

**CUYAHOGA COUNTY BOARD OF HEALTH**  
**MINUTES OF THE MEETING – MARCH 26, 2025**

Meeting called to order by Dr. Gregory Hall, President of the Board at 9:02 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on March 26, 2025.

Roll Call: The following members were present: Dr. Gregory L. Hall, Mr. Douglas Wang, Ms. Sonja Rajki, Dr. Sherrie Williams, and Mr. Daniel Richards. Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda. Ayes: All, Nays: None – motion carries.

Report from Dr. Roderick Harris, Health Commissioner, regarding the District Advisory Council meeting held March 20, 2025. Recognition of Dr. Gregory Hall for appointment by the District Advisory Council for a five-year term and the signing of the oath of office.

Motion for election of Officers of the Board - President and President Pro Tem. A motion was made by Ms. Rajki, seconded by Mr. Richards, to nominate Dr. Gregory Hall, as President of the Board. Ayes: All, Nays: None – motion carries

It was then moved by Ms. Rajki, seconded by Mr. Richards, to nominate Mr. Douglas Wang, as President Pro Tem. Ayes: All, Nays: None – motion carries

The reading of the minutes of the February 26, 2025 regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Richards, seconded by Ms. Rajki, that the minutes be approved. Ayes: All, Nays: None – motion carries.

Public Comments on Agenda Resolutions Only (three-minute maximum) – N/A.

Review of the Financial Statements.

Ms. Wirsching and Ms. Alhamwi reviewed the agency financial statements.

Legislative Updates – None

Committee Reports – Diversity Committee

Dr. Williams review the minutes from the February 26, 2025 Diversity Committee meeting.

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

Mr. Levar introduced Resolution 2025-026. This funding source is the start of the next five year initiative of the Ending the HIV Epidemic grant and they are currently operating under their annual partial award. This funding serves those who are newly diagnosed with HIV or are erratically in and out of care. The funding supports peer navigator programs and starting a pilot project of a mobile health clinic to reach residents.

It was moved by Ms. Rajki, seconded by Mr. Wang, that the following RESOLUTION 2025-026 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute contracts with the following agencies under the 2025/2026 Ending HIV Epidemic-Care grant from March 1, 2025 through February 28, 2026:

	<u>Amount Not To Exceed</u>
AIDS Taskforce of Greater Cleveland	\$ 144,400.00
MetroHealth System	\$ 150,500.00
Signature Health, Inc.	\$ 117,500.00
University Hospitals Cleveland Medical Center	\$ 125,000.00

Ayes: 4, Nays: None, Abstained: Mr. Richards – motion carries.

Ms. Eaton introduced Resolution 2025-027 with Starting Point, with whom we have partnered for over 20 years. Ms. Eaton went on to explain that the program funds a nurse to work with childcare centers to establish plans of care and training for children who need special care or the administering of medications. This is level funding to the 2024 grant year.

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION 2025-027 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with Starting Point to administer the Prevention and Inclusion Program from January 1, 2025 through December 31, 2025 in an amount not to exceed \$118,255.00. Ayes: All, Nays: None – motion carries.

Mr. Sobolewski introduced Resolution 2025-028 for lead remediation work on three residential properties. Mr. Sobolewski noted that the property located at 1050 E. 200<sup>th</sup> St. is a residential property, but contains a commercial daycare center and allowable funding to complete this work will come from the Lead Safe Ohio program.

It was moved by Mr. Wang, seconded by Ms. Rajki, that the following RESOLUTION 2025-028 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute contracts with American Builders and Applicators, Paragon CMS, and Green Home Solutions for multiple properties for lead remediation work:

Property Address	Contractor	Not to Exceed	CRC Agenda Item
• 14610 Terrace Rd. East	American Builders and Applicators	\$50,075.00	2025-034

Cleveland, OH 44112			
• 13612 Garden Rd. East	Paragon CMS	\$41,395.00	2025-051
Cleveland, OH 44112			
• 1050 E. 200 <sup>th</sup> St.	Green Home	61,725.00	2025-056
Euclid, Ohio 44117	Solutions		

Ayes: All, Nays: None – motion carries.

Ms. Rush introduced Resolution 2025-029 which is new grant award funding to support the Medical Reserve Core (MRC). Ms. Rush explained the funding will help coordinate regional efforts to assist with training and exercises to bolster capabilities and readiness at the Tier 2 level. CCBH will be hosting an MRC Summit on April 24, 2025 for recruitment of more community health workers, who often end up being students, to support the needs of the MRC.

It was moved by Dr. Williams, seconded by Ms. Rajki, that the following RESOLUTION 2025-029 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to accept the 2025 Operational Readiness Award (ORA) grant funding from the National Association of County and City Health Officials (NACCHO) from January 20, 2025 through September 29, 2025 in the amount not to exceed \$10,000.00. Ayes: All, Nays: None – motion carries.

Ms. Wirsching introduced Resolution 2025-030 explaining the fiscal department failed to follow process to open a purchase order encumbering funds prior to purchase. Ms. Wirsching stated that the funds were available in the budget at the original time of purchase. The purchase was for our annual license for a statistical software package used for data analysis, management, and documentation, particularly in social sciences, but also across various disciplines.

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION 2025-030 be adopted:

BE IT RESOLVED to Authorize payment(s) for the contract(s) and/or order(s) with the following vendor(s):

<u>VENDOR</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>PURPOSE</u>
IBM Corp	8870.68	01/06/2025	SPSS Software

Ayes: All, Nays: None – motion carries.

Mr. Hamilton introduced Resolution 2025-031 for Unarmed Security Guard Services. Mr. Hamilton explained that an RFP process was followed to determine PalAmerican Security to be the best and lowest bid received.

It was moved by Dr. Williams, seconded by Mr. Richards, that the following RESOLUTION 2025-031 be adopted:

BE IT RESOLVED to Authorize the Health Commissioner to enter into and execute a contract with PalAmerican Security for unarmed security guard services from April 1, 2025 through December 31, 2027 at the following rates:

Year	Regular Hourly Rate
YR1	\$25.05
YR2	\$25.59
YR3	\$25.96

Ayes: All, Nays: None – motion carries.

Ms. Wirsching introduced Resolution 2025-032 which is an annual requirement of ORD to provide the County Budget Commission a copy of the budget appropriations for the upcoming 2026 fiscal year.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION 2025-032 be adopted:

BE IT RESOLVED Approve the appropriation of the annual General Revenue Fund estimated revenue and expense budget for the year 2026 in accordance with the ORC 3709.28 (ref. enclosed). Ayes: All, Nays: None – motion carries.

#### BOARD ORDERS, RULES, FEES OR REGULATIONS

Mr. John Mills, CCBH General Counsel, appeared on behalf of CCBH. Mr. Frank DiMassa appeared as an authorized representative of the License Holder. Mr. Mills informed the Board that License Holder had waived a hearing on the proposed final orders due to failure to request a hearing within the time allowed by law. However, Mr. DiMassa was offered the opportunity to make a public comment of up to three minutes, and accepted. The Board therefore conducted a review of the factual record in lieu of a hearing, pursuant to *Goldman v. State Med. Bd.*, 10th Dist. Franklin No. 98AP-238, 1998 Ohio App. LEXIS 4918 (Oct. 20, 1998).

Ms. Annie Levar, CCBH Supervisor, and Ms. Stephanie Sutula, CCBH Registered Environmental Public Health Specialist (REHS) were sworn in by Dr. Hall. Ms. Levar testified that in her role as Supervisor in the CCBH food program, she was aware that the licensed facility had failed to correct repeated critical violations of the Ohio Uniform Food Safety Code. Ms. Levar provided the Board with a summary of the violations and testified that the facility presented a public health risk due to chronic noncompliance.

