

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Max Rodas, Robert Watkins - Co-Chairs



Strategy and Finance Committee

Wednesday, September 13, 2017

1: 00 pm to 2:30 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue, Cleveland, OH 44102

Start: 1:10 End: 2:55 Co-chair: Max Rodas

Moment of Silence

Welcome and Introductions

Approval of Agenda, September 13, 2017

Motion: Melissa Federman Seconded: Tammie Jones

Vote: In Favor: All Oppose: 0 Abstain: 0

Approval of the Minutes, August 9, 2017

Motion: Clinton Droster Seconded: Naimah O'Neal

Vote: In Favor: 2 Oppose: 0 Abstain: 1

Grantee Report – handouts reviewed

- a. Administrative Update – see handout
- b. State Integrated Plan Committee most work is on hold until staff is in place at ODH. There will be a call scheduled in the future to discuss moving forward.
- c. Clinical Quality Management committee continues to meet with the efforts focusing on disparities in viral suppression. All sub-recipients have submitted two data submission to date. The next meeting is September 2017.
- d. Grantee team working on the Program Terms report for FY17 grant.
- e. The grantee is working with agencies to get updated budgets submitted so invoices can be processed. In addition, all agencies were requested to review their current expenditures are funding needs or available funds for re-appropriation. Reallocation expected in October 2017.
- f. ODH proceeding with a needs assessment for next year. Vino Sundaram participated in the proposal review on Monday September 11th at Department of Professional Services. Upon ODH selection of a vendor local involvement will be with the PC QI committee draft documents were provided to the co-chair and facilitator.

The Grant application guidance is out and work will begin on it. There are significant changes this year. MAI will need to be reworked, and a formal discussion may need to happen.

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The Grantee received the 2016 Epidemic data from the state, it was shared with Sharron Harris. Melissa will be reviewing the data closer as she feels there is some questionable data.

b. FY2017 Utilization Update – see handout

Melissa Rodrigo reviewed the handout, the split is ok.

The grantee is asking agencies to review their budgets, are there funds that could be returned? Part B has been asked for help with funds (\$602,860.67 short of funds), The Non-Waiver handout was reviewed and discrepancies were found. Melissa will reintroduce it next month. Part B funds can only be used for the service categories that they fund (6). This is going to be a great accounting burden to take on.

A discussion took place regarding the funding

Please note the split is 76.03% Core and 23.97% Support based on current invoices. The total expenditure is 42.25%. This number is based on spending of 41.5% plus a 2.5 variance. Last year during this time period, the grant was 34.51% expended.

Grantee does not have any outstanding requests for data from Planning Council.

Green = underutilization, White = on target, Red = Over utilization

New/Old Business

- a. Training for S & F Members - No formal training is planned at present.
- b. Review expenditures by service category & Assist with Planning Council re-allocations Strategy/process – this action is ongoing Completed
- c. Begin planning for 2018 PSRA
Review of the New York PSRA tool process was projected and discussed. Committee agreed to practice using the tool in order to prepare for PSRA. Set January and February for PSRA. It was suggested to vote on using this tool for the next PSRA process, possibly vote on next month. Update PC regarding the pilot of this tool and will vote on it next month.

The committee had questions about why New York members use an 8 instead of a 10 scale? Make it clear that S&F is the committee that will make the final decision and if you want to be involved, plan on attending S&F meetings. Sharron suggested that a conference call be held with all who want to participate. Sharron reviewed the service categories vs. the funding for other TGA/EMA for comparison. A questionnaire could be sent to provider's to ask "if you didn't have a specific service what would you do, who and how many would be affected". Use the community forum as a start to what services are not used / not needed.

- d. Quarterly Progress Report for compliance with Committee Work Plan – this action tabled due time limitation.

Next Steps - None

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Announcements

1. *Trauma Recovery Center/Circle Health is now in the Community. The location is confidential; please contact Brenda Glass for details.
2. *Kimberlin Dennis’ book is published, \$10.00 + tax, purchase through Amazon or from her after meetings.
3. *October 9th Timothy Brown speaking at UH in the evening 5:30 pm, a meeting at St Augustine’s during the day 11:30-1:30 will take place.
4. *RFA out for ACF, see the website for details www.aidesfundingcollaborative.org
5. There is a Criminalization forum Sept 27th at 6:30, “Guilty until proven Innocent.” The location is: 1505 E. 260th Cleveland

Adjournment

Motion: Tammie Jones

Seconded: Clinton Droster

	S & F Members	Committee Choice	Mar	Apr	May	June	July	Aug	Sept
1	Max Rodas Co-chair	Primary	20	20	20	20		20	20
2	Robert Watkins Co-chair	Primary	20	20	20	20		20	0
3	Melissa Federman	Primary	0	0	0	0		0	20
4	Tammie Jones	Primary	0	20	0	20		0	20
5	Chris Krueger	Primary	0	20	0	20		0	0
	Total in Attendance		2	4	2	4		2	3

Staff: Sharron Harris, Pam Ditlevson, Claire Boettler, Melissa Rodrigo

Guest: Kimberlin Dennis, Clinton Droster, Bryan Jones, Jason McMinn, Naimah O’Neal