

Cuyahoga Regional HIV / AIDS Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Jason McMinn, Robert Watkins – Co Chairs



Quality Improvement Committee

Minutes

Wednesday, April 18, 2018

3:00 pm to 4:00 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue, Cleveland OH 44102

Start: 3:08 p.m. **End:** 4:08 p.m. **Co-chair:** Jason McMinn

Moment of Silence

Welcome and Introductions

Approval of Agenda, April 18, 2018

Motion: Marlene Robinson-Statler **Seconded:** Robert Watkins

In Favor: Unanimous **Oppose:** 0 **Abstain:** 0

Approval of the Minutes, March 21, 2018

Motion: Tim Leonard **Seconded:** Jason McMinn

In Favor: 8 **Oppose:** 0 **Abstain:** 3

New Business

a. Represent TGA in Ohio Needs Assessment Process

- Vino Sundaram, Grantee staff, provided an update on current status of the Needs Assessment Process. Next meeting in Columbus, 4/20, she will attend and send e-mail update to committee.
 - 4 focus groups are being planned to take place in the TGA. Suggested locations from the CLC were:
 1. One (1) in Ashtabula County (possible partner, Signature Health);
 2. One (1) in Lorain County (potential contact: Summer Barnett, Theresa, Ashley) &
 3. Two (2) in Cleveland, (Eastside, potential partner, Recovery Resources or Circle Health); (Westside, potential partner, Metro Health or Sis. Susan/St. Augustine)
 - The team from OU is awaiting final approval of their IRB application

b. Represent the TGA in Statewide Integrated Plan (8-Goals)

- Tim Leonard provided a brief update
 - The state is currently looking at reducing the total number of goals

c. Service Category Review – review sustainability of lowest scored service category as determined by Priority Setting activity by S&F committee

- Jason and Sharron presented information on the process undertaken by the S&F Committee to prioritize service categories using a weighted scale developed by NYC's EMA
- The Quality Committee began review of the 4 service categories receiving the lowest weighted score, *starting with the services that scored the lowest* as identified below:
 - Substance Abuse Outpatient Care;
 - Foodbank/Home Delivered Meals;
 - Substance Abuse Services – Residential; and
 - Emergency Financial Assistance;
- Committee members agreed that additional information is needed from providers related to how services would continue if Part A funding was discontinued for a specific service category

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- Committee members agreed to work towards completing the service category review and decision-making process to align with the competitive grant cycle for providers that will occur for the 2020 grant year.
- d. Monitor committee Work Plan for compliance
- This agenda item was tabled until the next meeting due to time constraints

Standing Business

a. Develop Directives

- This agenda item was tabled until the next meeting due to time constraints (note: this item must be addressed at the May meeting since directives must be included in the grant application)

b. Determine formal written CAREWare data request

- No action on this agenda item

Parking Lot Items

- None

Next Steps

- None

Announcements

- None

Adjournment

Motion: Robert Watkins

Seconded: Marlene Robinson-Statler

QI Committee

3:00 - 4:00pm

Quorum = 6 2018/19

	QI Committee	Mar	Apr
1	Jason McMinn Co-chair	20	20
2	Robert Watkins Co-chair		20
3	Ryan Duhamell	20	0
4	Barbara Gripshover, MD	20	20
5	Leshia Yarbrough-Franklin	20	20
6	Tim Leonard	20	20
7	Christy Nicholls	0	20
8	Maurice Smith	0	0
9	Marlene Robinson-Statler	0	20
10	Alan Taege	20	0
	Total in Attendance	6	7

Staff: Sharron Harris, Claire Boettler, Vino Sundaram

PC Members: Chris Ritter, James Stevenson, Bryan Jones

Guest: Kate Burnett-Bruckman, Kim Rodas