

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Max Rodas, Co-Chair



Strategy and Finance Committee Minutes

Wednesday, August 9, 2017

1: 00 pm to 2:30 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue, Cleveland OH 44102

Start: 1:10 End: 2:32 Co-chair: Max Rodas

Moment of Silence

Welcome and Introductions

Approval of Agenda, August 9, 2017

Motion: Chris Ritter Seconded: Naimah O'Neal

VOTE: In Favor: All Oppose: 0 Abstain: 0

Approval of the Minutes, June 14, 2017

Motion: Chris Ritter Seconded: Naimah O'Neal

VOTE: In Favor: All Oppose: 0 Abstain: 0

Grantee Report (see handouts)

a. Administrative Update

- State Integrated Plan Committee, most work is on hold until staff is in place. Housing met July 26th. Comments received from HRSA and CDC regarding plan. There will be a call scheduled in the future to discuss moving forward.
- Clinical Quality Management committee continues to meet with the efforts focusing on disparities in viral suppression. All sub-recipients have submitted their first data submission. The next meeting is September 2017.
- Grantee team working on the Program Terms report for FY17 grant. Carryover was officially requested for Oral Health for \$91,565. The final FY17 award arrived Monday June 19th in the afternoon. The award was for \$4,676,706.00. This is an increase of \$137,298.00 from the FY16 award. The grantee is working with agencies to get updated budgets submitted so invoices can be processed. The Notice of Funding to compete for FY18 funds should be released mid-August. Working with ODH in regards to additional funding.
*The grantee is working with the state to try to secure more money, Part B may be able to help fund certain categories. Separate tracking will be involved, this is a huge undertaking.
- Housing Focused Needs Assessment work is complete. Part A and HOPWA need to add funding categories.

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- ODH proceeding with a needs assessment for next year. Local involvement will be with the PC QI committee, draft documents were provided to the co-chairs and facilitator.
 - Part B trained and provided access to MCM agencies that wanted access to ease the ODAP application process.
- A request for a chart showing who does what in the grantees office was made
- The Grantee office has filled the program manager position.
- No questions for the grantee from those in attendance

b. FY2016 Utilization Update

Melissa Rodrigo reviewed the expenditure report that was passed out.

HIPSCA is not accepting new clients – they are in the red.

Please note the split is 76.94% Core and 23.06% Support based on current invoices. The total expenditure is 31.40%. This number is based on spending 33% plus a 2.5 variance. Last year during this time period, the grant was 23.91% expended.

*Grantee does not have any outstanding requests for data from Planning Council.

Green = underutilization, White = on target, Red = Over utilization

New/Old Business

- a. Review Final Decisions from 2018 PSRA Process
Projected and reviewed by Sharron Harris
- b. Determine the percentage of Unaware & Out-of-care to target and link to care
Sharron reviewed data for the “new to care”, 13% were “new to care” for 2016. What will the new % be? A discussion took place; 14% is what was discussed due to over the last 2 yrs it has grown by 1% each year (12% - 2015, 13% - 2016)
Motion: Chris Ritter made the motion to use 414 or 14% “new to care” target goal for fiscal year 2018, Seconded: Robert Watkins
VOTE: In Favor: 6 Oppose: 0 Abstain: 1
Motion Passed
- c. Conduct Assessment of the Efficiency of the Administrative Mechanism
Sharron projected slides for review and discussion.
AEAM is a requirement from HRSA
- d. Identify Strategy & Criteria to reduce the number of Funded Services
A discussion took place on the strategy, data driven criteria for the decrease in the number of service categories that are used. The process will begin next month, all are asked to bring ideas to the table.

Next Steps

Plan PSRA early, Priority Setting can be done prior to PSRA

Announcements - None

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Adjournment

Motion: Chris Ritter Seconded: Clinton Droster

VOTE: Unanimous

	S & F Members	Committee Choice	Mar	Apr	May	June	July	Aug
1	Max Rodas Co-chair	Primary	20	20	20	20	N	20
2	Melissa Federman	Primary	0	0	0	0	O	0
3	Tammie Jones	Primary	0	20	0	20	M	20
4	Robert Watkins	Primary	20	20	20	20	E	20
5	Chris Krueger	Primary	0	20	0	20	E	0
6	Kimberlin Dennis	3rd	10	10	10	10	T	10
7	Clinton Droster	2nd	10	10	10	10	I	10
8	Chris Ritter	2nd	0	0	10	10	N	10
	Total in Attendance		5	9	6	7	G	5

Staff: Sharron Harris, Pam Ditlevson, Claire Boettler, Melissa Rodrigo

Guest: Marlene Robinson-Statler, Naimah O'Neal