

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – March 28, 2018

Meeting called to order by Debbie L. Moss, President of the Board at 9:05 a.m. at the Sheet Metal Workers' Local 33, 12515 Corporate Drive, Parma, Ohio, on March 28, 2018.

Roll Call: The following members were present: Ms. Debbie L. Moss, Mr. James T. Gatt, Dr. Gregory L. Hall, Mr. Douglas Wang, Dr. Sherrie Williams.

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Report from Terry Allan, Health Commissioner, regarding the District Advisory Council meeting held March 8, 2018.

Motion for elections of Office of the Board - President and President Pro Tem. A motion was made by Dr. Hall, seconded by Mr. Wang, to nominate Ms. Debbie L. Moss, Esq., as President of the Board. There being no other nominations, the Secretary call the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was then moved by Mr. Gatt, seconded by Dr. Williams, to nominate Dr. Gregory Hall, as President Pro Tem. There being no other nominations, the Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

The reading of the minutes of the February 28, 2018, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Dr. Hall, seconded by Mr. Wang, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates - N/A

Committee Reports –

(1) Finance Committee

(2) Diversity Committee

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2018-29) be adopted:

BE IT RESOLVED to accept the 2018/2022 United Way of Greater Cleveland grant from May 1, 2018 through April 30, 2022. Amount to be received is not to exceed \$50,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Mr. Gatt, that the following RESOLUTION (2018-30) be adopted:

BE IT RESOLVED to accept an addendum to the Starting Point contract (Resolution 2017-25) to extend the end of the grant period from December 31, 2017 to December 31, 2018 and to increase the amount to be received from \$182,487.00 to \$365,097.72.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2018-31) be adopted:

BE IT RESOLVED to contract with MetroHealth Systems to connect inmates with Opioid use disorder to the Cleveland Treatment Center to provide Medicated Assisted Treatment in lieu of conviction from January 1, 2018 through August 31, 2018. Amount to be paid is not to exceed \$37,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang; Dr. Williams abstained due to her affiliation with MetroHealth.

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2018-32) be adopted:

BE IT RESOLVED to contract with Azalea Health to provide electronic medical records services from April 1, 2018 to March 31, 2022. Amount to be paid to Azalea Health is not to exceed \$58,100.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION (2018-33) be adopted:

BE IT RESOLVED to contract with the following agencies under the 2018/2019 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2018 through February 28, 2019 (ref. enclosed).

	<u>Amount to be paid not to exceed:</u>
AIDS Taskforce of Greater Cleveland	\$ 70,320.00
Circle Health	\$ 30,773.00
Nueva Luz Urban Resource Center	\$ 81,745.00
Signature Health, Inc.	\$ 3,967.00
University Hospitals of Cleveland	\$183,078.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION (2018-34) be adopted:

BE IT RESOLVED to authorize Then and Now Certificate for the following purchase order:

<u>PO Number</u>	<u>Vendor</u>	<u>Amount</u>	<u>Purpose</u>
18350	Public Entities Pool of Ohio	\$3,740.00	Additional insurance coverage

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION (2018-35) be adopted:

BE IT RESOLVED to approve the disposal of excess and/or surplus assets.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

BOARD ORDERS, RULES, FEES OR REGULATIONS

FIRST READING:

It was moved by Dr. Williams, seconded by Dr. Hall, to waive the three reading requirement and declare an emergency for RESOLUTION (2018-36) to amend the CCBH Clinic Fee Schedule effective May 1, 2018 (ref enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION (2018-36) be adopted:

BE IT RESOLVED to amend the CCBH Clinic Fee Schedule effective May 1, 2018 (ref enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

SECOND READING:

None

THIRD READING:

RESOLUTION (2017-69) To approve the application for exemption pursuant to ORC 3714.04 by Boyas Excavating, Inc. for approval of the plan modification of its Construction Debris and Demolition Landfill Operating License pursuant to the recommendation of the Ohio EPA as set forth in the Board’s Findings and Orders incorporated herein fully by reference (First Reading-May 24, 2017, Second Reading-June 28, 2017, Third Reading-July 26, 2017 – Tabled).

RESOLUTION (2017-132) To approve a Consent Agreement between the Board and North Pointe Towers, LTD. and RHM Real Estate Group (Respondents) regarding remedial action required of Respondents to abate a nuisance at property owned or managed by Respondents at 26151 Lake Shore Blvd., Euclid, Ohio (ref. enclosed) (First Reading-October 25, 2017, Second Reading-November 22, 2017, Third Reading-December 19, 2017 - Tabled).

