

# CUYAHOGA COUNTY BOARD OF HEALTH

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## *CONTRACT REVIEW COMMITTEE*

*MINUTES – July 17, 2018*

Meeting called to order by Chris Kippes, Chair of the CRC at 1:37 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on July 17, 2018.

Roll Call: The following members were present: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

**APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – July 3, 2018.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2018-121 Environmental Public Health Services submitting an amendment to the contract (CRC 2018-52) with BDL General Contracting under the Lead Hazard Control grant to extend the end of the contract period from July 1, 2018 to July 31, 2018. Amount to be paid to BDL General Contracting is to remain the same.

It was moved by Judy Wirsching, seconded by Rick Novickis, that the consent agenda, including the minutes of the July 3, 2018 CRC meetings be approved.

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ [www.ccbh.net](http://www.ccbh.net)

Terrence M. Allan, R.S., M.P.H. Health Commissioner

**CONTRACTS AND AWARDS:**

## Tabled Items

CRC 2018-85  
7699 Stearns Rd.  
Olmsted Township, Ohio 44138

No action at this time.

CRC 2018-99  
16002 W. 130<sup>th</sup> St.  
Strongsville, Ohio 44136

No action at this time.

CRC 2018-100  
7208 Broadview Rd.  
Parma, Ohio 44134

No action at this time.

CRC 2018-113  
27236 Cook Rd.  
Olmsted Township, Ohio 44138

No action at this time.

It was moved by Terry Allan, seconded by Rick Novickis that the following quote (CRC 2018-115) for 12712 Janette, Strongsville, Ohio 44136 be accepted as the lowest and best, and a contract be awarded to Mayes and Sons Plumbing Company in the amount of \$4,300.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

## New Items For Review

Bid/Quote Openings ≥ \$25,000.00

None

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Bid/Quote Openings < \$25,000.00

Household Sewage Bid Opening presented by: Domenica McClintock

It was moved by Judy Wirsching, seconded by Romona Brazile that the following quote (CRC 2018-122) for 7235 Pleasant St., Parma, Ohio 44130 be accepted as the lowest and best, and a contract be awarded to Dynamerican in the amount of \$19,525.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

CRC 2018-123  
7454 Bronson Rd.  
Olmsted Twp., Ohio 44138

Item CRC 2018-123 was tabled due to no bids being received. The RFQ has been re-issued.

CRC 2018-124  
27277 Cook Rd.  
Olmsted Twp., Ohio 44138

Item CRC 2018-124 was tabled due to no bids being received. The RFQ has been re-issued.

It was moved by Judy Wirsching, seconded by Chris Kippes that the following quote (CRC 2018-125) for 8430 W. Pleasant Valley Rd., Parma, Ohio 44130 be accepted as the lowest and best, and a contract be awarded to Angelo Salvatore Excavating in the amount of \$11,250.00 (Total project cost including tap in/sewer connection fee is \$12,040.00) (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Rick Novickis, seconded by Judy Wirsching that the contract (CRC 2018-126) with Cuyahoga County Department of Senior and Adult Services under the Ryan White Part A grant from March 1, 2018 through February 28, 2019 in the amount of \$14,188.00 be approved.

Presented by: Vinothini Sundaram

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Purpose: To provide direct service care to eligible HIV clients.

Funding Source: 100% reimbursable through the FY2019 Ryan White grant.

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Terry Allan, seconded by Chris Kippes that the contract (CRC 2018-127) with Radio One under the Reproductive Health and Wellness (RHW) grant for advertising services from July 23, 2018 through August 20, 2018 in the amount of \$7,000.00 be approved.

Presented by: Andrew Heffron

Purpose: To advertise the expanded hours of the CCBH Family Planning Services Clinic located in Warrensville Heights at the Cleveland Clinic Health System – East Region dba South Pointe Hospital.

Funding Source: 100% reimbursable through the FY2018 RHW grant.

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Romona Brazile that the contract (CRC 2018-128) with Cleveland Clinic Health System – East Region dba South Pointe Hospital under the Reproductive Health and Wellness (RHW) grant to lease space for a satellite CCBH Family Planning Clinic from August 1, 2018 through July 31, 2019 in the amount of \$6,120.00 be approved.

