

# CUYAHOGA COUNTY

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# BOARD OF HEALTH

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## *CONTRACT REVIEW COMMITTEE*

*MINUTES – July 3, 2018*

Meeting called to order by Chris Kippes, Chair of the CRC at 1:34 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on July 3, 2018.

Roll Call: The following members were present: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

Public Comments – N/A.

**APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – June 19, 2018 and Special Meeting – June 29, 2018.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2018-109 Environmental Public Health Services submitting an amendment to the contract (CRC 2018-55) with CB Mullins Construction under the Lead Hazard Control grant to extend the end of the contract period from June 11, 2018 to July 26, 2018. Amount to be paid to CB Mullins Construction is to remain the same.

CRC 2018-110 Environmental Public Health Services submitting an amendment to the contract (CRC 2017-186 & CRC 2018-81) with Paragon CMS under the Lead Hazard Control grant to extend the end of the contract period from June 30, 2018 to July 17, 2018. Amount to be paid to Paragon CMS is to remain the same.

5550 Venture Drive ♦ Parma, Ohio 44130

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CRC 2018-111 Prevention and Wellness Services submitting an addendum to the contract (CRC 2018-83) with the Ohio Department of Health (ODH) for the Family Planning clinic sites under their STD Prevention Program to include Attachment A (Affirmation of no offshore services). No exchange of funds.

CRC 2018-112 Administration Services submitting a Business Associate Agreement (BAA) with the City of Shaker Heights effective July 3, 2018. No exchange of funds.

It was moved by Claire Boettler, seconded by Rick Novickis, that the consent agenda, including the minutes of the June 19, 2018 Regular and June 29, 2018 Special CRC meetings be approved.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

### **CONTRACTS AND AWARDS:**

Tabled Items

CRC 2018-85  
7699 Stearns Rd.  
Olmsted Township, Ohio 44138

No action at this time.

It was moved by Terry Allan, seconded by Wedad Alhamwi that the following quote (CRC 2018-86) for 7632 Pleasantview, Parma, Ohio 44134 be accepted as the lowest and best, and a contract be awarded to Dynamerican in the amount of \$6,435.00 (Total project cost including tap in/sewer connection fee is \$7,225.00) (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

It was moved by Wedad Alhamwi, seconded by Chris Kippes that the following quote (CRC 2018-87) for 7735 Stearns Rd., Olmsted Township, Ohio 44138 be accepted as the lowest and best, and a contract be awarded to KMU Residential in the amount of \$7,250.00 (Total project cost including tap in/sewer connection fee is \$12,250.00) (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

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CRC 2018-99  
16002 W. 130<sup>th</sup> St.  
Strongsville, Ohio 44136

No action at this time.

CRC 2018-100  
7208 Broadview Rd.  
Parma, Ohio 44134

No action at this time.

New Items For Review

Bid/Quote Openings  $\geq$  \$25,000.00

None

Bid/Quote Openings  $<$  \$25,000.00

Household Sewage Bid Opening presented by: Domenica McClintock

CRC 2018-113  
27236 Cook Rd.  
Olmsted Township, Ohio 44138

Item CRC 2018-113 was tabled due to no bids being received. The RFQ has been re-issued.

It was moved by Claire Boettler, seconded by Wedad Alhamwi that the following quote (CRC 2018-114) for 7469 Bradenton, Parma, Ohio 44134 be accepted as the lowest and best, and a contract be awarded to Dynamerican in the amount of \$6,435.00 (Total project cost including tap in/sewer connection fee is \$7,225.00) (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

CRC 2018-115  
12712 Janette  
Strongsville, Ohio 44136

Item CRC 2018-115 was tabled due to no bids being received. The RFQ has been re-issued.

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Expenditures: Contracts up to \$25,000.00

It was moved by Terry Allan, seconded by Rick Novickis that the contract (CRC 2018-116) with Heidi Harris, MSN, CNP from July 3, 2018 through August 31, 2019 in the amount of \$5,850.00 be approved.

Presented by: Claire Boettler

Purpose: To serve as PRN Nurse Practitioner for the CCBH Family Planning Clinic as needed.

