

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – April 17, 2018

Meeting called to order by Rick Novickis, Chair of the CRC at 1:34 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on April 17, 2018.

Roll Call: The following members were present: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – April 3, 2018.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2018-62 Environmental Public Health submitting an amendment to the contract with Suburban Septic Services (CRC 2017-176) under the Water Pollution Control Loan Fund grant to extend the end of the contract period from January 31, 2018 to July 28, 2018. Amount to be paid to Suburban Septic Services is to remain the same.

CRC 2018-63 Prevention and Wellness Services submitting a Group Purchasing Program Membership Agreement with AFAXYS, Inc. to participate in group purchasing for Family Planning Clinic medications from April 17, 2018 through April 16, 2020. No exchange of funds.

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

It was moved by Claire Boettler, seconded by Chris Kippes, that the consent agenda, including the minutes of the April 3, 2018 Regular CRC meeting be approved.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

RFQ 2018-03 bids presented by: Judy Wirsching

It was moved by Claire Boettler, seconded by Rick Novickis that the following quote (CRC 2018-64) for the purchase and maintenance of Multi-Functional Products (MFPs) be accepted as the lowest and best, and that a contract be awarded to Blue Technologies in the amount of \$12,848.00 for the purchase of two MFPs. Maintenance costs will be charged at a rate of \$.0067 per B&W copy and \$.036 per Color copy (ref. enclosed).

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Claire Boettler, seconded by Chris Kippes that the agreement (CRC 2018-65) with Cuyahoga Community College (Tri-C) for facility use on May 2, 2018 in the amount of \$403.75 be approved.

Presented by: Nichelle Shaw

Purpose: To provide space for the HIP-Cuyahoga Strategic Planning Session on May 2, 2018.

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Funding Source: 100% reimbursable through the RWJ HIP-Cuyahoga grant

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

It was moved by Judy Wirsching, seconded by Rick Novickis that the contract (CRC 2018-66) with University Hospitals Quality Care Network, Inc. to accept CCBH as a network/participating provider to deliver all covered services beginning on or about April 17, 2018 be approved. Amount to be received shall be consistent with approved University Hospitals Quality Care Network, Inc. reimbursement rates.

Presented by: Judy Wirsching

Purpose: To establish CCBH as an in-network provider with University Hospitals Quality Care Network, Inc.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Contract Rescissions

None

Other Business

Public Comment – N/A.

Thereupon, it was moved by Chris Kippes, seconded by Rick Novickis, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:05 p.m.

The Secretary called the roll:

Ayes: Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Committee Chair

Clerk

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QUOTE RESULTS

Program: Administration
Title: Purchase of Two (2) Multi-Functional Products
& Maintenance Services
CRC No: CRC2018-64

The following quotes were received and opened:

NAME OF CONTRACTOR	PURCHASE COST OF @ MFP's	MAINTENANCE B & W COPIES	MAINTENANCE COLOR COPIES
Lake Business Products	\$23,706.00	.00317	.0395
Toshiba	\$24,222.26	.0042	.042
Meritech	\$19,090.00	.005	.03,.05,.07
Blue Technologies	\$12,848.00	.0067	.036
Ohio Business Machines	\$22,498.58	.0038	.045

ESTIMATE: N/A

Recommended award: Quotes opened and evaluated on 4/13/17 by B. Burke, K. Uhlik and J. Wirsching. Request for quotes for the purchase of two multi-functional products and ongoing maintenance services was sent to 5 vendors and posted on the CCBH website.

Blue Technologies is the recommended vendor based on meeting all the required specifications and being the best and lowest cost for the agency.