

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – January 15, 2019

Meeting called to order by Terry Allan, Chair of the CRC at 1:32 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on January 15, 2019.

Roll Call: The following members were present: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – January 2, 2019.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2019-7 Environmental Public Health submitting Memorandum of Understanding (MOU) with the following communities to provide Phase II Stormwater services as part of the NEORS Regional Stormwater Management Program (RSMP) from January 2, 2019 through December 31, 2021. No exchange of funds.

City of Berea
City of Brecksville
City of Euclid
City of Maple Heights
City of Pepper Pike
City of Richmond Heights

5550 Venture Drive ♦ Parma, Ohio 44130

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City of Shaker Heights
City of University Heights

CRC 2019-8 Epidemiology, Surveillance and Informatics Services submitting a letter of agreement to identify CCBH as the primary agency for the Cuyahoga County Emergency Operations Plan (EOP) as it pertains to Emergency Support Functions (ESFs) 8 and 11 and a support agency pertaining to ESFs 6,10,14 and 15. No exchange of funds.

It was moved by Rick Novickis, seconded by Chris Kippes, that the consent agenda, including the minutes of the January 2, 2019 CRC meetings be approved.

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

CRC 2018-100
7208 Broadview Rd.
Parma, Ohio 44134

No action at this time.

CRC 2018-123
7454 Bronson Rd.
Olmsted Township, Ohio 44138

No action at this time.

CRC 2018-160
27912 Pergl Rd.
Solon, Ohio 44139

No action at this time.

CRC 2018-161
27605 Pergl Rd.
Glenwillow, Ohio 44139

No action at this time.

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CRC 2018-162
6845 Richmond Rd.
Glenwillow, Ohio 44139

No action at this time.

CRC 2019-3 XRF Lead Analyzer - RFQ 2018-08

It was moved by Romona Brazile, seconded by Rick Novickis that the following quote (CRC 2019-3) for a XRF Lead Analyzer (RFQ 2018-08) be accepted as the lowest and best, and a contract be awarded to Heuresis in the amount of \$15,405.00 (ref. enclosed).

Presented by: Stephanie McConoughey

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

None

Expenditures: Contracts up to \$25,000.00

It was moved by Judy Wirsching, seconded by Terry Allan that the contract (CRC 2019-9) with The Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County (ADAMHSCC) under the ACE's grant from December 1, 2018 through September 30, 2019 in the amount of \$12,500.00 be approved.

Presented by: Vince Caraffi

Purpose: To hold interviews and focus groups that are focused on community members' attitudes and beliefs about the narratives associated with opioid misuse and root causes that contribute to adverse childhood experiences (ACEs).

Funding Source: 100% reimbursable through the FY2019 ACE's grant

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The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Romona Brazile, seconded by Chris Kippes that the addendums (CRC 2019-10) to the following contracts under the HRSA Ryan White Part A grant be approved:

	Amount to be paid not to exceed:	
	<u>From</u>	<u>To</u>
Circle Health (2018-33 & 2018-81 & 2018-167)	\$ 123,958.00	\$ 134,958.00
MetroHealth System (2018-40 & 2018-81 & 2018-133)	\$1,592,964.00	\$1,615,964.00

Presented by: Melissa Rodrigo

Purpose: To provide services to low-income, uninsured and underinsured HIV positive persons.

Funding Source: 100% reimbursable through the FY2018 HRSA Ryan White grant.

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Terry Allan that the contract (CRC 2019-11) with A.J. Boggs & IXN dba IXN under the Ryan White Part A grant from February 28, 2019 through February 28, 2020 in the amount of \$17,499.00 be approved.

Presented by: Melissa Rodrigo

Purpose: To collect and host the cumulative client level data for Ryan White.

Funding Source: 100% reimbursable through the FY2018 Ryan White grant.

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

It was moved by Chris Kippes, seconded by Judy Wirsching that the Memorandum of Understandings (MOUs) (CRC 2019-12) with the following communities to provide Phase II Stormwater services from January 2, 2019 through December 31, 2021 be approved:

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	Amount to be received <u>not to exceed:</u>
City of Fairview Park	\$14,403.00
City of Richmond Heights	\$ 5,046.00

Presented by: Megan Symanski

Purpose: Implementation of the Minimum Control Measures (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) and MCM #6: Pollution Prevention/Good Housekeeping for Municipal Operations programming.

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Contract Rescissions

None

Other Business

None

Public Comment – N/A.

Thereupon, it was moved by Rick Novickis, seconded by Judy Wirsching, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:47 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Committee Chair

Clerk

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