

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties
Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs



Executive Committee Minutes

Wednesday, November 14, 2018

4: 00 pm to 5:30 pm

Westshore Opportunity Center

9830 Lorain Ave., Cleveland 44102

Start: 4:14 p.m. **End:** 5:30 p.m. **Facilitating Co-chair:** M. Gordon

Moment of Silence

Welcome and Introductions

Approval of Agenda: November 14, 2018

Motion: C. Ritter moved to amend the PC agenda to add the 2019-20 carry-over request to the Grantee report agenda item Seconded: N. O'Neal

VOTE: In Favor: All Oppose: 0 Abstain: 0

Approval of Minutes: October 17, 2018

Motion: N. O'Neal Seconded: C. Ritter

VOTE: In Favor: All Oppose: 0 Abstain: 0

Approval of Planning Council Agenda: November 14, 2018

Motion: C. Ritter moved to amend the PC agenda to add the 2019-20 carry-over request to the Grantee report agenda item Seconded: N. O'Neal

VOTE: In Favor: All Oppose: 0 Abstain: 0

Grantee Report – M. Rodrigo

- Addition – 2019-20 carry-over request approval
 - Request is \$145,995 which represents 5% of the current formula award
 - Motion to approve request: C. Ritter Seconded: N. O'Neal
 - Vote: In Favor: 8 Opposition: 0 Abstention: 0
- ODH reorganized goals in State Integrated Plan. There are four main goals to include: Achieve Viral Suppression, Reduce New Infections, Strengthen Data Coordination and Reduce Disparities. ODH is going to put together one document with the updates.
- Clinical Quality Management committee continues to meet with efforts focusing on disparities in viral suppression. The grantee provided technical assistance to all providers in the end of June and July in regards to a quick 45 day quality improvement project to impact VLS rates using a driver diagram model. All providers presented on their projects on September 17th. The grantee is changing the meeting structure. The revised approach will allow providers more time to work on clinical quality improvement projects. The next quarterly meeting is December 17th. TCQ Plus trainers are looking at scheduling additional trainings.
- EIIHA planning meeting was conducted October 22nd. There were various topics presented such as all prevention updates along with testing numbers from all areas discussed. Discussion from care regarding increased collaboration throughout the community to ensure a smooth transition throughout the region.

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs



- Grantee team received Carryover funds from the 2017/18 grant year (\$121,685) September 11th, bringing the 2018/19 grant total to \$4,850,701.00. Contracts amendments are being executed and sub-recipients are working on new budgets and invoicing.
- ODH sponsored a needs assessment update. OU completed focus groups across the state. Vino Sundaram and PC QI Committee continue to support regional care efforts. Vino has been communicating with OU about the PC presentation in January as a webinar.
- Grantee released a Newsletter in June of 2018. Feedback welcome. 2nd edition due for release in December 2018.
- 2017 EPI reports from ODH are on the CCBH website for the region.
- Grantee team will be updating the standards of care during January and February. Requests for input will be distributed across the service categories through the PC Quality Committee.
- Ryan White Part A organizational chart was provided in September as requested by PC.

The FY2018 grant is processing invoices. Current split is 78.39% Core and 21.61% Support. Total spent is 46.21% should be at 58%. Last year we were at 50.63%. The Part B funds concluded in June of 2018 which impacted Mar-June charges for the current grant year.

Planning Council Business

- a. Monthly Progress Update from HRSA Project Officer
 - M. Rodrigo provided the update
 - HRSA now holding budget negotiation calls for the 2019/20 grant year with grantees – CCBH’s call will occur in early December
 - Part A Conference will be held in Washington, D.C. 12/11 to 12/14
 - K. Dennis will be attending on behalf of PC
 - Suggestion made to allow Executive Committee members to select who attends the Part A conference on behalf of PC in future years
- b. Planning Council Retreat Recommendations/Next Steps
 - C. Ritter provided an overview of the retreat recommendations
 - Peer led interventions
 - Independent grievance process
 - Higher threshold of understanding of consumer needs by providers
 - Discussion around the importance of members of the Community Liaison Committee providing this training
 - Suggestion to set a measurable goal for this recommendation
 - To have at least one individual from the Part A providers attend the training once it is developed
 - Community Liaison Committee members will develop a training and provide an update to the Executive Committee at the January meeting
 - Healing Weekends

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties
Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs



- More in-depth presentations as Planning Council trainings accompanied by time for a discussion period
 - More PLWHA as community HIV-testers
 - Linking newly diagnosed persons with a “navigator” or “mentor”
 - Improved access to transportation/parking assistance
 - Access to safe and affordable housing
 - Educational opportunities for newly diagnosed individuals (HIV-101)
 - Increased opportunities for consumers to attend the national AIDS conference
 - More consumer members on Planning Council
 - More combined meetings between HIV Prevention (Regional Advisory Group – RAG) and HIV Care (Planning Council)
 - Suggestion to have a regular report out by a member of the RAG at Planning Council meetings (T. Jones facilitates the RAG meetings)
 - New “incentives” for programming
 - Consider new partnerships (e.g. criminal justice system)
- c. Discuss Potential Candidates for S&F Committee Co-Chair
- Tabled due to lack of time

Committee Reports

- a. Community Liaison Committee
 - No update
- b. Strategy & Finance
 - No update
- c. Membership, Retention & Marketing
 - No update
- d. Quality
 - J. McMinn summarized the QI Committee’s review of Substance Abuse-Outpatient and Substance Abuse-Residential service categories and its motion to continue to prioritize the categories but no longer fund them beginning with the 2019 grant year
 - Executive Committee motion was made by C. Ritter to continue to prioritize Substance Abuse-Outpatient and Substance Abuse-Residential but no longer fund the categories beginning in the 2019 grant year; motion was seconded by N. O’Neal. Vote: 9 in favor; 0 opposed; 0 abstentions – motion carried.

Other Business

- No other business at this time

Announcements

None

Adjournment

Motion: C. Droster

Seconded: N. O’Neal

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs



	Executive Committee	Mar	Apr	May	June	Aug	Sep	Oct	Nov
1	Kimberlin Dennis – Co-Chair	20	20	20	20	20	20	20	20
2	Terry Allan – Co-Chair	0	20	20	20	20	20	20	20
3	Merle Gordon – Co-Chair	20	20	0	0	20	0	20	20
4	Naimah O'Neal	20	20	20	20	20	20	20	20
5	James Stevenson	20	20	20	20	20	20	20	20
6	Clinton Droster	0	20	20	20	20	20	20	20
7	Brenda Glass	20	20	20	0	20	20	20	20
8	Chris Ritter	0	20	20	20	20	20	20	20
9	Jason McMinn	20	20	0	20	20	20	20	20
10	Robert Watkins	20	20	20	20	20	20	20	20
	Total in Attendance	8	11	9	9	10	9	10	10

PC Members: T. Leonard; C. Barnett; L. Yarbrough-Franklin; B. Jones

Staff: S. Harris; C. Boettler; M. Rodrigo

Guests: L. Stiver