Ms. Sutula testified that in her capacity as a REHS, she had inspected the facility multiple times in 2023 and 2024. Each of the inspections showed multiple repeat critical violations: including but not limited to: failure to control for rodents/pests, food temperature control, unclean food-contact surfaces, and absence of staff trained in food safety. Ms. Sutula sent a warning letter to the facility describing the violations and had conducted an administrative hearing in June of 2024. The License Holder did not appear. Ms. Sutula reviewed four representative inspection reports with the Board, from 5/9/23, 12/8/23, 3/7/24, and 1/14/25 in chronological order. These inspections at the facility showed that the License Holder was taking no action to correct the violations.

The Board viewed a PowerPoint presentation with photographs taken by Ms. Sutula documenting the violations at the facility from 2024 and 2025. It was the testimony of Ms. Levar and Ms. Sutula that the violations were unresolved and that the facility presented an unjustifiable public health risk. A total of eighteen exhibits were given to the Board (attached). Mr. Mills recommended to the Board that the food operator's license of the License Holder be revoked.

Mr. DiMassa provided public comment at this point but did not substantively dispute the evidence and testimony provided to the Board.

The Board determined that, based on the factual record, testimony, and public comment presented, that good cause and sufficient evidence existed to revoke License Holder food operator's license.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION 2025-033 be adopted:

BE IT RESOLVED to Approve the Board's Final Findings and Orders revoking the food operator's license of Joann Dimassa DBA Joann's Donut Shop pursuant to Ohio Revised Code Section 3717. Ayes: All, Nays: None – motion carries.

FIRST READING:

None

SECOND READING:

None

THIRD READING:

None

It was moved by Dr. Hall, seconded by Ms. Rajki, that the following RESOLUTION 2025-034 be adopted:

BE IT RESOLVED to Approve the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

Ayes: 4, Nays: None, Abstained: Mr. Richards – motion carries.

Reports/Presentations –

UrbanOne Presentation - (Presentation Available)

Representatives from UrbanOne presented to the Board on the reach of messaging to audience and engagement impact.

Infectious Diseases Report - (Report Available)

Blaise Soberano, Data Analyst, and Vino Panakkal, Supervisor, presented updates on local measles outbreak and flu deaths.

Medical Director Report - (Report Available)

Public and Staff Comments (three-minute maximum) – N/A.

It was moved by Dr. Hall, seconded by Dr. Williams, that pursuant to Resolution 1993-43 and

O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss appointment, employment, promotion, discipline or compensation of a public employee, and to consider matters of collective bargaining. Ayes: Dr. Hall, Mr. Wang, Ms. Rajki, Dr. Williams, Mr. Richards.

Executive Session began at 11:09 a.m.

Executive Session ended at 12:01 p.m.

#### Miscellaneous Business

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION 2025-035 be adopted:

BE IT RESOLVED To appoint Dr. Roderick Harris to serve as Health Commissioner and to authorize a contract with Dr. Roderick Harris for the period from April 11, 2025 through April, 10, 2028. Ayes: All, Nays: None – motion carries.

Thereupon, it was moved by Dr. Williams, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 12:02 p.m. Ayes: All, Nays: None – motion carries.

**SCHEDULE A**  
**APPROPRIATION MEASURES**

1. Budget Establishment(s):

None

2. Budget Revision(s):

A. Budget revision for the 2024/2025 REACH grant to redistribute funds (ref. enclosed).

**SCHEDULE B**  
**CASH TRANSFERS**

1. Operating Transfer(s):

None

2. Residual Equity Transfer(s):

None



**SCHEDULE C**  
**ROUTINE PERSONNEL ACTIONS**

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Stephen Marinuzzi, Environmental Health Specialist in Training (EHSIT), Pay Grade C, \$43,991.00 annually, effective March 24, 2025.
- B. Jacqueline Jackson, Grant Supervisor, Pay Grade F, \$66,312.00 annually, effective April 7, 2025.
- C. Mollie Evans, Grant Supervisor, Pay Grade F, \$66,312.00 annually, effective April 7, 2025.

