

CUYAHOGA COUNTY BOARD OF HEALTH

AGENDA – August 23, 2017

1. Call to Order.
2. Roll Call.
3. Motion to excuse absent Board Members.
4. Approval of the Minutes of the Regular Board Meeting – July 26, 2017.
5. Motion to amend agenda items as highlighted on revised agenda.
6. Public Comments on Agenda Resolutions Only (three minute maximum).
7. Review of the Financial Statements.
8. Legislative Updates – N/A
9. Committee Reports – N/A
10. Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

- A. RESOLUTION (2017-87) Accept an addendum to the contract with CareSource Management Group Company (Resolution 2016-93) under the 2016/2017 CareSource Asthma Project to change the end of term from June 21, 2017 to February 28, 2018 and decrease the amount to be received from \$135,000.00 to \$50,000.00.
- B. RESOLUTION (2017-88) Accept an addendum to the contract with Environmental Health Watch (EHW) (Resolution 2016-108) under the 2016/2017 CareSource Asthma Project to change the end of term from June 21, 2017 to February 28, 2018 and decrease the amount to be paid to EHW from \$86,600.00 to \$45,000.00.
- C. RESOLUTION (2017-89) Ratify contract with the Department of Administrative Services on the behalf of the Ohio Department of Youth Services (Resolution 2017-55) to administer the 2017/2019 Personal Responsibility and Education Program (PREP) grant from August 1, 2017 through July 31, 2019. Amount to be received is not to exceed \$348,000.00.
- D. RESOLUTION (2017-90) Renew contract with Beech Brook under the 2017/2018 Teen Wellness Initiative (TWI) grant from July 1, 2017 through June 30, 2018. Amount to be paid to Beech Brook is not to exceed \$317,428.00.

- E. RESOLUTION (2017-91) Renew contract with Summit County Combined General Health District under the 2017/2018 ODH Breast and Cervical Cancer Project (BCCP) grant from June 30, 2017 through June 29, 2018. Amount to be paid to Summit County Combined General Health District is not to exceed \$146,206.04.
- F. RESOLUTION (2017-92) Accept addendums to the following contracts under the 2017/2018 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2017 through February 28, 2018:

	Amount to be paid <u>not to exceed:</u>	
	<u>From</u>	<u>To</u>
MetroHealth Medical Center (Resolution 2017-43)	\$ 643,212.07	\$1,498,734.20
Near West Side Multi Service (Resolution 2017-80)	\$ 19,340.00	\$ 19,000.00

- G. RESOLUTION (2017-93) Approval for Fall 2017 tuition for the following employees and amounts approved at the July 31, 2017 meeting of the Tuition Assistance Review Committee:

Wallace Chambers, Deputy Director, Ph.D.	\$ 177.00
Andrew Heffron, PHN Supervisor, MPA	\$2,125.60
Timothy Hitchcock, Environmental Tech, coursework	\$ 505.27
Lavonne Lee, Sanitarian, MA-Psychology (Diversity Management)	\$4,000.00

- H. RESOLUTION (2017-94) Authorization of Then and Now Certificates for the following purchase orders:

<u>PO Number</u>	<u>Vendor</u>	<u>Amount</u>	<u>Purpose</u>
CA- 9823	Radio One	\$10,000.00	Program advertising services
A-9824	FFF Enterprises	\$8,095.00	Flu vaccine purchase
A-9826	Sanofi Pasteur	\$11,917.26	Flu vaccine purchase

- I. RESOLUTION (2017-95) To support comprehensive evidence-based teen pregnancy prevention programming within the Department of Health and Human Services and urging Secretary Price, Senators and Congressman to continue to support such programming as a national priority (ref. enclosed).

BOARD ORDERS, RULES, FEES OR REGULATIONS:

FIRST READING:

None

SECOND READING:

None

THIRD READING:

- A. RESOLUTION (2017-69) To approve the application for exemption pursuant to ORC 3714.04 by Boyas Excavating, Inc. for approval of the plan modification of its Construction Debris and Demolition Landfill Operating License pursuant to the recommendation of the Ohio EPA as set forth in the Board's Findings and Orders incorporated herein fully by reference.
11. RESOLUTION (2017-96) Approval of the Consent Agenda as set forth in the attached schedules:
- Schedule A Appropriation Measures.
 - Schedule B Cash Transfers.
 - Schedule C Routine Personnel Actions.
 - Schedule D Employee Training and Travel Expenses.
 - Schedule E Approval of Vouchers. (Available upon request)
 - Schedule F CRC Report and Other Contracts.
12. Health Commissioner's Report
- (1) Vector Control Update
 - (2) Food Safety Education Program Update
 - (3) Ryan White contract and approval process
13. Public and Staff Comments (three minute maximum).
14. Motion to adjourn to Executive Session to discuss personnel issues.
15. Miscellaneous Business.
16. Motion to adjourn the meeting.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2017/2019 Personal Responsibility Education Program (PREP) grant in the amount of \$348,000.00 (ref. enclosed).

2. Budget Revisions

- A. Budget Revision in the 2016/2017 CareSource Asthma Project to decrease the amount from \$135,000.00 to \$50,000.00 (ref. enclosed).
- B. Budget revision in the 2017 Creating Healthy Communities (CHC) grant to redistribute \$439.37 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Appointments(s):

- A. Sheena Killings, Public Health Nurse 1, \$45,903.00 annually.
- B. Jacqueline Malik, Public Health Nurse 1, \$45,903.00 annually.

