

**CUYAHOGA COUNTY BOARD OF HEALTH**

**AGENDA – November 28, 2018**

1. Call to Order.
2. Roll Call.
3. Motion to excuse absent Board Members.
4. Approval of the Minutes of the Regular Board Meeting – October 24, 2018.
5. Motion to amend agenda items as highlighted on revised agenda.
6. Public Comments on Agenda Resolutions Only (three minute maximum).
7. Review of the Financial Statements.
8. Legislative Updates – N/A
9. Committee Reports – Diversity Committee
10. Approval of Resolutions/Motions:

**REGULAR ACTIONS OF THE BOARD:**

- A. RESOLUTION (2018-122) Contract with Neighborhood Leadership Institute under the 2018/2019 Ohio Equity Institute grant from October 1, 2018 through September 30, 2019. Amount to be paid to Neighborhood Leadership Institute is not to exceed \$132,000.00.
- B. RESOLUTION (2018-123) Accept addendums to the following contracts under the 2018/2019 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2018 through February 28, 2019 (ref. enclosed).

	<u>Amount to be paid</u>	
	<u>not to exceed:</u>	
	<u>From</u>	<u>To</u>
Cleveland Clinic Foundation (2018-40 & 2018-81)	\$ 216,356 .00	\$ 172,335.00
MetroHealth System (2018-40 & 2018-81)	\$1,562,964.00	\$1,592,964.00
Signature Health, Inc. (2018-33 & 2018-81)	\$ 140,730.00	\$ 182,356.00
University Hospitals of Cleveland (2018-33 & 53 & 81)	\$ 960,049.00	\$1,053.381.00

- C. RESOLUTION (2018-124) Authorize the Health Commissioner to enter into a contract with the Cleveland Department of Public Health (CDPH) to administer the Ohio Department of Health (ODH) 2018/2019 Reproductive Health & Wellness grant from September 1, 2018 through March 31, 2019. Amount to be received is not to exceed \$60,000.00.

- D. RESOLUTION (2018-125) To authorize Then and Now Certificate for the following purchase order:

<u>PO Number</u>	<u>Vendor</u>	<u>Amount</u>	<u>Purpose</u>
18680	United Agencies	\$10,209.00	2018/2019 Commercial Property Insurance

**BOARD ORDERS, RULES, FEES OR REGULATIONS:**

**FIRST READING:**

None

**SECOND READING:**

- A. RESOLUTION (2018-117) To establish the Cuyahoga County Board of Health's Campground Licenses Fees pursuant to the Ohio Revised Code sections 3709.09 and 3729.05 effective January 1, 2019 (First Reading-October 24, 2018).
- B. RESOLUTION (2018-118) To amend the Cuyahoga County Board of Health's Food Protection Program Fees pursuant to the Ohio Revised Code Sections 3717.25 and 3717.45 effective January 1, 2019 (First Reading-October 24, 2018).
- C. RESOLUTION (2018-119) To amend the Cuyahoga County Board of Health's Household Sewage Program Fees pursuant to the Ohio Revised Code sections 3709.09 and 3718.06 effective January 1, 2019 (First Reading-October 24, 2018).
- D. RESOLUTION (2018-120) To amend the Cuyahoga County Board of Health's Private Water Program Fees pursuant to the Ohio Revised Code sections 3709.09 and 3701.344 effective January 1, 2019 (First Reading-October 24, 2018).

**THIRD READING:**

- A. RESOLUTION (2017-69) To approve the application for exemption pursuant to ORC 3714.04 by Boyas Excavating, Inc. for approval of the plan modification of its Construction Debris and Demolition Landfill Operating License pursuant to the recommendation of the Ohio EPA as set forth in the Board's Findings and Orders incorporated herein fully by reference (First Reading-May 24, 2017, Second Reading-June 28, 2017, Third Reading-July 26, 2017 – Tabled).
11. RESOLUTION (2018-126) Approval of the Consent Agenda as set forth in the attached schedules:
- |            |  |
|------------|--|
| Schedule A | Appropriation Measures.                        |
| Schedule B | Cash Transfers.                                |
| Schedule C | Routine Personnel Actions.                     |
| Schedule D | Employee Training and Travel Expenses.         |
| Schedule E | Approval of Vouchers. (Available upon request) |
| Schedule F | CRC Report and Other Contracts.                |

12. Health Commissioner's Report –
  - (1) Accreditation Update
  - (2) FY2017 Audit Update
  - (3) 2019 Budget Update
13. Public and Staff Comments (three minute maximum).
14. Motion to adjourn to Executive Session to discuss personnel issues.
15. Miscellaneous Business.
16. Motion to adjourn the meeting.

