

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – November 28, 2018

Meeting called to order by Debbie L. Moss, President of the Board at 9:06 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on November 28, 2018.

Roll Call: The following members were present: Ms. Debbie L. Moss, Mr. James T. Gatt, Dr. Gregory L. Hall, Mr. Douglas Wang, Dr. Sherrie Williams.

The reading of the minutes of the October 24, 2018, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Gatt, seconded by Dr. Williams, that the minutes be approved.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams; Ms. Moss abstained due to her absence from the October 24, 2018 meeting.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – N/A

Committee Reports – Diversity Committee

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION (2018-122) be adopted:

BE IT RESOLVED to contract with Neighborhood Leadership Institute under the 2018/2019 Ohio Equity Institute grant from October 1, 2018 through September 30, 2019. Amount to be paid to Neighborhood Leadership Institute is not to exceed \$132,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2018-123) be adopted:

BE IT RESOLVED to accept addendums to the following contracts under the 2018/2019 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2018 through February 28, 2019 (ref. enclosed):

	Amount to be paid not to exceed:	
	<u>From</u>	<u>To</u>
Cleveland Clinic Foundation (2018-40 & 2018-81)	\$ 216,356 .00	\$ 172,335.00
MetroHealth System (2018-40 & 2018-81)	\$1,562,964.00	\$1,592,964.00
Signature Health, Inc. (2018-33 & 2018-81)	\$ 140,730.00	\$ 182,356.00
University Hospitals of Cleveland (2018-33 & 53 & 81)	\$ 960,049.00	\$1,053,381.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang; Dr. Williams abstained due to her affiliation with the MetroHealth System.

It was moved by Dr. Williams, seconded by Dr. Hall, that the following RESOLUTION (2018-124) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with the Cleveland Department of Public Health (CDPH) to administer the Ohio Department of Health (ODH) 2018/2019 Reproductive Health & Wellness grant from September 1, 2018 through March 31, 2019. Amount to be received is not to exceed \$60,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2018-125) be adopted:

BE IT RESOLVED to authorize Then and Now Certificate for the following purchase order:

<u>PO Number</u>	<u>Vendor</u>	<u>Amount</u>	<u>Purpose</u>
18680	United Agencies	\$10,209.00	2018/2019 Commercial Property Insurance

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

BOARD ORDERS, RULES, FEES OR REGULATIONS

FIRST READING:

None

SECOND READING:

RESOLUTION (2018-117) To establish the Cuyahoga County Board of Health's Campground Licenses Fees pursuant to the Ohio Revised Code sections 3709.09 and 3729.05 effective January 1, 2019 (First Reading-October 24, 2018, Second Reading-November 28, 2018).

RESOLUTION (2018-118) To amend the Cuyahoga County Board of Health's Food Protection Program Fees pursuant to the Ohio Revised Code Sections 3717.25 and 3717.45 effective January 1, 2019 (First Reading-October 24, 2018, Second Reading-November 28, 2018).

RESOLUTION (2018-119) To amend the Cuyahoga County Board of Health's Household Sewage Program Fees pursuant to the Ohio Revised Code sections 3709.09 and 3718.06 effective January 1, 2019 (First Reading-October 24, 2018, Second Reading-November 28, 2018).

RESOLUTION (2018-120) To amend the Cuyahoga County Board of Health's Private Water Program Fees pursuant to the Ohio Revised Code sections 3709.09 and 3701.344 effective January 1, 2019 (First Reading-October 24, 2018, Second Reading-November 28, 2018).

THIRD READING:

RESOLUTION (2017-69) To approve the application for exemption pursuant to ORC 3714.04 by Boyas Excavating, Inc. for approval of the plan modification of its Construction Debris and Demolition Landfill Operating License pursuant to the recommendation of the Ohio EPA as set forth in the Board's Findings and Orders incorporated herein fully by reference (First Reading-May 24, 2017, Second Reading-June 28, 2017, Third Reading-July 26, 2017 – Tabled).

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2018-126) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- Schedule A Appropriation Measures.
- Schedule B Cash Transfers.
- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Break – 9:53 a.m. – 10:05 a.m.

Health Commissioner's Report – (10:05 a.m. – 11:43 a.m.)

- (1) Accreditation Update (10:05 a.m. – 11:00 a.m.)
- (2) FY2017 Audit Update (11:00 a.m. – 11:03 a.m.)
- (3) 2019 Budget Update (11:03 a.m. – 11:43 a.m.)

Public and Staff Comments (three minute maximum) – N/A.

Break 11:43 a.m. – 11:55 a.m.

It was moved by Mr. Gatt, seconded by Dr. Hall, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss personnel and litigation issues.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Executive Session began at 11:55 a.m.

Executive Session ended at 12:26 p.m.

Miscellaneous Business –

Thereupon, it was also moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION (2018-127) be adopted:

BE IT RESOLVED to accept the rates for Major Medical and Prescription Coverage with Medical Mutual of Ohio from January 1, 2019 through December 31, 2019. The 2019 rates are as follows:

Per Employee Per Month Charges:	
Medical Mutual CleCare – Single	\$ 598.52
Medical Mutual Cle Care – Family	\$1,645.93
Medical Mutual PPO – Single	\$ 633.28
Medical Mutual PPO – Family	\$1,741.52

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang; Dr. Williams abstained due to her affiliation with the MetroHealth System.

