).
- C. Establish a budget for the 2024/2025 First Year Cleveland grant in the amount of \$44,645.54 (ref. enclosed).

2. Budget Revision(s):

- A. Budget revision for the 2024/2025 Reproductive Health and Wellness grant to increase the budget by \$3,747.05 (ref. enclosed).
- B. Budget revision for the 2023/2024 Community Development Block Grant to decrease the budget by \$27,800.00 (ref. enclosed).
- C. Budget revision for the 2024 Increasing Vaccination Coverage grant to redistribute funds. (ref. enclosed).
- D. Budget revision for the 2023/2027 Public Health Workforce grant to increase the budget by \$50,000.00 (ref. enclosed).
- E. Budget revision for the 2025/2026 Ryan White grant to increase the budget by \$1,306,423.00 (ref. enclosed).
- F. Budget revision for the 2023/2024 REACH grant to redistribute funds (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfer(s):

None

2. Residual Equity Transfer(s):

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Julie Boylen, Disease Intervention Specialist, Pay Grade D, \$50,420.00 annually, effective May 19, 2025.
- B. Monica Williams, Supervisor, Epidemiology, Pay Grade F, \$66,312.00 annually, effective June 2, 2025.

Appointment(s):

- A. TBD, Fiscal Assistant, Pay Grade C, \$43,991.00 annually.
- B. TBD, Fiscal Assistant, Pay Grade C, \$43,991.00 annually.
- C. TBD, Administrative Services Supervisor, Pay Grade E, \$57,811.00 annually.
- D. TBD, Environmental Health Specialist in Training (EHSIT), Pay Grade C, \$43,991.00 annually.

Lateral Appointment(s):

- A. Darlene Williams, Medical Secretary, Pay Grade A, \$45,039.81 annually, effective June 30, 2025.

Promotion(s):

- A. Anders Helmbrecht, Registered Environmental Health Specialist (REHS), Pay Grade D, \$50,420.00 annually, effective June 2, 2025.

Resignation(s):

- A. Colten Skaggs, Environmental Health Specialist In Training (EHSIT), effective May 2, 2025.

Position Complement Revision(s):

- A. Account Clerk - from 4 to 3 FTEs – effective May 28, 2025 (ref. enclosed).
- B. Fiscal Assistant - from 2 to 3 FTEs – effective May 28, 2025 (ref. enclosed).
- C. Grant Coordinator - from 7 to 6 FTEs – effective May 28, 2025 (ref. enclosed).

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Suzanne Hrusch to OEHA 78th Annual Education Conference: April 9-10, 2025. Dublin, OH.
- b. John Mills to the 2025 Ohio Public Health Conference: April 28 – 29, 2025. Lewis Center, OH
- c. Erik Hamilton to Six Sigma training: April 15-16, May 13-14, and June 17-18, 2025. Cambridge, OH.

Environmental Public Health

- d. Brian Carroll and Alyssa Mills to Active Wastewater Systems, LLC “Understanding the Drip Dispersal System”: May 14, 2025, Sunbury, OH.

Epidemiology, Surveillance and Informatics

- e. Jana Rush to the 2025 Council of State and Territorial Epidemiologists (CSTE) Annual Conference: June 7, 2025 – June 12, 2025. Grand Rapids, MI.
- f. Emilee Tancak to the Association for Professionals in Infection Control and Epidemiology (APIC) Ohio EPI Intensive Training: June 1, 2025 – June 4, 2025. Columbus, OH.

Nursing & Clinical Services

- g. JoAnn Carrothers to Lake County Health Department for various vaccine: April 22, 2025. Mentor, OH.
- h. Gladys Harris to the Annual Reproductive Health and Wellness Director meeting: June 24, 2025. Columbus, OH.

