

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – February 5, 2019

Meeting called to order by Claire Boettler, Chair of the CRC at 1:30 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on February 5, 2019.

Roll Call: The following members were present: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – January 15, 2019.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2019-13 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following communities to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 2, 2019 through December 31, 2021. No exchange of funds.

City of Bedford
City of Brook Park
City of Brooklyn
City of Cleveland Heights
City of Lyndhurst
City of Seven Hills

City of South Euclid
City of Strongsville
Olmsted Township
Village of Gates Mills
Village of Glenwillow
Village of Orange

5550 Venture Drive ♦ Parma, Ohio 44130

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

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CRC 2019-14 Administrative Services submitting a Public Health Experience Agreement with Kent State University to enable students to have a public health experience at CCBH from January 18, 2019 through January 17, 2021. No exchange of funds.

It was moved by Rick Novickis, seconded by Judy Wirsching, that the consent agenda, including the minutes of the January 15, 2019 CRC meetings be approved.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

CRC 2018-100
7208 Broadview Rd.
Parma, Ohio 44134

No Action at this time.

CRC 2018-123
7454 Bronson Rd.
Olmsted Township, Ohio 44138

No Action at this time.

CRC 2018-160
27912 Pergl Rd.
Solon, Ohio 44139

No Action at this time.

CRC 2018-161
27605 Pergl Rd.
Glenwillow, Ohio 44139

No Action at this time.

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CRC 2018-162
6845 Richmond Rd.
Glenwillow, Ohio 44139

No Action at this time.

New Items For Review

Bid/Quote Openings \geq \$25,000.00

Solid Waste Program Bid Opening Presented by: Barry Grisez

CRC 2019-15 Sealed bids were received from the following contractors by the deadline outlined in the Request For Proposal (RFP) for the Silver Oak Landfill Closure RFP # 2018-02 (ref. enclosed):

Fabrizi Trucking & Paving Co. Inc.	02/05/19 10:33am	\$ 367,800.00
Kurtz Bros. Inc.	02/05/19 10:36am	\$2,133,882.00

The bids listed above were provided to the program staff for completion of the evaluation process.

Lead Program Bid Opening Presented by: Stephanie McConoughey

It was moved by Claire Boettler, seconded by Chris Kippes that the following quote (CRC 2019-16) for 1669-1675 Carlyon Rd., East Cleveland, Ohio 44112 be accepted as the lowest and best, and a recommendation to award a contract to American Builders & Applicators in the amount of \$43,800.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Bid/Quote Openings $<$ \$25,000.00

It was moved by Rick Novickis, seconded by Judy Wirsching that the following quote (CRC 2019-17) for 20618 Clare, Maple Heights, Ohio 44137 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$7,435.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

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It was moved by Chris Kippes, seconded by Claire Boettler that the following quote (CRC 2019-18) for 19902 Wickfield Ave., Warrensville Heights, Ohio 44122 be accepted as the lowest and best, and a contract be awarded to C.B. Mullins Construction Company in the amount of \$18,820.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis that the following quote (CRC 2019-19) for 380 E 211 St., Euclid, Ohio 44123 be accepted as the lowest and best, and a contract be awarded to C.B. Mullins Construction Company in the amount of \$21,975.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Claire Boettler that the following quote (CRC 2019-20) for 1518-1520 Dille Rd., Euclid, Ohio 44117 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$18,545.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Judy Wirsching, seconded by Rick Novickis that the contract (CRC 2019-21) with David W. Knight, D.D.S. under the Dental Sealant grant from January 1, 2019 through December 31, 2019 in the amount of \$65.00 be approved.

Presented by: Debbie Busdiecker

Purpose: To serve as the supervising dentist and advise the dental sealant team.

Funding Source: 100% reimbursable through FY2019 Dental Sealant grant.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Claire Boettler that the addendum (CRC

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2019-22) to the contract with Cleveland Rape Crisis Center (CRC 2018-49 & 2018-73 & 2018-166) under the 2018/2019 Prevent Premature Fatherhood (PPF) grant to increase the amount to be paid to Cleveland Rape Crisis Center from \$11,100.00 to \$22,300.00 and to extend the end of the contract term from December 31, 2018 to December 31, 2019 be approved.

Presented by: Brandy Eaton

Purpose: To provide additional youth group sessions on the topics of healthy relationships, consent and role of gender.

Funding Source: 100% reimbursable through the FY2019 PPF grant.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

It was moved by Chris Kippes, seconded by Rick Novickis that the Memorandum of Understandings (MOUs) (CRC 2019-23) with the following communities to provide Phase II Stormwater services from January 2, 2019 through December 31, 2021 be approved:

	Amount to be received <u>not to exceed:</u>
City of Bay Village	\$16,866.00
City of Bedford	\$15,378.00
City of South Euclid	\$ 1,500.00
City of Strongsville	\$11,541.00
Olmsted Township	\$ 6,204.00
Village of Chagrin Falls	\$ 7,875.00
Village of Gates Mills	\$ 1,500.00
Village of Orange	\$ 8,148.00

Presented by: Domenica McClintock

Purpose: Implementation of the Minimum Control Measures (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) and MCM #6: Pollution Prevention/Good Housekeeping for Municipal Operations programming.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

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Contract Rescissions

None

Other Business

None

Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Rick Novickis, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:53 p.m.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

RFP RESULTS

Program: Solid Waste
Title: Silver Oak C & DD Project
RFP No: 2018-02
CRC No:

The following quotes were opened on:

Opened by: Judy Wirsching
Logged in by: Barry Grisez

NAME OF CONTRACTOR	RECEIVED	BID
Fabrizi Trucking & Paving Co. Inc.	02/05/19 10:33am	\$367,800.00
Kurtz Bros. Inc.	02/05/19 10:36am	\$2,133,882.00

Recommended award:

Brief Justification:

