

**CUYAHOGA COUNTY BOARD OF HEALTH**  
**MINUTES OF THE MEETING – April 25, 2018**

Meeting called to order by Debbie L. Moss, President of the Board at 9:40 a.m. at the Sheet Metal Workers' Local 33, 12515 Corporate Drive, Parma, Ohio, on April 25, 2018.

Roll Call: The following members were present: Ms. Debbie L. Moss, Mr. James T. Gatt, Mr. Douglas Wang; Dr. Gregory L. Hall was delayed due to traffic.

It was moved by Mr. Wang, seconded by Mr. Gatt, that the following Motion be adopted:

BE IT RESOLVED to excuse Dr. Sherrie Williams from this meeting due to work responsibilities at the time of this meeting.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

The reading of the minutes of the March 28, 2018, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Wang, seconded by Ms. Moss, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates - N/A

Committee Reports – N/A

Approval of Resolutions/Motions:

**REGULAR ACTIONS OF THE BOARD:**

It was moved by Mr. Wang, seconded by Mr. Gatt, that the following RESOLUTION (2018-39) be adopted:

BE IT RESOLVED to accept additional funding in the 2018/2019 Health Resources and Services Administration (HRSA) Ryan White Part A Program (Resolution 2018-18) grant from March 1, 2018 through February 28, 2019. Increase the amount to be received from \$984,524.00 to \$2,140,230.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2018-40) be adopted:

BE IT RESOLVED to contract with the following agencies under the 2018/2019 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2018 through February 28, 2019 (ref. enclosed).

	Amount to be paid
	<u>not to exceed:</u>
Cleveland Clinic Foundation	\$ 57,818.00
MetroHealth System	\$304,573.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Mr. Wang, seconded by Mr. Gatt, that the following RESOLUTION (2018-41) be adopted:

BE IT RESOLVED to contract with Rocky River City School District for school health services from August 1, 2018 through June 30, 2019. Amount to be received from Rocky River City School District is not to exceed \$133,945.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2018-42) be adopted:

BE IT RESOLVED to contract with the Cleveland Department of Public Health (CDPH) under the 2017/2018 Reproductive Health & Wellness grant from April 1, 2018 through August 31, 2018. Amount to be received from CDPH is not to exceed \$42,916.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2018-43) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with the Ohio Department of Health (ODH) to administer the Bathing Beach Monitoring Project from the date of execution through September 30, 2018. Amount to be received is not to exceed \$30,978.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang.

Dr. Hall arrived to the meeting at 10:05 a.m.

It was moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION (2018-44) be adopted:

BE IT RESOLVED to approve the disposal of excess and/or surplus assets.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2018-45) be adopted:

BE IT RESOLVED to deem the following equipment as surplus property and approve that it be donated to 501(c)3 or governmental organizations yet to be determined:

- 1) Smartboard 800 DVit & Projector UX80 Serial # T072GF04A0018 & B012FD22M0395
- 2) Polyvision Smartboard & Projector Serial # WPJ9050490436

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

## **BOARD ORDERS, RULES, FEES OR REGULATIONS**

### **FIRST READING:**

It was moved by Mr. Wang, seconded by Dr. Hall, to waive the three reading requirement and declare an emergency for RESOLUTION (2018-46) to amend the Lead Testing Fee Schedule effective July 1, 2018 (ref enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2018-36) be adopted:

BE IT RESOLVED to amend the Lead Testing Fee Schedule effective July 1, 2018 (ref enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

### **SECOND READING:**

None

**THIRD READING:**

RESOLUTION (2017-69) To approve the application for exemption pursuant to ORC 3714.04 by Boyas Excavating, Inc. for approval of the plan modification of its Construction Debris and Demolition Landfill Operating License pursuant to the recommendation of the Ohio EPA as set forth in the Board's Findings and Orders incorporated herein fully by reference (First Reading-May 24, 2017, Second Reading-June 28, 2017, Third Reading-July 26, 2017 – Tabled).

RESOLUTION (2017-132) To approve a Consent Agreement between the Board and North Pointe Towers, LTD. and RHM Real Estate Group (Respondents) regarding remedial action required of Respondents to abate a nuisance at property owned or managed by Respondents at 26151 Lake Shore Blvd., Euclid, Ohio (ref. enclosed) (First Reading-October 25, 2017, Second Reading-November 22, 2017, Third Reading-December 19, 2017 - Tabled).

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2018-47) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- Schedule A Appropriation Measures.
- Schedule B Cash Transfers.
- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Health Commissioner's Report – N/A

Public and Staff Comments (three minute maximum) – N/A.

It was moved by Mr. Gatt, seconded by Dr. Hall, that pursuant to Resolution 1993-43 and

O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss personnel issues.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Executive Session began at 10:36 a.m.

Executive Session ended at 11:42 a.m.

Miscellaneous Business –

Thereupon, it was also moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2018-48) be adopted to approve the following personnel items:

Promotion:

Tom Fink, Sanitarian Program Manager, Grade E, at a salary of \$59,669.74 annually with a one-time lump sum payment of 4% (\$2,386.79) effective April 30, 2018.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Thereupon, it was also moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2018-49) be adopted:

BE IT RESOLVED to approve the addition of the parking lot reconstruction to the scope of work for the CCBH Space Renovation Project and amendment of the contracts for construction management and architectural/engineering services to reflect the additional scope of work.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 11:44 a.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

**SCHEDULE A**  
**APPROPRIATION MEASURES**

1. Establish Budgets

- A. Establish a budget for the 2018/2019 Newborn Home Visiting grant in the amount of \$914,124.00 (ref. enclosed).

2. Budget Revisions

- A. Budget Revision in the 2017/2018 Public Health Emergency Preparedness (PHEP) grant to redistribute \$40,697.33 (ref enclosed).
- B. Budget revision in the 2018/2019 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant to increase the budget by \$1,155,706.00 (ref. enclosed).
- C. Budget revision in the 2018 Dental Sealant grant to increase the budget by \$22,165.40 (ref. enclosed).
- D. Budget revision in the 2017/2018 Reproductive Health & Wellness grant to increase the budget by \$54,158.29 (ref. enclosed).
- E. Budget revision in the 2017/2018 Teen Wellness Initiative (TWI) grant to redistribute \$20,200.00 (ref. enclosed).
- F. Budget revision in the 2018/2020 Hip-C (Robert Wood) grant to redistribute \$1,500.00 (ref. enclosed).
- G. Budget revision in the 2017/2018 Racial and Ethnic Approaches to Community Health (REACH) grant to redistribute \$8,160.26 (ref. enclosed).
- H. Budget revision in the 2014/2018 Hip-C (St. Luke's Foundation) grant to redistribute \$1,913.56 (ref. enclosed).

**SCHEDULE B**  
**CASH TRANSFERS**

1. Operating Transfers

- A. Operating transfer from the General Revenue Fund to the 2017 Dental Sealant grant in the amount of \$ 4,324.00 (ref. enclosed).

2. Residual Equity Transfers

None

**SCHEDULE C**  
**ROUTINE PERSONNEL ACTIONS**

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Student Appointment(s):

Najeebah Shine, Director of Organizational Development, asking permission from the Board to use the end date of October 31, 2018 for all student appointments.

- A. Elise Covell, \$11.00 per hour, effective May 14, 2018.
- B. Todd Cushing, \$11.00 per hour, effective May 14, 2018.
- C. Jacob Foley, \$11.00 per hour, effective May 14, 2018.
- D. Adelaide Goodrich, \$11.00 per hour, effective May 14, 2018.
- E. Christopher Head, \$11.00 per hour, effective May 14, 2018.
- F. Sarah Kovacs, \$11.00 per hour, effective June 11, 2018.
- G. Jahmar Lambert, \$11.00 per hour, effective May 14, 2018.
- H. Katerina Linz, \$11.00 per hour, effective May 14, 2018.
- I. Kelley Mell, \$11.00 per hour, effective June 11, 2018.
- J. Melissa Soltisz, \$11.28 per hour, effective May 14, 2018.
- K. Blaine Sorrick, \$11.00 per hour, effective May 14, 2018.
- L. Stephanie Sutila, \$11.00 per hour, effective May 14, 2018.
- M. Taylor Sasak, \$11.79 per hour.

Resignation(s):

- A. Camille Verbofsky, Grant Coordinator effective May 25, 2018.



**SCHEDULE D**  
**EMPLOYEE TRAINING AND TRAVEL EXPENSES**

Administration

- a. Terry Allan to Ohio Public Health Combined conference May 14-17, 2018 – Columbus - registration fee \$200.00.
- b. Terry Allan to Culture of Health Leaders 2018 cohort interview process May 20-21, 2018 – Washington, DC (expenses paid for by National Collaborative for Health Equity).

Environmental Public Health

- a. John Sobolewski to present at Ohio Healthy Homes Network Spring Healthy Homes Forum April 24, 2018 – Columbus.
- b. Vince Caraffi to Alliance for Substance Abuse Prevention (ASAP) 2018 Drug Summit April 27, 2018 – Warren – registration \$55.00.
- c. Megan Conklin and Domenica McClintock to 2018 Ohio Stormwater Conference May 9-11, 2018 – Sandusky – registration \$195.00 each.
- d. Vince Caraffi and April Vince to Ohio's 2018 Opiate Conference June 10 – 12, 2018 – Columbus – registration \$270.00 each.
- e. Jeff Hanchar, Stephanie McConoughey and John Sobolewski to National Environmental Health Association 2018 AEC and HUD Healthy Homes Conference June 24-29, 2018 Anaheim, CA - registration fee \$450.00 each.

Prevention and Wellness

- a. Theresa Henderson and Camille Verbofsky to Ohio Breastfeeding Association meeting April 20, 2018 – Dublin.
- b. Melissa Cermak, Andrew Heffron and Gayle Podoba to LARC training April 24, 2018 – Sandusky.
- c. Martha Halko to HPIO Equity Advisory Group meeting May 3, 2018 – Columbus.
- d. Theresa Henderson and Camille Verbofsky to OECHN Strategic Planning meeting May 3, 2018 – Lodi.
- e. Alison Patrick to Child Nutrition Summit May 7, 2018 – Wakeman.
- f. Claire Boettler to Ohio Public Health conference May 14-16, 2018 – Columbus – registration fee \$200.00.
- g. Maurice Cole and Erin Lark to Spring State Wide PREP meeting May 16-18, 2018 –

Columbus.

- h. Theresa Henderson and Camille Verbofsky to OECHN Strategic Planning meeting May 22, 2018 – Lodi.
- i. Maurice Cole and Erin Lark to 2018 Adolescent Pregnancy Prevention conference May 29-June 1, 2108 – Washington, D.C.
- j. Romona Brazile to Public Health Improvement training June 25-27, 2018 – Atlanta, GA – registration fee \$225.00.
- k. Alison Patrick to 2018 Ohio Early Childhood Health Network meetings – Columbus.
- l. Alison Patrick to 2018 Ohio Healthy Program Council meetings – Columbus.

\*Professional education under ONA contract.

**SCHEDULE F**  
**CRC REPORT AND OTHER CONTRACTS**

A. CRC Report

1. April 3, 2018 Meeting (ref. enclosed):

Contract Authorizations

CRC 2018-52: BDL General Contracting - \$7,849.00

CRC 2018-53: BDL General Contracting - \$6,400.00

CRC 2018-54: BDL General Contracting - \$6,387.00

CRC 2018-55: CB Mullins Construction Company - \$5,550.00

CRC 2018-56: American Builders & Applicators - \$8,000.00

CRC 2018-57: American Builders & Applicators - \$5,950.00

Contract Approvals

CRC 2018-58: Promesa Consulting Group - \$24,051.00

CRC 2018-59: Cuyahoga County Agricultural Society - \$350.00

CRC 2018-60: Johnson Controls - \$5,194.00

CRC 2018-61: Employer Resources Council (ERC) - \$5,628.00

2. April 17, 2018 (ref. enclosed):

No Exchange of Funds

CRC 2018-62: Amendment - Suburban Septic Services - to extend the end of the contract period from January 31, 2018 to July 28, 2018

CRC 2018-63: Group Purchasing Program Membership Agreement - AFAXYS, Inc. - to participate in group purchasing for Family Planning Clinic medications

Contract Authorizations

CRC 2018-64: Blue Technologies - \$12,848.00

Contract Approvals

CRC 2018-65: Cuyahoga Community College - \$403.75

Revenue Generating Agreements

CRC 2018-66: University Hospitals Quality Care Network, Inc. - effective April 17, 2018 - Amount to be received shall be consistent with approved University Hospitals Quality Care Network, Inc. reimbursement rates.

B. Other Contracts

None

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**



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Terry Allan, Secretary



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Ms. Debbie L. Moss, President