Population Health

- i. Mollie Evans and Emily Landis to the 2025 Overdose Data to Action Recipient Meeting: July 7 - 10, 2025. Atlanta, GA.
- j. Anastassia Idov, MPH, \$95.02, Second Quarter 2025 tuition approved by the TARC on February 25, 2025.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. May 6, 2025 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2025-083: BAA - Letternine

CRC 2025-084: Ohio Department of Mental Health and Addiction Services and Ohio Pharmacy Services authorizing CCBH to purchase pharmaceuticals, over the counter (OTC) items, medical supplies, personal care items, forms and miscellaneous items from July 1, 2025 through June 30, 2027.

CRC 2025-085: Addendum - Glass Block Headquarters to extend the contract end date from May 4, 2025 to June 3, 2025. Amount to be paid to remain the same.

Contract Recommendations for Board Approval

CRC 2025-086: RFP# 2025-02 Implementing Enhanced HIV Prevention and Surveillance for Health Departments to End the HIV Epidemic in Ohio (EHE Prevention) (ref. enclosed):

<u>Agency</u>	<u>Received</u>	<u>Amount</u>
Circle Health Services dba The Centers	05/05/25 @ 10:37 am	\$144,000.00
LGBT Community Center of Greater Cleveland	05/06/25 @ 9:34 am	\$113,998.00
MetroHealth System	05/05/25 @ 2:55 pm	\$175,695.34
MetroHealth System	05/06/25 @ 9:21 am	\$50,000.00
Nueva Luz Urban Resource Center	05/06/25 @ 8:32 am	\$115,700.00
Thrive for Change	05/06/25 @ 9:23 am	\$75,000.00
University Hospitals	05/06/25 @ 8:40 am	\$163,499.00

The bids listed above were provided to the program staff for completion of the evaluation process.

CRC 2025-087: Paragon CMS - \$102,576.00 to be submitted to Board for approval.

CRC 2025-088: American Builders & Applicators - \$55,700.00 to be submitted to Board for approval.

CRC 2025-091: Paragon CMS - \$63,388.00 to be submitted to Board for approval.

Contract Authorizations

CRC 2025-089: Clarke Mosquito - \$29,911.25

CRC 2025-090: Paragon CMS - \$29,991.00

CRC 2025-092: American Builders & Applicators - \$15,100.00

CRC 2025-093: Paragon CMS - \$6,370.00

CRC 2025-094: Croxton Technology - \$15,150.00

CRC 2025-095: American Builders & Applicators - \$16,800.00

CRC 2025-096: American Builders & Applicators - \$12,300.00

CRC 2025-097: American Builders & Applicators - \$22,700.00

CRC 2025-098: American Builders & Applicators - \$23,050.00

Contract Approval

CRC 2025-099: Cleveland Department of Public Health – \$28,550.00

CRC 2025-100: Addendum - Green Home Solutions – increase the amount to be paid from \$21,500.00 to \$26,400.00.

2. May 20, 2025 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2025-101 Limited User License Agreement with Walgreens Co., under the 2024/2025 Implementing Enhanced HIV grant from June 27, 2025 through June 27, 2025 to provide HIV/STI testing and screening services, and HIV/STI counseling to individuals at Walgreens Store #3312 on National HIV Testing Day. No exchange of funds.

CRC 2025-102 Data Usage Agreements to share HIV/STI testing data for the purpose of the REDMAP project. No Exchange of Funds.

Cleveland Clinic Foundation
MetroHealth Medical Center

Contract Recommendations for Board Approval

CRC 2025-086 RFP# 2025-02 Implementing Enhanced HIV Prevention and Surveillance for Health Departments to End the HIV Epidemic in Ohio

Company	Amount
Circle Health Services dba The Centers	\$141,250.00
MetroHealth System	\$160,000.00
MetroHealth System (SSP)	\$ 50,000.00
Nueva Luz Urban Resource Center	\$ 90,000.00

Thrive for Change	\$ 75,000.00
University Hospitals	\$155,000.00

Contract Approval

CRC 2025-103: Burten, Bell, Carr Development - \$10,000.00.

CRC 2025-104: AJ Boggs & Company dba IXN, Inc. - \$3,312.06

B. Other Contracts