**SCHEDULE A**  
**APPROPRIATION MEASURES**

1. Establish Budgets

None

2. Budget Revisions

- A. Budget revision in the 2018 Women In Recovery (WIRe) grant to redistribute \$2,000.00 (ref. enclosed).
- B. Budget revision in the 2018/2019 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant to redistribute \$41,060.98 (ref. enclosed).
- C. Budget revision in the 2017/2019 Personal Responsibility and Education Program (PREP) grant to redistribute \$11,850.00 (ref. enclosed).
- D. Budget revision in the 2018 Dental Sealant grant to increase the budget by \$4,312.00 (ref. enclosed).
- E. Budget revision in the 2018 ODH Injury Prevention Grant to decrease the budget by \$50,000.00 (ref. enclosed).
- F. General Revenue Fund revision of the 2018 Estimated Revenue to TBD Revenue by \$TBD and TBD and redistribute Appropriations (Expenditures) by \$TBD.

**SCHEDULE B**  
**CASH TRANSFERS**

1. Operating Transfers

None

2. Residual Equity Transfers

None

**SCHEDULE C**  
**ROUTINE PERSONNEL ACTIONS**

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Tahir Arif, Grant Coordinator, Grade C, \$41,149.00 annually, effective November 26, 2018.

Appointments(s):

- A. Correction: JoAnn Carrothers, Public Health Nurse 1, from \$45,903.00 to \$46,371.00 annually effective June 11, 2018.
- B. Antoinette Mallory, Administrative Specialist, Grade A, \$30,060.00 annually.
- C. Joseph, Kollar, Sanitarian In Training, Grade C, \$41,149.00.
- D. Daniel Murphy, Sanitarian In Training, Grade C, \$41,149.00.

Promotion(s):

- A. Ashley Worthem, Sanitarian, Grade D, \$46,991.00 annually, effective December 10, 2018.

Resignation(s):

- A. Desiree Hudson, Human Resources Generalist, effective November 23, 2018.
- B. Carmen Rush, Sanitarian in Training, effective December 3, 2018.

**SCHEDULE D**  
**EMPLOYEE TRAINING AND TRAVEL EXPENSES**

Administration

- a. Terry Allan and Judy Wirsching to AOHC meeting - December 7, 2018 - Rootstown.

Environmental Public Health

- a. Morgan Hammons, Stephanie McConoughey, and Kathy Schoch to ODH Public Health Lead Investigator meeting, November 16, 2018 – Columbus.
- b. Barry Grisez and Dane Tussel to Ohio EPA Scrap Tire Forum November 13, 2018 – Columbus – registration \$40.00 each.

Epidemiology, Surveillance and Informatics

- a. Tara Hanchar, Stacey Koltas and Jackie Napolitano to It's All About Water training November 29, 2018 – Akron.
- b. Richard Stacklin to Ohio Infant Mortality Summit December 11-12, 2018 – Cincinnati.

Prevention and Wellness

- a. Maurice Cole to Relationships Matter: Effective Engagement in a Culturally Diverse World workshop October 30, 2018 – Cleveland – registration fee \$25.00.
- b. Alison Patrick to Kids Summit 2018 conference December 2-3, 2018 – Columbus – registration fee \$50.00.
- c. Vino Sundaram and Arif Tahir to Six Sigma Yellow Belt Course – January 14-19, 2019 – Cleveland – Registration fee \$1,760.00 each.

\*Professional education under ONA contract.

**SCHEDULE F**  
**CRC REPORT AND OTHER CONTRACTS**

A. CRC Report

1. November 6, 2018 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2018-153: Public Health Experience Agreement - Capella University

CRC 2018-154: Data Agreement - The Metrohealth System

Tabled Items

CRC 2018-99  
16002 W. 130th St.  
Strongsville, Ohio 44136

CRC 2018-100  
7208 Broadview Rd.  
Parma, Ohio 44134

CRC 2018-123  
7454 Bronson Rd.  
Olmsted Township, Ohio 44138

CRC 2018-137  
16006 W. 130th St.  
Strongsville, Ohio 44136

CRC 2018-142 Agreement with the Association of Ohio Health Commissioners (AOHC) -  
\$5,500.00

CRC 2018-148  
7536 Stearns Rd.  
Olmsted Township, Ohio 44138

CRC 2018-149  
4919 Brainard Rd.  
Orange Village, Ohio 44022

Contract Approvals

CRC 2018-155: Contract - Sharps Compliance, Inc. - \$3,280.00

CRC 2018-156: Addendum - Alyssa Wagner-Sherer - increase the amount paid from \$10,000.00 to \$12,337.00

CRC 2018-157: Contract - Compass Consulting Services, LLC - \$6,000.00

CRC 2018-158: Letter Proposal - Weston Hurd LLP Attorneys at Law – reimbursement rates: \$275.00 per hour for partner work and \$190.00 for associate work

B. Other Contracts

None