

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – August 21, 2018

Meeting called to order by Chris Kippes, Chair of the CRC at 1:33 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on August 21, 2018.

Roll Call: The following members were present: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – August 7, 2018.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2018-134 Environmental Public Health Services submitting an amendment to the contract with the City of East Cleveland Police Department (Resolution 2015-177) under the ODOT Safe Routes to School 2015-2016 program to extend the end of the contract period from August 31, 2016 to August 31, 2019. Amount to be paid to the City of East Cleveland Police Department is to remain the same.

CRC 2018-135 Environmental Public Health Services submitting an amendment to the contract with the City of East Cleveland Police Department (Resolution 2016-116) under the ODOT Safe Routes to School 2016-2017 program to extend the end of the contract period from August 31, 2017 to August 31, 2019. Amount to be paid to the City of East Cleveland Police Department is to remain the same.

5550 Venture Drive ♦ Parma, Ohio 44130

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

CRC 2018-136 Environmental Public Health Services submitting an amendment to the contract with MetroHealth Systems under the 2018 ODH Injury Prevention grant (Resolution 2018-31) to revise the scope of services, Exhibit A. Amount to be paid to MetroHealth Systems is to remain the same.

It was moved by Claire Boettler, seconded by Rick Novickis, that the consent agenda, including the minutes of the August 7, 2018 CRC meetings be approved.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

CRC 2018-99
16002 W. 130th St.
Strongsville, Ohio 44136

No action at this time.

CRC 2018-100
7208 Broadview Rd.
Parma, Ohio 44134

No action at this time.

CRC 2018-123
7454 Bronson Rd.
Olmsted Township, Ohio 44138

No action at this time.

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

None

Bid/Quote Openings < \$25,000.00

CRC 2018-137
16006 W. 130th St.

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Item CRC 2018-137 was tabled due to incomplete bids being received. The RFQ has been re-issued.

Expenditures: Contracts up to \$25,000.00

It was moved by Terry Allan, seconded by Judy Wirsching that the addendum to the contract (CRC 2018-138) with Richardson Consulting to increase the amount paid to Richardson Consulting from \$10,080.00 to \$15,030.00 be approved.

Presented by: Najeebah Shine

Purpose: For additional HR consulting services.

Funding Source: 100% funded through CCBH General Revenue

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business


Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Claire Boettler, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:39 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

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