Thereupon, it was also moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION (2018-128) be adopted:

BE IT RESOLVED to contract with UNUM for dental insurance coverage from January 1, 2019 through December 31, 2020. Single coverage rate is \$22.67 per employee/month and family coverage rate is \$76.43 per employee/month.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Thereupon, it was also moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2018-129) be adopted:

BE IT RESOLVED to revise the Flexible Spending Account (FSA) annual maximum employee contribution amount for health care from \$2,600.00 to \$2,700.00 effective January 1, 2019.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Thereupon, it was also moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2018-130) be adopted:

BE IT RESOLVED to renew contract with Northwest Group Services, Inc. (NWGS) for the administration of the Board of Health's Flexible Spending Account (FSA) program and COBRA services from January 1, 2019 through December 31, 2019. The amount to be paid to NWGS is \$6.00 per participating employee per month.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 12:40 p.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

None

2. Budget Revisions

- A. Budget revision in the 2018 Women In Recovery (WIRe) grant to redistribute \$2,000.00 (ref. enclosed).
- B. Budget revision in the 2018/2019 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant to redistribute \$41,060.98 (ref. enclosed).
- C. Budget revision in the 2017/2019 Personal Responsibility and Education Program (PREP) grant to redistribute \$11,850.00 (ref. enclosed).
- D. Budget revision in the 2018 Dental Sealant grant to increase the budget by \$4,312.00 (ref. enclosed).
- E. Budget revision in the 2018 ODH Injury Prevention Grant to decrease the budget by \$50,000.00 (ref. enclosed).
- F. General Revenue Fund revision of the 2018 Estimated Revenue to increase Revenue by \$61,718.31 and increase and redistribute Appropriations (Expenditures) by \$531,614.88.

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Tahir Arif, Grant Coordinator, Grade C, \$41,149.00 annually, effective November 26, 2018.

Appointments(s):

- A. Correction: JoAnn Carrothers, Public Health Nurse 1, from \$45,903.00 to \$46,371.00 annually effective June 11, 2018.
- B. Antoinette Mallory, Administrative Specialist, Grade A, \$30,060.00 annually.
- C. Joseph, Kollar, Sanitarian In Training, Grade C, \$41,149.00.
- D. Daniel Murphy, Sanitarian In Training, Grade C, \$41,149.00.

Promotion(s):

- A. Ashley Worthem, Sanitarian, Grade D, \$46,991.00 annually, effective December 10, 2018.

Resignation(s):

- A. Desiree Hudson, Human Resources Generalist, effective November 23, 2018.
- B. Carmen Rush, Sanitarian in Training, effective December 3, 2018.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Terry Allan and Judy Wirsching to AOHC meeting - December 7, 2018 - Rootstown.

Environmental Public Health

- a. Morgan Hammons, Stephanie McConoughey, and Kathy Schoch to ODH Public Health Lead Investigator meeting, November 16, 2018 – Columbus.
- b. Barry Grisez and Dane Tussel to Ohio EPA Scrap Tire Forum November 13, 2018 – Columbus – registration \$40.00 each.

Epidemiology, Surveillance and Informatics

- a. Tara Hanchar, Stacey Koltas and Jackie Napolitano to It's All About Water training November 29, 2018 – Akron.
- b. Richard Stacklin to Ohio Infant Mortality Summit December 11-12, 2018 – Cincinnati.

Prevention and Wellness

- a. Maurice Cole to Relationships Matter: Effective Engagement in a Culturally Diverse World workshop October 30, 2018 – Cleveland – registration fee \$25.00.
- b. Alison Patrick to Kids Summit 2018 conference December 2-3, 2018 – Columbus – registration fee \$50.00.
- c. Vino Sundaram and Arif Tahir to Six Sigma Yellow Belt Course – January 14-19, 2019 – Cleveland – Registration fee \$1,760.00 each.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. November 6, 2018 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2018-153: Public Health Experience Agreement - Capella University

CRC 2018-154: Data Agreement - The MetroHealth System

Tabled Items

CRC 2018-99
16002 W. 130th St.
Strongsville, Ohio 44136

CRC 2018-100
7208 Broadview Rd.
Parma, Ohio 44134

CRC 2018-123
7454 Bronson Rd.
Olmsted Township, Ohio 44138

CRC 2018-137
16006 W. 130th St.
Strongsville, Ohio 44136

CRC 2018-142 Agreement with the Association of Ohio Health Commissioners (AOHC) -
\$5,500.00

CRC 2018-148
7536 Stearns Rd.
Olmsted Township, Ohio 44138

CRC 2018-149
4919 Brainard Rd.
Orange Village, Ohio 44022

Contract Approvals

CRC 2018-155: Contract - Sharps Compliance, Inc. - \$3,280.00

CRC 2018-156: Addendum - Alyssa Wagner-Sherer - increase the amount paid from
\$10,000.00 to \$12,337.00

CRC 2018-157: Contract - Compass Consulting Services, LLC - \$6,000.00

CRC 2018-158: Letter Proposal - Weston Hurd LLP Attorneys at Law – reimbursement rates:
\$275.00 per hour for partner work and \$190.00 for associate work


B. Other Contracts

None

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH



Terry Allan, Secretary



Ms. Debbie L. Moss, President