

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs



Executive Committee

Wednesday, June 21, 2017

4: 00 pm to 5:30 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue, Cleveland OH 44102

Start: 4:15 End: 5:35 Co-chair: Kimberlin Dennis

Moment of Silence

Welcome and Introductions

Approval of Agenda, June 21, 2017

Motion: Chris Ritter Seconded: Naimah O'Neal

VOTE: In Favor: All Oppose: 0 Abstain: 0

Motion passes

Approval of the Minutes, May 17, 2017

Motion: Naimah O'Neal Seconded: James Stevenson

VOTE: In Favor: 5 Oppose: 0 Abstain: 2

Motion passes

Approval of Planning Council Agenda, June 21, 2017

Motion: Chris Ritter Seconded: Naimah O'Neal

VOTE: In Favor: All Oppose: 0 Abstain: 0

Motion passes

Grantee Report – Melissa Rodrigo, Handout distributed

- a. State Integrated Plan Committee continues to work on the goals in 2017. Some goals are meeting others are just getting started. ODH is trying to fill vacant positions so the goals can have and internal leader identified. In addition, some goals are dependent on other goals being completed. Jason McMinn is PC lead for the Integrated Plan. PC lead Jason was cc'd on the email to the state. Federal feedback should be provided soon in relation to the plan.
- b. Clinical Quality Management committee continues to meet with the efforts focusing on disparities in viral suppression. All sub-recipients have submitted their first data submission. The next meeting is September 2017.
- c. Grantee team completed the FY16 closeout reports. All FY17 direct service contracts were in place as of April. In addition, the grantee is working on a legal training for clients with the legal services provider. The final FY17 award arrived Monday, June 19th in the afternoon. The award was for \$4,676,706.00. This is an increase of \$137,298.00 from the FY16 award.
 - a. The Grantee presented to the committee the FY17 Grant Award distribution based on recommendations made by the PC for the **Waiver** percentages and a separate allocation based on FY17 **Non-Waiver** percentages. The committee debated the implications to services, based on the requested funding from *TGA providers vs. PC*

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allocation percentage for each funded service and the difference for both the *Waiver & Non-Waiver* proposals. The final decision after debate was as follows:

- i. Motion, made by Chris Ritter and seconded by Brenda Glass to use the ***FY17 Non-Waiver*** allocation proposal based on options presented by the Grantee to the Planning Council. Final **VOTE**: In Favor: 9 Oppose: 0 Abstain: 0.
The Motion passes by Unanimous Vote.
- d. Housing Focused Needs Assessment work is complete Part A and HOPWA need to add funding categories.
- e. ODH proceeding with a needs assessment for next year. Local involvement will be with the PC QI committee draft documents were provided to the co-chair and facilitator. Naimah O’Neal, CLC co-chair asked that when questions for the Integrated Plan begin, notify the CLC for consumers to participate. The housing workgroup is meeting regularly via conference call.
- f. Categories that are going to need additional funding are HIPSCA, Medical Transportation and Substance Abuse Residential. Legal has requested additional funding for a paralegal. PC will need to monitor Oral Health due to a smaller carryover amount. The Grantee does not anticipate approving any exceptions at this point.
- g. Working in collaboration with Part B on RWAD access for Part A Medical Case Management sub-recipients as well as coordination of funding. If MCMs choose to get access, they can get it by July 1 (5 sub-recipients can have RWAD access).

*Grantee does not have any outstanding requests for data from Planning Council.

Planning Council Business

- a. *Provide monthly progress update from HRSA Project Officer (PO)* – Planning Council leadership and the Grantee was informed following the May 2017 call with PO, that HRSA might include in the Part A Application guidance, language that would limit the Part A funding request to 2-5% of their prior actual grant award. During the June PO call, the Grantee & PC leadership followed up to obtain clarification on whether the decision had been finalized. The PO’s advice during the call was to proceed with the PSRA process as usual. However, the Committee members were encouraged to err on the side of caution. They were presented prior Planning Council allocation requests for FY14, FY15 and FY16 in comparison to the HRSA Actual Award amounts for the same period to demonstrate that prior awards has not exceeded 5% of the prior years’ awards. Although the comparison showed the PC may have requested more than 5%, it had never received 5% or greater than the prior year’s actual award.
- b. *GY2018-2019 Directives* – no discussion.

Committee Reports – The Committee agreed to delay committee reports and present them at Planning Council immediately following the Executive Committee due to time limitations.

Other Business - None

Announcements - postponed to Planning Council due to time limitation.

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Adjournment

Motion: Naimah O'Neal Seconded: James Stevenson

VOTE: Unanimous

	Executive Committee	Mar	Apr	May	June
1	Kimberlin Dennis	Y	Y	Y	Y
2	Terry Allan	Y	Y	Y	N
3	Merle Gordon	Y	Y	Y	Y
4	Darryl Fore	N	N	N	N
5	Brenda Glass	Y	Y	N	Y
6	Jason McMinn	Y	Y	Y	Y
7	Maurice Smith			Y	Y
8	Naimah O'Neal	Y	Y	Y	Y
9	James Stevenson	Y	Y	Y	Y
10	Chris Ritter	Y	N	N	Y
11	Max Rodas	Y	Y	N	N
12	Robert Watkins				Y
	In Attendance	9	8	7	9

Staff: Sharron Harris, Melissa Rodrigo

Guest: Tom O'Donnell, Bob Candance, Robert Toth, Kim Rodas