

CUYAHOGA COUNTY

BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

CONTRACT REVIEW COMMITTEE

AGENDA – February 19, 2019

1. Call to Order.
2. Roll Call.
3. Public Comments – Agenda items only (3 minutes maximum).
4. **APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.
 - A. Approval of the Minutes of Prior Meetings: Regular Meeting – February 5, 2019.
 - B. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):
 1. CRC 2019-24 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following communities to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 2, 2019 through December 31, 2021. No exchange of funds.
 - City of Beachwood
 - City of Bedford Heights
 - City of Garfield Heights
 - City of Lakewood
 - City of Mayfield Heights
 - City of North Royalton
 - Village of Mayfield
 2. CRC 2019-25 Office of Epidemiology, Surveillance and Informatics submitting a revision to Exhibit A of the data deposit agreement with Case Western Reserve University (CRC 2017-40). No exchange of funds.

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3. CRC 2019-26 Prevention and Wellness Services submitting Memorandum of Understanding (MOU) with Cuyahoga County Public Library under the 2018/19 Maternal Child Health grant from February 1, 2019 through September 30, 2019 to assess the availability of positive youth development and wellness programming.

5. CONTRACTS AND AWARDS:

A. Tabled Items

1. CRC 2018-100
7208 Broadview Rd.
Parma, Ohio 44134
2. CRC 2018-123
7454 Bronson Rd.
Olmsted Township, Ohio 44138
3. CRC 2018-160
27912 Pergl Rd.
Solon, Ohio 44139
4. CRC 2018-161
27605 Pergl Rd.
Glenwillow, Ohio 44139
5. CRC 2018-162
6845 Richmond Rd.
Glenwillow, Ohio 44139
6. CRC 2019-15 Silver Oak Landfill Closure
RFP # 2018-02

B. New Items For Review

1. Bid/Quote Openings \geq \$25,000.00

None
2. Bid/Quote Openings $<$ \$25,000.00

Lead Program:

- a. CRC 2019-27
21801 Morris Ave.
Euclid, Ohio 44123

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b. CRC 2019-28
3865 E. Antisdale Rd.
South Euclid, Ohio 44121

c. CRC 2019-29
1621–1623 Pontiac
East Cleveland, Ohio 44112

3. Expenditures: Contracts < \$25,000.00

a. CRC 2019-30 Environmental Public Health submitting an amendment to the following contracts under the WPCLF grant:

	Extension		Amount to be paid to	
	<u>From</u>	<u>To</u>	<u>From</u>	<u>To</u>
Suburban Septic (CRC 2018-71)	3/30/19	6/30/19	\$13,375.00	\$13,650.00
Suburban Septic (CRC 2017-219)	4/10/18	6/30/19	\$14,625.00	\$14,900.00
Bull Construction (CRC 2018-113)	4/14/19	7/14/19	\$ 4,970.00	\$ 5,045.00
KMU Residential (CRC 2018-102)	3/30/19	6/30/19	\$ 6,550.00	\$ 6,625.00
Bull Construction (CRC 2018-85)	4/14/19	7/14/19	\$ 8,700.00	\$ 8,775.00
KMU Residential (CRC 2018-87)	3/30/19	6/30/19	\$ 7,250.00	\$ 7,325.00
Dynamerican (CRC 2018-86)	3/27/19	6/27/19	\$ 6,435.00	\$ 6,510.00
Suburban Septic (CRC 2018-70)	12/1/18	8/31/19	\$13,475.00	\$13,750.00
KMU Residential (CRC 2018-103)	3/30/19	6/30/19	\$ 6,850.00	\$ 6,925.00

Purpose: Due to inclement weather the contractors were unable to complete the projects within the terms of the contract; therefore an extension in time is necessary. In addition, a recent increase in CCBH sewage treatment permit fees directly impacted the cost of the contracted services. The increase in the contract amount is to cover the difference between the 2018 and 2019 permit fees associated with the scope of work.

Funding Source: 100% reimbursable by the WPCLF program.

b. CRC 2019-31 Prevention and Wellness Services submitting the following contracts under the 18/19 Racial and Ethnic Approaches to Community Health (REACH) grant from September 30, 2018 through September 29, 2019. Amount to be paid to each contractor is not to exceed the amount listed below:

Conceptual Geniuses \$10,000.00

Purpose: To create messaging and develop materials to support the REACH strategies.

United Way of Greater Cleveland \$12,237.00

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Purpose: To establish a HEAL resources and CDSMP workshop referral system through the 2-1-1 database.

Funding Source: 100% reimbursable through FY2019 REACH Program.

- c. CRC 2019-32 Prevention & Wellness Services submitting an addendum to the contract with Tech Logix Systems (2018-50 & 2018-68 & 2018-173) under the 2018/2019 HRSA Ryan White Part A Program grant to increase the amount to be paid to Tech Logix Systems \$57,000.00 to \$58,500.00.

Purpose: To provide technical support to the program in regards to data collection in CAREWare.

Funding Source: 100% reimbursable through the FY2018 Ryan White grant.

- d. CRC 2019-33 Administration Services submitting a contract with Johnson Controls from June 1, 2019 through May 31, 2020. Amount to be paid to Johnson Controls is not to exceed \$5,350.00.

Purpose: To provide software maintenance for the AMAG Security System.

Funding Source: 100% funded through CCBH General Revenue.

- e. CRC 2019-34 Administration Services submitting a contract with Asbury Consulting, LLC effective February 19, 2019. Amount to be paid to Asbury Consulting, LLC is not to exceed \$2,300.00.

Purpose: To provide executive coaching services to CCBH.

Funding Source: 100% funded through CCBH General Revenue.

4. Revenue Generating Agreements < \$25,000.00

- a. CRC 2019-35 Environmental Public Health submitting Phase II Stormwater Services Agreements with the following communities to provide Phase II Stormwater services from January 2, 2019 through December 31, 2021.

	Amount to be received <u>not to exceed:</u>
City of Lakewood	\$3,144.00

Purpose: Implementation of the Minimum Control Measures (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) programming and MCM #6: Pollution Prevention/Good Housekeeping for Municipal Operations.

C. Contract Rescissions

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None

6. Other Business.
7. Public Comment (3 minute maximum).
8. Motion to adjourn the meeting.