

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs



Planning Council Minutes

Wednesday, May 16, 2018

5:00 pm to 7:00 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue, Cleveland OH 44102

Start: 5:00

End: 6:55

Co-chair: Kimberlin Dennis

Moment of Silence

Welcome and Introductions

Public Comment Opportunity (agenda items only) 5 minutes

Naimah O’Neal has recommended a webinar regarding “How we use language”. Maybe agencies should review this as well. It is 1-hour long. Naimah will email the link to Pam Ditlevson (send to all members) and Chris Ritter. Chris thought this could possibly lead to a directive for the Grantee.

Approval of Agenda May 16, 2018

Motion: Chris Seconded: Marlene

VOTE: In Favor: All Oppose: 0 Abstain: 0

Motion passes

Approval of the Minutes, April 18, 2018

Motion: Chris Seconded: Leshia

VOTE: In Favor: 15 Oppose: 0 Abstain: 1

Motion passes

Ryan White Part B Update – Tim Leonard

Tim distributed a hand out of Part B services funded in the Cleveland TGA (*see the handout for utilization dollars reported*).

Funded Services and Service Definition
1. Mental Health/Substance Abuse – Expenses for all Mental Health/Substance Abuse Treatment service codes
2. Diagnostics & Monitoring – Expenses for all Diagnostics and Monitoring service codes
3. Medical Services – Expenses for all Medical services codes
4. Oral Health – Expenses for all Oral Health Care Services Codes
5. Insurance Continuation – Expenses for Premiums & Medication CoPays: Private Health Insurance, COBRA, Med Part D, Medicaid & Veteran Affairs
6. Insurance Continuation (Spend-down) – Expenses for all Spend-down service codes
7. Emergency Meds and Testing – Expenses for all OHDAP Medical Services service codes
8. Prescription Drug Distribution **(Formulary) – Expenses for clients who receive formulary dispenses through CVS
9. Prescription Drug Distribution **(CVS CoPays) – Expenses for clients who receive copay dispenses through CVS
10. Medical Case Management – Expenses for Case Management agencies covering the Cleveland Part A TGA (Proyecto Luz, MetroHealth & ATGC)

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This list did not include Part B funding awarded to the Part A Grantee. He stated it was a high level report and that it was preliminary data, and does not include the entire Part B Allocations. He said they spend approximately 2.4 million in this area; insurance continuance plan is covered (wrap around). At the conclusion of Tim's comments, no questions asked.

Sharron explained this was requested to get a better understanding of other HIV related services funded in the Cleveland TGA. Tim also stated that the conversation regarding 300-500% FPL is not off the table, there is continued discussion.

Medicaid Update – Ken Simmons

There has been a 20% decrease in Medicaid applications pending approval. The 1115 Waiver has been posted on the Center for Medicare & Medicaid Services (CMS) website for comment. There will be a 90-day comment period. Ken agreed to send the link to the CMS site for distribution).

Grantee Report – Melissa Rodrigo

Providers are starting to invoice for the month of March.

The expenditure report for S&F is the same for Executive/PC, it's not updated.

HIPSCA is blank due to Part B dollars were used

- a. ODH is reorganizing goals in State Integrated Plan. Grouping prevention initiatives into one goal. ODH is going to release quarterly newsletters with ongoing updates. Grantee sent out presentation to PC management and QI chairs.
- b. Clinical Quality Management committee continues to meet with the efforts focusing on disparities in viral suppression. Revised AIM statements were submitted and data was submitted. The last meeting in conjunction with the CQII was held on March 19th at the Cuyahoga County - Warrensville Heights library. The CQM projects are expanding from viral load suppression to include retention in care project as well. This should address our data gaps on our continuum of care. Introduced the PC QI Directives to the committee. Next meeting is June 18th.
- c. EIIHA planning meeting will be scheduled in conjunction with Prevention partners in May 21st the location is the Independence library.
- d. Grantee team received a partial award for FY2018 grant year in the amount of \$984,524.00. A second partial award arrived on March 15th for a total partial award of \$2,140,230.00. Contracts are in various stages depending on provider requests.
- e. ODH proceeding with a needs assessment for next year. OU put together a very experience team to conduct the assessment. A presentation was presented to the PC QI committee in January 2018. OU is finalizing how many focus groups will be conducted in each location. Grantee team submitted a request based on EPI data that the Cleveland TGA receives at least 4 focus groups two in Cuyahoga one in the east and one in the west. PC is deciding the four locations by May 9th.
- f. FY17 closeout is occurring. The grantee is hoping to be under the carryover. Dental will have a large outstanding balance. Exceptions approved in 2017 did not take advantage services.

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- g. FY2018 requests for funding were received. Budget negotiation meetings have taken place at all agencies except one. The grantee is waiting on a date from the provider.
 - h. Grantee conducted annual provider training March 28th and the Annual Showcase of services was held April 11th FTE's funded in the service categories of MCM, EIS, Non-Medical and Outreach are required to attend.
 - i. FY2019 grant application is going to be moved up this year. The estimated timeframe provided by HRSA is June through August with a 90 day period. This information was passed onto PC support for the PSRA time adjustment.
- 2) Core Expenditure Report FY17–Please note the split is 77.62% Core and 22.38% Support based on current invoices. The total expenditure is 97.14%. This number is based on spending is based on 100%. Last year during this time period, the grant was 97.75% expended. Total dollar amount remaining \$121,685.25 the dollars allowed for Carryover is \$144,325.00 into FY18. This is a total of 4% of the 5% allowed for carryover. Last year the total was 3.17%. All of Carryover and all of MAI funds were fully expended. If you add in the additional \$187,275.40 of ODH funds, FY17 would be over our award.