Presented by: Andrew Heffron

Purpose: Contract renewal for the Family Planning clinic site to continue to provide education and comprehensive family planning services in Warrensville Heights, including a full range of contraceptive counseling and options, HIV and STI testing and treatment, and referral to appropriate area social services as needed.

Funding Source: 100% reimbursable through the FY2019 RHW grant.

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

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It was moved by Chris Kippes, seconded by Terry Allan that the contract (CRC 2018-129) with Pomerene Hospital under the Breast and Cervical Cancer Project (BCCP) grant from June 30, 2018 through June 29, 2019 in the amount of \$1,000.00 be approved.

Presented by: Sherri Verhotz

Purpose: To assist with transportation for Amish/Mennonite BCCP clients to obtain annual breast and cervical cancer screenings.

Funding Source: 100% reimbursable through the FY2019 BCCP grant.

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

The Committee discussed the need to revise the end date of the contract with Lamar Advertising from October 31, 2018 to September 29, 2018 to reflect the grant period of the REACH program.

It was moved by Terry Allan, seconded by Rick Novickis that the contract (CRC 2018-130) with Lamar Advertising under the Racial and Ethnic Approaches to Community Health (REACH) grant from August 1, 2018 through September 29, 2018 in the amount of \$10,725.00 be approved.

Presented by: Nichelle Shaw

Purpose: To provide production and advertising space for Active Living and Hypertension advertising campaigns.

Funding Source: 100% reimbursable through the FY2018 REACH grant.

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business

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Public Comment – N/A.

Thereupon, it was moved by Rick Novickis, seconded by Romona Brazile, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:36 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching



\_\_\_\_\_  
Committee Chair



\_\_\_\_\_  
Clerk

# CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

**Name:** Thornton Residence  
**Address:** 12712 Janette  
**City, State, Zip:** Strongsville, Ohio 44136  
**PPN#** 398-26-056  
**# of Bedrooms** 2

The following quotes were received and opened:

Name of Contractor:	Connection - Construction Quote	Tap-In/Sewer Connection Fee	WPCLF Program Cost 85%	Owner Match 15%	Project Cost
<b>Mayes and Sons Plumbing Company</b>	<b>\$4,300.00</b>	<b>\$0.00</b>	<b>\$3,655.00</b>	<b>\$645.00</b>	<b>\$4,300.00</b>
Bull Construction Services LLC	\$5,900.00	\$0.00	\$5,015.00	\$885.00	\$5,900.00
A-Z Plumbing and Drain Svc, Inc	\$7,535.00	\$0.00	\$6,404.75	\$1,130.25	\$7,535.00

**Bids Reviewed by:** D. McClintock  
**Selected Contractor Bid:** Mayes and Sons Plumbing Company  
**Connection Fee/Tap-In Fee Paid To:** N/A

# CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

**Name:** Kolis Residence  
**Address:** 7235 Pleasant St  
**City,State, Zip:** Middleburg Heights, Ohio 44130  
**PPN#** 373-01-010  
**# of Bedrooms** 3

The following quotes were received and opened:

Name of Contractor:	Install Quote	NPDES Permit	WPCLF Program Cost 50%	Owner Match 50%	Project Cost
Dynamerican	\$19,525.00	\$200.00	\$9,962.50	\$9,562.50	\$19,525.00

**Bids Reviewed by:** D. McClintock  
**Selected Contractor Bid:** Dynamerican



# CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

**Name:** Bodenlos Residence  
**Address:** 8430 Pleasant Valley Road  
**City, State, Zip:** Parma, Ohio 44130  
**PPN#** 455-15-001  
**# of Bedrooms** 2

The following quotes were received and opened:

Name of Contractor:	Connection - Construction Quote	Tap-In/Sewer Connection Fee	WPCLF Program Cost 85%	Owner Match 15%	Project Cost
Angelo Salvatore Excavating	\$11,250.00	\$790.00	\$10,234.00	\$1,806.00	\$12,040.00
Dynamerican	\$13,555.00	\$790.00	\$12,193.25	\$2,151.75	\$14,345.00

**Bids Reviewed by:** D. McClintock  
**Selected Contractor Bid:** Angelo Salvatore Excavating  
**Connection Fee/Tap-In Fee Paid To:** City of Parma Engineering