

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – May 15, 2018

Meeting called to order by Rick Novickis, Chair of the CRC at 1:35 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on May 15, 2018.

Roll Call: The following members were present: Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – May 1, 2018.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2018-75 Prevention and Wellness Services submitting an addendum to the agreement with the Nemours Foundation (Resolution 2017-151) Taking Steps to Healthier Success grant to revise the program budget. No exchange of funds.

CRC 2018-76 Epidemiology, Surveillance and Informatics Services submitting a Letter of Intent (LOI) with National Aeronautics and Space Administration (NASA) Glenn Research Center (GRC) for emergency preparedness planning purposes. No exchange of funds.

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CRC 2018-77 Epidemiology, Surveillance and Informatics Services submitting a statement of promulgation with regards to the CCBH Emergency Response Plan (ERP). No exchange of funds.

It was moved by Judy Wirsching, seconded by Chris Kippes, that the consent agenda, including the minutes of the May 1, 2018 Regular CRC meeting be approved.

The Secretary called the roll:

Ayes: Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

Bid Opening presented by: Judy Wirsching

It was moved by Chris Kippes, seconded by Martha Halko that the following quote (CRC 2018-78) for Assistant Medical Director services be accepted as the lowest and best, and that a recommendation that a contract be awarded to Arlene Elizabeth Dent, M.D. at a rate of \$135.00 per hour be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Judy Wirsching, seconded by Martha Halko that the addendums (CRC 2018-79) to the following contracts (Resolution 2018-50) under the HRSA Ryan White Part A Program grant be approved:

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	Amount to be paid to not to exceed:	
	<u>From</u>	<u>To</u>
Family Planning Services of Lorain County	\$3,310.00	\$7,194.00
Near West Side Multi Service Corp	\$3,442.00	\$7,482.00

Presented by: Melissa Rodrigo

Purpose: To provide services to low-income, uninsured and underinsured HIV positive persons

Funding Source: 100% reimbursable through the FY2019 HRSA Ryan White grant

The Secretary called the roll:

Ayes: Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Martha Halko, seconded by Chris Kippes that the contracts (CRC 2018-80) with the following agencies under the ODH 2018 Injury Prevention grant from May 1, 2018 through December 31, 2018 be approved:

	Amount to be paid to <u>not to exceed:</u>	
Coshocton Behavioral Health Choices	\$5,000.00	
Kettering Medical Center	\$5,000.00	
Mercy Health Cincinnati	\$5,000.00	
Miami County Public Health	\$5,000.00	

Presented by: April Vince

Purpose: To provide mini-grants utilizing supplemental funding provided by ODH. The funds will support the following services:

Coshocton Behavioral Health Choices - Create informational cards and stickers to be distributed through local pharmacies. This project will help to increase drug disposal awareness.

Kettering Medical Center - Provide educational materials to outpatient providers for the evidence based opioid alternative pathway named PAUSE, to promote opioid alternative pathways for providers in outpatient settings.

Mercy Health Cincinnati LLC - Purchase drug disposal pouches for distribution for safe disposing of unused Rx Meds.

Miami County Public Health - Purchase drug disposal pouches for distribution for safe disposing of unused Rx Meds.

Funding Source: 100% reimbursable through the FY2018 ODH Injury Prevention grant.

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The Secretary called the roll:

Ayes: Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

None

Contract Rescissions

None

Other Business

Public Comment – N/A.

Thereupon, it was moved by Chris Kippes, seconded by Judy Wirsching, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:51 p.m.

The Secretary called the roll:

Ayes: Martha Halko, Chris Kippes, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

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QUOTE RESULTS

Program: Administration
Title: Assistant Medical Director
Services for Travel Clinic
CRC No: CRC 2018-78

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Arlene Elizabeth Dent MD, PhD	\$135.00 per hour

Recommended award: Arlene Elizabeth Dent MD, PhD

Notes: Only one quote was received and all qualifications were met.