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION (2018-37) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- Schedule A Appropriation Measures.
- Schedule B Cash Transfers.
- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Break – 10:33 a.m. – 10:51 a.m.

Health Commissioner’s Report – 10:51 a.m. – 11:15 a.m.

(1) Strategic Plan Update (10:51 a.m. – 11:15 a.m.)

Public and Staff Comments (three minute maximum) – N/A

It was moved by Dr. Hall, seconded by Ms. Moss, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss personnel issues.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Executive Session began at 11:18 a.m.

Dr. Hall left the meeting at 11:30 a.m.

Executive Session ended at 11:51 a.m.

Miscellaneous Business –

Thereupon, it was also moved by Mr. Wang, seconded by Dr. Williams, that the following RESOLUTION (2018-38) be adopted:

BE IT RESOLVED to contract with Asbury Consulting, LLC for Human Resource Consulting Services from March 28, 2018 through June 29, 2018. Amount to be paid to Asbury Consulting is not to exceed \$3,650.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang, Dr. Williams.

Thereupon, it was moved by Dr. Williams, seconded by Ms. Moss, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 11:52 a.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the United Way of Greater Cleveland grant in the amount of \$50,000.00 (ref. enclosed).
- B. Establish a budget for the 2018 Starting Point grant in the amount of \$182,610.72 (ref. enclosed).
- C. Establish a budget for the 2018/2019 Child Fatality Review (CFR) grant in the amount of \$247,000.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2017/2018 Teen Wellness Initiative (TWI) grant to redistribute \$1,001.74 (ref. enclosed).
- B. Budget revision in the 2016/2017 Care Source grant to redistribute \$0.75 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Appointments(s):

- A. Ashley Takash, Registered Sanitarian, Grade D, \$ 46,991.00 annually effective April 16, 2018.

Lateral Appointment(s):

- A. La'Keisha James, Sanitarian-in-Training, Grade C, \$48,159.54 annually effective April 16, 2018.

Lateral Appointment and Increase in Hours:

- A. Eileen Nageotte-Wilk, Public Health Nurse 3, from 60 hours, \$45,661.20 annually to 75 hours, \$57,076.50 annually effective April 16, 2018.

Resignation(s):

- A. Kate Burnett-Bruckman, Grant Program Manager effective April 6, 2018.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Samikia Burton, Ann Dunham and Desiree Hudson to 2018 Northern Ohio Human Resources Conference (NOHRC) March 23, 2018 – Cleveland – registration fee \$270.00 each.

Environmental Public Health

- a. Domenica McClintock to Environmental Systems Research Institute, Inc. online training March 12-14, 2018 & March 19-20, 2018 – training fee \$2,590.00.
- b. Wallace Chambers, Jeff Hanchar, and John Sobolewski to Hoarding: OMG! What Do I Do Now conference April 13, 2018 – Independence – registration fee \$65.00 each.
- c. 17 EPH staff to Ohio Environmental Health Association Annual Educational Conference April 16 – 18, 2018 – Columbus – registration fee \$250.00 each.
- d. Marlene Skovenski and John Sobolewski to HUD Program Manager School April 29, 2018 – May 3, 2018 – Omaha, NE – registration fee \$165.00 each.

Epidemiology, Surveillance and Informatics

- a. Stacey Short to Wildlife Diversity Conference March 6, 2018 – Columbus – registration fee \$25.00.
- b. Stacey Short to Ohio Environmental Health Association Annual Educational Conference April 16 – 18, 2018 – Columbus – registration fee \$155.00.
- c. Richard Stacklin to Ohio Equity Institute Technical Assistance meetings 2018 – various locations in Ohio.

Prevention and Wellness

- a. Alison Patrick to OECHN Steering Committee meeting April 3, 2018 – Pickerington.
- b. Nichelle Shaw to PolicyLink Equity Summit April 11-13, 2018 – Chicago, IL – registration fee \$250.00.
- c. Martha Halko to Innovative Approaches to Financing Population Health in Uncertain Times conference April 18, 2018 – Dublin – registration fee \$75.00.
- d. Debbie Busdiecker and Christine Vento* to Regional School Nurse Conference April 20, 2018 – Wooster - registration fee \$40.00 each.
- e. Maurice Cole to 2018 Conference on Adolescent Health April 22-24, 2018 – Ypsilanti, MI – registration fee \$345.00.