Appointment(s):

- A. TBD, Medical Billing & Credentialing Specialist, Pay Grade B, \$37,599.00 annually.
- B. TBD, Payroll Specialist, Pay Grade C, \$43,991.00 annually.
- C. TBD, Registered Environmental Health Specialist (REHS) Program Manager, Pay Grade E, \$57,811.00 annually.
- D. TBD, Registered Environmental Health Specialist (REHS) Program Manager, Pay Grade E, \$57,811.00 annually.
- E. TBD, Supervisor, Epidemiology, Pay Grade F, \$66,312.00 annually.

Student Appointment(s):

- A. Isaiah Allen, Student Environmental Worker – Vector Program, \$15.00/hour, effective May 19, 2025.
- B. Clay Fallon, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 19, 2025.
- C. Aidan Setta Student Environmental Worker – Water Quality Program, \$15.00/hour, effective June 2, 2025.
- D. Rebecca Weiner, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 19, 2025.
- E. Addison Westerburg, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 19, 2025.

- F. Mia Williams, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 27, 2025.
- G. TBD, Student Environmental Worker – Vector Program, \$15.00/hour, effective May 19, 2025 or June 2, 2025.
- H. TBD, Student Environmental Worker – Vector Program, \$15.37/hour, effective May 19, 2025 or June 2, 2025.
- I. TBD, Student Environmental Worker – Vector Program, \$15.00/hour, effective May 19, 2025 or June 2, 2025.
- J. TBD, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 19, 2025 or June 2, 2025.
- K. TBD, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 19, 2025 or June 2, 2025.
- L. TBD, Student Environmental Worker – Water Quality Program, \$15.00/hour, effective May 19, 2025 or June 2, 2025.

Promotion(s):

- A. Robin Gere, Fiscal Assistant, Pay Grade C, \$43,991.00 annually, effective March 24, 2025.
- B. Marquetta Spencer, Human Resources Coordinator, Pay Grade C, \$43,991.00 annually, effective April 7, 2025.

Rescind Appointment(s):

- A. Ashley Johnson, Licensed Practical Nurse, Pay Grade D, \$43,991.00 annually, effective March 24, 2025.

Resignation(s):

- A. Kiley Findley, Communicable Disease Investigator, effective March 7, 2025.
- B. Mary Drozda, Public Health Nurse Program Manager, effective April 4, 2025.

Position Complement Revision(s):

- A. Account Clerk - from 5 to 4 FTEs – effective March 26, 2025 (ref. enclosed).
- B. Fiscal Assistant - from 1 to 2 FTEs – effective March 26, 2025 (ref. enclosed).

**SCHEDULE D**  
**EMPLOYEE TRAINING AND TRAVEL EXPENSES**

**Administration**

- a. Roderick Harris to the 2025 Preparedness Summit: April 28, 2025 – May 3, 2025. San Antonio, TX.
- b. Suzanne Hrusch to the AEC Preconference Event: April 8, 2025. Columbus, OH.
- c. Andre Brown to Continuum 2025: International Conference on HIV Treatment and Prevention Adherence: June 8 – 12, 2025. San Juan, Puerto Rico.

**Environmental Public Health**

- d. Matt Johnson to Association of Health Commissioners (AOHC) training: March 17 – 19, 2025. Dublin, OH.

**Epidemiology, Surveillance and Informatics**

- e. Sarah Szabo to 2025 NACCHO360 Conference: July 13 – 19, 2025. Anaheim, CA.
- f. Jacqueline Jackson, Emilee Tancak to the 2025 Preparedness Summit: April 28, 2025 – May 3, 2025. San Antonio, TX.

**Nursing & Clinical Services**

- g. Shameem Ahmad, Melissa Kolenz and 8 Disease Intervention Specialists to DIS meeting: April 22, 2025. Columbus, OH.
- h. Danielle LeGallee to Combined Community Planning Group (CCPG) meeting: May 14, 2025. Reynoldsburg, OH.
- i. Correction to February 2025 Schedule D, Nursing and Clinical Services Item K: Gladys Harris to Lake County Health Department for Influenza vaccine: February 6, 2025. Mentor, OH.

