

# Cuyahoga Regional HIV / AIDS Health Services Planning Council

*Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties*

**Naimah O'Neal, James Stevenson – Co Chairs**



## **Community Liaison Committee (CLC)**

Minutes

Wednesday, January 9, 2019

12:00 pm to 1:00 pm

St. Augustine Health/Ursuline Piazza Campus  
7801 Detroit Avenue, Cleveland OH 44102

**Start:** 12:02 p.m.

**End:** 1:12 p.m.

**Facilitating Co-chair:** N. O'Neal

### **Moment of Silence**

### **Welcome and Introductions**

**Approval of Agenda:** January 9, 2019

Motion: R. Rolling                      Seconded: B. Jones

In Favor: 4                      Oppose: 0                      Abstain: 0

**Approval of Meeting Minutes:** November 7, 2018

Motion: B. Jones                      Seconded: J. Stevenson

In Favor: 3                      Oppose: 0                      Abstain: 1

### **New/Old Business**

#### a. Review Committee's Previous Work Plan for Completion

- N. O'Neal led the discussion in reviewing completion of last year's work plan
  - It was agreed that the Committee accomplished 80% to 90% of items on work plan
  - Committee members agreed that their greatest accomplishment for the year was the data contributed to the needs assessment process
  - Committee members also agreed that developing and using the mini-education session format for outreach was effective

#### b. Create Committee's 2019 Work Plan

- Discussion of capacity building training
  - For CLC members
  - Topics for full PC training need to be submitted to the MRM Committee
    - Recommendation to utilize CLC members for some of the training topics presented
    - Possible topics discussed:
      - People Language First
        - B. Jones and N. O'Neal have agreed to present
      - Equity, Diversity & Inclusion (EDI)
        - Suggestion was made consider the LGBT Center as a possible presenter
      - How Agency Grievance Policies/Processes Are Implemented
        - Discussion about possibility of developing a short survey to determine client awareness of provider agencies' grievance processes and if they have utilized the processes
  - Topics for client outreach training/presentations
    - Client Responsibilities



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- Motion to approve 2019 work plan made by B. Jones and seconded by T. Marbury; unanimous approval
- c. Conduct U=U training in CLC
- No discussion

**Parking Lot Items**

- a. Mini-education Sessions
- Collaboration with Social Workers’ Workgroup
  - Collaboration with HIV Prevention Group

**Next Steps**

- None

**Announcements**

- U = U presentation on 1/23/19 at St. Augustine Campus at 11:30 a.m.; presentation at CWRU 1/23/19 in the evening – flyers will be distributed
- Retreat for PLWHA tentatively scheduled for 4/12-14/19 – applications will be available

**Adjournment**

Motion: R. Rolling      Second: B. Jones  
 In Favor: 4              Opposed: 0              Abstention: 0

	<b>CLC Members</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>
1	<b>Naimah O'Neal Co-chair</b>	<b>20</b>									
2	<b>James Stevenson Co-chair</b>	<b>20</b>									
3	Bryan Jones	<b>20</b>									
4	Tina Marbury	<b>20</b>									
	<b>Total in Attendance</b>	<b>4</b>									

**PC Members:** R. Rolling; K. Dennis; C. Droster

**Staff:** S. Harris; C. Boettler

**Guests:**