The FY2018 grant is processing invoices. Current split is 82.24% Core and 17.76% Support.

Green = underutilization, White = on target, Red = Over utilization

Planning Council Training – Sharron Harris projected and reviewed the presentation

a. Part A Utilization & Spending in the Cleveland TGA

i. Available Part B Utilization & Spending (Cleveland TGA Award)

***Change to substance abuse residential dollars and numbers

1. **OAHs** – recommend adding dollars, after ACA nurses were in demand so nurses were added in 2016 to this accounts for the increase in funds that are needed. Always a request for nurses from providers. In 2017, Part B dollars were also used. Melissa explained the role of the nurses in coordinating client care.
2. **MCM** – recommend adding dollars, this was a top 5 funded service priority.
3. **Oral Health** – carryover will be used, this is important to clients, Part B dollars were used, recommend adding dollars. (recommend to change the viewing of the chart)
4. **Substance Abuse Outpatient** – There has been a continuous decline in utilization from clients, it will continue to decline. Recommend a small reduction in this category. Concern was expressed as to whether Part A funds were actually being used as the payer of last resort.
5. **Mental Health** – leveling off with dollars spent. There are several providers for this. Wouldn't cut the funding, because it funds FTE's of possibly add small amount. A Provider expressed interest in making a presentation on an innovative Mental Health Service Model.
6. **Medical Nutrition** – this service category is FTE based, PC didn't fully fund last year. Melissa agreed to check with provider.
7. **HIPCSA** – 300-500% of FPL copays covered, suggested to possibly cap this category. Recommend funding at 2017 actual Part A & Part B dollars spending level.
8. **EIS** – Providers of EIS and Outreach can possibly combine their services, 2019 to eliminate Outreach

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9. **Home Health Care** – Need to discuss this category further, there is only 1-funded provider of this service and clients are mostly undocumented individuals. Current provider can only serve clients in Cuyahoga County.
 10. **Home/Community Based** – Need to discuss this category as well, only 1-funded provider.
 11. **Medical Transportation** – Heavily utilized service, some Part B dollars were used in 2017 will need to continue funding this service and possibly increasing.
 12. **EFA** - less of a need, Part B funding has helped, recommend reducing by approx. \$10,000.00.
 13. **NMCM** – Highly utilized area, needs funding
 14. **Psychosocial** – Popular category, level funding
 15. **Substance Abuse Residential** – no additional funding recommended
 16. **Food bank/Home Del meals** – level funding, no provider dollar increase, several food banks in area – how to get clients to use those, Melissa will break out and provide home delivered meal numbers/dollars from food bank numbers/dollars.
 17. **Outreach** – this service category has had improved & better utilization documentation. For current providers of Outreach and EIS, possible move to EIS, Melissa will give suggested dollar amount that could be moved to EIS.
 18. **Legal** - this service category has increases yearly. Perhaps consider level funding. The provider would like to make a presentation to PC.
- b. Available Part B Utilization & Spending (Tim Leonard) (see handout), this agenda item was covered in the Part B presentation early in the meeting.

Committee Reports

- a. **Community Liaison Committee** - James Stevenson
The committee discussed the results of the community forum and they were pleased with the outcome. They will continue with the mini forums, and add budgeting to the session agendas.
- b. **Strategy & Finance** - Clinton Droster
The committee discussed recommendations for service category funding for PSRA. They discussed looking at funding from other agencies to help with the PSRA process. A feedback form for PSRA will be created and used.
Sharron advised the committee that Tammie Jones will present on Housing Utilization at the June S&F and PC meetings. MRM allowed S&F to go over into their meeting time. Clinton extended a “Thank you” to Chris for this courtesy.
- c. **Membership, Retention & Marketing** - Chris Ritter
The committee continues to monitor and enforce the PC attendance. Worked on the Training schedule for PC. Targeted recruitment continues (HIV+ White & Non-White Hispanic Males, between ages 20-49). They discussed the need to stay compliant since James Stevenson is now conflicted. The bulk of the discussion was regarding the applicants needed to maintain compliance.
- d. **Quality** - Robert Watkins
The committee reviewed and discussed a possible new directive, voted on and approved it, along with previous directives from 2015-2017. The needs assessment was discussed, and the rest of the agenda was tabled.

Other Business - PSRA Next Steps, Housing utilization presentation will occur at May, S&F and PC.

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Public Comments - None

Announcements - None

Adjournment

Motion: Robert Watkins

Seconded: Bryan Jones

	Planning Council	Mar	Apr	May
1	Kimberlin Dennis	20	20	20
2	Terry Allan	0	20	20
3	Merle Gordon	20	20	0
4	Clinton Droster	20	20	20
5	Ryan Duhamell	20	0	20
6	Melissa Federman	0	0	0
7	Brenda Glass	20	20	20
8	Barbara Gripshover, MD	20	20	20
9	Bryan Jones	20	20	20
10	Tammie Jones	20	20	20
11	Chris Krueger	20	20	0
12	Tim Leonard	20	20	20
13	Tina Marbury	20	20	20
14	Jason McMinn	20	20	20
15	Christy Nicholls	0	20	0
16	Naimah O'Neal	20	20	20
17	Chris Ritter	0	20	20
18	Marlene Robinson-Statler	0	20	20
19	Max Rodas	20	20	20
20	Maurice Smith	0	0	0
21	James Stevenson	20	20	20
22	Alan Taege, MD	20	0	0
23	Robert Watkins	20	20	20
24	Leshia Yarbrough- Franklin	20	20	20
	Total in Attendance	18	20	18

Staff: Sharron Harris, Pam Ditlevson, Claire Boettler, Melissa Rodrigo

Guest: Kenneth Simmons Jr., Jeannie Citerman-Kraeger, Doug Vest, Tom O'Donnell