

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – March 19, 2019

Meeting called to order by Rick Novickis, Chair of the CRC at 1:33 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on March 19, 2019.

Roll Call: The following members were present: Claire Boettler, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – March 5, 2019.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2019-45 Epidemiology, Surveillance and Informatics Services submitting a Statement of Adoption for the Northeast Ohio Regional Volunteer Management Plan. No exchange of funds.

It was moved by Claire Boettler, seconded by Judy Wirsching, that the consent agenda, including the minutes of the March 5, 2019 CRC meetings be approved.

The Secretary called the roll:

Ayes: Claire Boettler, Rick Novickis and Judy Wirsching

5550 Venture Drive ♦ Parma, Ohio 44130

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

CONTRACTS AND AWARDS:

Tabled Items

CRC 2018-100
7208 Broadview Rd.
Parma, Ohio 44134

No Action at this time.

CRC 2018-123
7454 Bronson Rd.
Olmsted Township, Ohio 44138

No Action at this time.

CRC 2018-160
27912 Pergl Rd.
Solon, Ohio 44139

No Action at this time.

CRC 2018-161
27605 Pergl Rd.
Glenwillow, Ohio 44139

No Action at this time.

CRC 2018-162
6845 Richmond Rd.
Glenwillow, Ohio 44139

No Action at this time.

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

None

Bid/Quote Openings < \$25,000.00

None

Expenditures: Contracts up to \$25,000.00

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It was moved by Rick Novickis, seconded by Claire Boettler that the contract (CRC 2019-46) with Alyssa Sherer under the Reproductive Health and Wellness grant from April 1, 2019 through March 31, 2021 in the amount of \$2,000.00 be approved.

Presented by: Claire Boettler

Purpose: To serve as Nurse Practitioner in the CCBH Family Planning Clinic.

Funding Source: 100% reimbursable through the FY2019 Reproductive Health and Wellness grant.

The Secretary called the roll:

Ayes: Claire Boettler, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Judy Wirsching that the following contract (CRC 2019-47) with the Cuyahoga County Agricultural Society for space rental from August 6, 2019 through August 11, 2019 at the Cuyahoga County Fair in the amount of \$375.00 be approved.

Presented by: Kevin Brennan

Purpose: To promote agency awareness during the Cuyahoga County Fair.

Funding Source: 100% funded through CCBH General Revenue.

The Secretary called the roll:

Ayes: Claire Boettler, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business

None

Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Claire Boettler, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:38 p.m.

The Secretary called the roll:

Ayes: Claire Boettler, Rick Novickis and Judy Wirsching



Committee Chair



Clerk