Ratify Appointment(s):

- A. Jacqueline Blowes, School Health LPN, Grade B, 60 hours, \$1,082.15 bi-weekly effective August 21, 2017.
- B. Vinothini Sundaram, Grant Program Manager, Grade E, \$53,968.00 annually effective August 7, 2017.
- C. Kyle Simokovich, Sanitarian-in-Training, Grade C, \$41,149.00 annually effective August 21, 2017.
- D. Glen Wernke, Sanitarian-in-Training, Grade C, \$41,149.00 annually effective August 21, 2017.

Step(s):

- A. Eileen Nageotte-Wilk, PHN-3 60 hours, from Step X \$44,335.20 to Step X \$44,772.00 annually, effective September 18, 2017.

Resignation(s):

- A. Allisyn Leppla, Grant Program Manager, effective August 25, 2017.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Terry Allan to AOHC Fall Conference: Evolving Roles of Public Health September 25-27, 2017 – Dublin – registration fee \$330.00.

Environmental Public Health

- a. Gerry Scott, Tom Barsa, Sarah Kevany and Mike Sekerak to ODH Public Swimming Pool Basic Operations Training September 14, 2017 – Akron.
- b. John Sobolewski to Ohio Health Homes Network Fall Forum September 28, 2017 – Columbus.
- c. Rick Novickis to AOHC Fall Conference: Evolving Roles of Public Health September 25-27, 2017 – Dublin – registration fee \$330.00.

Epidemiology, Surveillance and Informatics

- a. Becky Gray, Samantha Smith and Richard Stacklin to Cleveland State University (CSU) Introduction to ArcGIS (Geographic Information Systems) course August 21-23, 2017 – Cleveland – registration fee \$495.00 each.

Prevention and Wellness

- a. Claire Boettler to Office of Public Health Practice (OPHP) Board meeting August 4, 2017 – Columbus.
- b. Alison Patrick and Camille Verbofsky to Ohio Early Childhood Health Network (OECHN) Steering Committee meeting August 22, 2017 – Columbus.
- c. Martha Halko to Center for Disease Control (CDC) State Innovation Panels August 30-31, 2017 – Atlanta, GA.
- d. Roger Sikes and Ann Stahlheber to Northeast Ohio GIS symposium August 31, 2017 – Cleveland – registration fee \$99.00 each.
- e. Angela Newman to Ohio Collaborative to Prevent Infant Mortality meeting September 19, 2017 – Columbus.
- f. Claire Boettler to Ohio Association of Health Commissioners (AOHC) Fall Conference September 25-27, 2017 – Dublin – registration fee \$330.00.
- g. Roger Sikes to Ohio Public Health Association (OPHA) Governing Council meeting

September 28, 2017 – Columbus.

- h. Roger Sikes to American Planning Association conference September 28, 2017 – Athens.
- i. Roger Sikes to 2017 Health Educators' Institute October 26-27, 2017 – Oregon, OH – registration fee \$175.00.
- j. Maurice Cole to Reducing the Risk: Building the Skills to Prevent Pregnancy, STD and HIV Training of Trainers December 4-9, 2017 – Oakland, CA – registration fee \$2,250.00.
- k. Gloria Agosto-Davis to Reducing the Risk: Building the Skills to Prevent Pregnancy, STD and HIV Training of Trainers December 7-8, 2017 – Oakland, CA – registration fee \$1,500.00.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. August 1, 2017 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2017-147: Contract – ODH Lead Delegated Authority

Contract Authorizations

CRC 2017-148: BDL General Contracting - \$8,475.00

CRC 2017-149: C.B. Mullins Construction Company, Inc. - \$10,600.00

CRC 2017-150: BDL General Contracting - \$8,710.00

CRC 2017-151: Paragon CMS - \$22,820.00

CRC 2017-152: BDL General Contracting - \$5,575.00

Contract Approvals

CRC 2017-153: State Auto Insurance Companies - \$6,386.00

2. August 15, 2017 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2017-154: Revised Contract – ODH Lead Delegated Authority

CRC 2017-155: MOUs –
Cleveland Heights-University Heights School District
Euclid City School District

Tabled Items

CRC 2017-163: Pathology Laboratories Contract

Contract Authorizations

CRC 2017-151: American Builders & Applicators - \$29,150.00

CRC 2017-156: Paragon CMS - \$6,450.00

CRC 2017-157: Paragon CMS - \$24,723.00

CRC 2017-158: Paragon CMS - \$5,614.00

Contract Approvals

CRC 2017-159: Rumpke of Ohio, Inc. - \$10,940.00

CRC 2017-160: Donald G. Bohning & Associates, Inc. - \$10,000.00

CRC 2017-161: Ariel International Center - \$2,500.00

CRC 2017-162: Addendums –

Leshun Collins – contract period extension from June 30, 2017 through December 31, 2017 and increase amount to be paid from \$2,000.00 to \$3,250.00

Jerrold Nash – contract period extension from June 30, 2017 through December 31, 2017 and increase amount to be paid from \$3,000.00 to \$4,750.00

Melvin White – contract period extension from June 30, 2017 through December 31, 2017 and increase amount to be paid from \$2,500.00 to \$4,250.00

CRC 2017-164: Heidi Gullett, M.D. - \$10,000.00

Revenue Generating Agreements

CRC 2017-165: The Ratner School - \$2,459.00

B. Other Contracts

None