

Cuyahoga Regional HIV / AIDS Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Jason McMinn, Maurice Smith – Co Chairs



Quality Improvement Committee

Agenda

Wednesday, September 20, 2017

3:00 pm to 4:00 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue Cleveland, OH 44102

Start: 3:10 End: 4:13 Co-chair: Maurice Smith

Moment of Silence

Welcome and Introductions

Approval of Agenda, September 20, 2017

Motion: Marlene Seconded: Robert

Vote: In Favor: All Oppose: 0 Abstain: 0

Approval of the Minutes, August 16, 2017

Motion: Marlene Seconded: Leshia

Vote: In Favor: 3 Oppose: 0 Abstain: 2

New Business

- a. Represent TGA in Ohio Needs Assessment process – Melissa Rodrigo
There was a meeting on Sept 11 at Ohio professional services, 5 bids reviewed, no one officially named. This is a 3 year Needs Assessment, the QI committee is where the info will be shared.
- b. Review strategy for Directive development – Sharron Harris
Sharron projected the directive factsheet and reviewed it. She projected some directives and explained how it helped to achieve a goal. They are also needed for the grantee to incorporate into the procurement process and should be complete by the PSRA process. They should be thoughtful and take into consideration if there are costs involved. They need to be specific, and should be data driven.
Note data is behind due to cleaning and validating of it and timelines that are followed. 3 years of data should be reviewed to get a better picture of the epidemic.
Sharron projected the “Directives” worksheet and explained how it could help to create an informative directive.
The work should be complete by July.
- c. Review QI portion of Grant Guidance – Melissa Rodrigo
Melissa presented and provided a handout, it was also projected for all. Disparities are identified by various means: (providers, clinics) put the data in the system and the results are formulated. Data comes from CW or EMR. For more info go to the Website www.ccbh.net/RyanWhite

Standing Business

- d. Represent the TGA in Statewide Integrated Plan (8 Goals) as meetings are scheduled, members that volunteered to participate should monitor for meetings. Jason will keep the committee informed about the progress on each goal.

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- e. Present HRSA: HIV/AIDS Bureau (HRSA/HAB) 5 Core Performance Measures to the QI Committee – Committee members get this information from Kate Burnett-Bruckman
- f. Determine formal, written CAREWare Data request - No data requests have been made this year. Maurice asked the members to consider if there is any data information they would like to request. The committee requested data on transgender. Sharron will prepare a formal data request for submission to the Grantee. Melissa Rodrigo will start presenting data.
- g. Review Quality Management Plan of the Grantee’s Office – Sharron Harris – members were reminded that the QMP is reviewed once yearly, it can be reviewed and checked off the list.

Parking Lot Items

None

Next Steps

Look at examples of directives from other jurisdictions. Sharron will have a couple to look at from other TGA’s next month. It was stressed to use the directives form to help.

Think about the reduction of service categories, review the handout from Melissa Rodrigo showing other TGA’s and how many they fund.

Gather a list of what the services are in the other TGA’s, prepare a request form for the grantee.

Announcements

Kimberlin Dennis’ book is available on Amazon or from her after the meeting.

Congratulations Maurice on a great job chairing his first meeting

Adjournment

Motion: Robert Watkins Seconded: Barb Gripshover

VOTE: In Favor: All

	QI Committee	Committee Choice	Mar	Apr	May	June	July	Aug	Sept
1	Jason McMinn Co-chair	Primary	20	20	20	20		20	0
2	Maurice Smith Co-chair	Primary	20	20	20	20		0	20
3	Barbara Gripshover, MD	Primary	20	20	20	20		0	20
4	Leshia Yarbrough-Franklin	Primary	20	20	20	0		20	20
5	Marlene Robinson-Statler	Primary	20	20	20	20		20	20
6	Susan DiCocco	Primary	0	20	0	20		20	0
7	Alan Taege	Primary	0	20	0	20		20	20
	In Attendance		5	7	5	6		5	5

Staff: Sharron Harris, Pam Ditlevson, Claire Boettler, Melissa Rodrigo, Kate Burnett-Bruckman

Guest: Robert Watkins, Tim Leonard, Kimberlin Dennis, Bryan Jones, Tammie Jones