**Population Health**

- j. Erin Janowski, Erin Lark Turcoliveri, Brian Lutz to the 2025/2026 Ending HIV Epidemic-Care program meetings: March 1, 2025 – February 28, 2026. Various locations in Ohio.
- k. Alison Patrick to the Expanding Pediatric Vaccinations: Community of Practice Convening: April 27 - 29, 2025. San Antonio, TX.

\*Professional education under ONA contract.

**SCHEDULE F**  
**CRC REPORT AND OTHER CONTRACTS**

A. CRC Report

1. March 4, 2024 CRC Meeting (ref. enclosed):

No Exchange of Funds

CRC 2025-048: A Vision of Change - Donation

CRC 2025-049: Notavi Creative LLC, revise the end date to March 28, 2025

Tabled Items

CRC 2025-036

RFP #2025-01 Unarmed Security Guard Services

Contract Recommendations for Board Approval

CRC 2025-004: RFP #2024-05 for Ending the HIV Epidemic: A Plan for America Ryan White HIV/AIDS Program Parts A & B, be submitted to Board for Approval.

1. AIDS Taskforce of Greater Cleveland
2. Cleveland Clinic Foundation
3. MetroHealth Medical Center
4. Nueva Luz Urban Resource Center
5. Signature Health
6. The Centers (Circle Health)
7. University Hospitals of Cleveland
8. We Think 4 a Change

CRC 2025-011: RFP #2024-03 for Ryan White Part A Program – Direct Services, be submitted to Board for approval

1. AIDS Taskforce of Greater Cleveland
2. Circle Health Services
3. Cleveland Clinic Foundation
4. Dept. of Senior and Adult Services
5. May Dugan Center
6. Mercy Health
7. MetroHealth Medical Center
8. Neighborhood Family Practice
9. Nueva Luz Urban Resource Center
10. Signature Health
11. University Hospitals of Cleveland

CRC 2025-012: Upward Spiral Coaching & Consulting - \$84,500.00 – be submitted to Board for approval.

CRC 2025-051: Paragon CMS - \$41,395.00 – be submitted to Board for approval.

Contract Authorizations

CRC 2025-050: American Builders & Applicators - \$13,675.00.

CRC 2025-052: American Builders & Applicators - \$13,700.00.

Contract Approval

CRC 2025-053: Paragon CMS – increase the amount to be paid from \$38,620.00 to \$45,460.00.

CRC 2025-054: Paragon CMS – increase the amount to be paid from \$33,360.00 to \$35,069.00.

CRC 2025-055: City of Mayfield Heights Community Center - \$350.00

2. March 18, 2025 CRC Meeting (ref. enclosed):

Contract Recommendations for Board Approval

CRC 2025-036: PalAmerican Security – to be submitted to Board for approval

CRC 2025-056: Green Home Solutions - \$61,725.00 – to be submitted to Board for approval.

Contract Authorizations

CRC 2025-057: American Builders & Applicators - \$8,900.00

CRC 2025-058: American Builders & Applicators - \$10,200.00

CRC 2025-059: Glass Block Headquarters - \$33,000.00

Contract Approval

CRC 2025-060: Addendum – Quarry Hill Orchards– to decrease the amount to be paid from \$10,000.00 to \$1,711.25.

CRC 2025-061: 2025/2026 Ending the HIV Epidemic – Care from March 1, 2025 through February 28, 2026:

The Centers	\$ 4,000.00
Nueva Luz Urban Resource Center	\$32,000.00
We Think 4 A Change	\$ 8,500.00

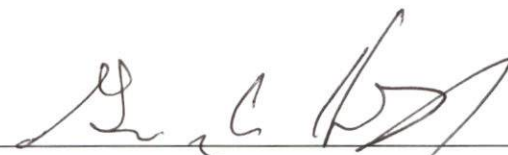
B. Other Contracts

CUYAHOGA COUNTY BOARD OF HEALTH



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Roderick L. Harris, Secretary



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Dr. Gregory L. Hall, President