- f. Alison Patrick to OECHN Strategic Planning meeting May 3, 2018 – Pickerington.
- g. Alison Patrick to OECHN Strategic Planning meeting May 22, 2018 – Pickerington.
- h. Vicki Marsh, Saida Mazzone, Janice Schweter and Sharon Verhotz to ODH MED-IT Database Training May 22-23, 2018 – Columbus.
- i. Ryan White Program staff to various program meetings from March 1, 2018 through February 29, 2019 – Ashtabula, Geauga, Lake, Lorain and Medina counties.
- j. Ryan White Program staff to Quarterly Ohio Department of Health Care Part A and Part B meetings from March 1, 2018 through February 28, 2019 – Columbus.
- k. Ryan White Program staff to Quarterly Ohio Department of Health Prevention meetings from March 1, 2018 through February 28, 2019– Columbus.
- l. Ryan White Program staff to Ohio Department of Health Medical Case Management Personnel and Supervisor meetings from March 1, 2018 through February 28, 2019 – Columbus.
- m. Ryan White Program staff to Quarterly H4C meetings from March 1, 2018 through February 28, 2019– Columbus.
- n. Ryan White Program staff to Monthly State Integrated Plan meetings from March 1, 2018 through February 28, 2019– Columbus.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. March 6, 2018 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2018-38: BAA - Cuyahoga County Office of Early Childhood/Invest in Children

CRC 2018-39: Addendum – SLF Safe Routes to School Coalition and HIP-Cuyahoga grant - extend the end of the contract term from March 31, 2018 to July 31, 2018

Contract Approvals

CRC 2018-4: Addendum - City of Cleveland - to increase the amount from \$183,689.00 to \$192,260.00; increase in-kind match requirement from \$14,144.00 to \$14,804.00

CRC 2018-41: Contract - Radio One - \$997.08

2. March 20, 2018 (ref. enclosed):

No Exchange of Funds

CRC 2018-42: Contract award authorizations for lead remediation rescissions due to home owner requirements not being met:

<u>CRC#</u>	<u>Contractor</u>	<u>Address</u>	<u>Award</u>
2016-57	C.B. Mullins Construction	1210 W Clifton, Lakewood	\$13,000.00
2016-69	C.B. Mullins Construction	1438 E. 133rd St, East Cleveland	\$24,300.00
2016-93	BDL General Contracting	10201 Richland Ave., Garfield Hts.	\$12,150.00
2016-105	Paragon CMS	2000 Hanover Dr., East Cleveland	\$28,085.00
2017-44	BDL General Contracting	10411 Plymouth Ave., Garfield Hts.	\$14,965.00
2017-49	American Builders & Applicators	6010 Laverne Ave., Parma	\$15,670.00
2017-63	Allenbey Construction	13613 Fifth Ave., East Cleveland	\$22,725.00
2017-172	BDL General Contracting	5206 Stanley Ave., Maple Hts.	\$26,065.00
2017-195	MCM Home Services	4417 E. 131st St., Garfield Hts.	\$28,225.00
2017-202	American Builders & Applicators	1853 Alvason Rd., East Cleveland	\$30,350.00
2017-207	Allenbey Construction	1844 Farmington, East Cleveland	\$24,050.00

CRC 2018-43: Addendum - Cuyahoga County Office of Early Childhood - to revise the insurance section of the contract - Term and amount to be received to remain the same

CRC 2018-44: Addendum - CommonHealth ACTION - to extend the end of the contract term from March 31, 2018 to July 31, 2018 - Amount to be paid to remain the same

Contract Approvals

CRC 2018-45: The MetroHealth System - \$18,500.00

CRC 2018-46: Heidi Gullet, MD - \$1,200.00

CRC 2018-47: Alyssa Sherer - \$4,000.00

CRC 2018-48: Northeast Ohio Alliance for Hope (NOAH) - \$14,000.00

CRC 2018-49: Cleveland Rape Crisis Center - \$5,400.00

CRC 2018-50: Contracts-

AIDS Healthcare Foundation \$ 7,200.00

Family Planning Services of Lorain \$ 3,310.00

Near West Side Multi Service \$ 3,442.00

Tech-Logix Systems, Inc. \$10,000.00

CRC 2018-51: Dobbs Landscaping & Plowing, LLC - \$4,710.00 per year for basic services

B. Other Contracts

None

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH



Terry Allan, Secretary



Ms. Debbie L. Moss, President