Funding Source: 100% reimbursable through the FY2019 RHW grant

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

It was moved by Chris Kippes, seconded by Wedad Alhamwi that the addendum (CRC 2018-117) to the contract (2017-122) with Better Health Partnership under the Racial and Ethnic Approaches to Community Health (REACH) grant to increase the amount paid to Better Health Partnership from \$173,500.00 to \$178,577.00 be approved.

Presented by: Nichelle Shaw

Purpose: To support the build of a best practice advisory and referral order to the United Way of Greater Cleveland for patients with hypertension and elevated blood pressures.

Funding: 100% reimbursable through the FY2018 REACH grant

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

It was moved by Rick Novickis, seconded by Wedad Alhamwi that the service agreement (CRC 2018-118) with Racarie Software, LLC from August 1, 2018 through July 31, 2019 in the amount of \$2,740.00 be approved.

Presented by: Samikia Burton

Purpose: To purchase an applicant tracking system to automate the CCBH recruiting process.

Funding: 100% funded through CCBH General Revenue

The Secretary called the roll:

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Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

Revenue Generating Agreements up to \$25,000.00

It was moved by Claire Boettler, seconded by Terry Allan that the contract addendum (CRC 2018-119) with Medical Mutual Northeast Ohio HMO to accept CCBH as a Medicare Advantage network/participating provider to deliver all covered services beginning on or about July 3, 2018 be approved. Amount to be received shall be consistent with approved Medical Mutual Northeast Ohio HMO reimbursement rates.

Presented by: Becki Burke

Purpose: To establish CCBH as an in-network provider with the Medicare Advantage program.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

It was moved by Terry Allan, seconded by Wedad Alhamwi that the contract addendum (CRC 2018-120) with Medical Mutual Northeast Ohio to accept CCBH as a Northeast Ohio narrow network/participating provider to deliver all covered services beginning on or about July 3, 2018 be approved. Amount to be received shall be consistent with approved Medical Mutual Northeast Ohio reimbursement rates.

Presented by: Becki Burke

Purpose: To establish CCBH as an in-network provider within the Northeast Ohio narrow network.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi

Contract Rescissions

None

Other Business

Public Comment – N/A.

Thereupon, it was moved by Rick Novickis, seconded by Chris Kippes, that the following Motion be adopted:

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BE IT RESOLVED that the meeting be adjourned at 2:00 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Wedad Alhamwi



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Committee Chair



\_\_\_\_\_  
Clerk

# CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

**Name:** Rengh Residence  
**Address:** 7632 Pleasantview  
**City, State, Zip:** Parma, Ohio 44134  
**PPN#** 453-09-036  
**# of Bedrooms** 3

The following quotes were received and opened:

Name of Contractor:	Connection - Construction Quote	Tap-In/Sewer Connection Fee	WPCLF Program Cost 100%	Owner Match 100%	Project Cost
Dynamerican	\$6,435.00	\$790.00	\$7,225.00	\$0.00	\$7,225.00
KMU Residential LLC	\$6,550.00	\$790.00	\$7,340.00	\$0.00	\$7,340.00

**Bids Reviewed by:** M. Skovenski and D. McClintock  
**Selected Contractor Bid:** Dynamerican  
**Connection Fee/Tap-In Fee Paid To:** City of Parma Engineering

# CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

**Name:** Reeves Residence  
**Address:** 7735 Stearns  
**City, State, Zip:** Olmsted Township, Ohio 44138  
**PPN#** 264-15-026  
**# of Bedrooms** 3

The following quotes were received and opened:

Name of Contractor:	Connection - Construction Quote	Tap-In/Sewer Connection Fee	WPCLF Program Cost 100%	Owner Match 100%	Project Cost
KMU Residential, LLC	\$7,250.00	\$5,000.00	\$12,250.00	\$0.00	\$12,250.00
Dynamerican	\$21,769.00	\$5,000.00	\$26,769.00	\$0.00	\$26,769.00

**Bids Reviewed by:** M. Skovenski and D. McClintock  
**Selected Contractor Bid:** KMU Residential  
**Connection Fee/Tap-In Fee Paid To:** Cuyahoga County Department of Public Works



