

CUYAHOGA COUNTY

BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – July 18, 2017

Meeting called to order by Chris Kippes, Chair of the CRC at 1:32 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on July 18, 2017.

Roll Call: The following members were present: Romona Brazile, Chris Kippes and Rick Novickis

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – July 5, 2017.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2017-134 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following communities to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 3, 2017 through December 31, 2018. No exchange of funds.

Village of Mayfield
City of Richmond Heights

CRC 2017-135 Environmental Public Health Services submitting an amendment to the contract (CRC 2017-47) with American Builders & Applicators under the Lead Hazard

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

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Control grant to extend the end of the contract period from July 17, 2017 to August 16, 2017. Amount to be paid to American Builders & Applicators to remain the same.

CRC 2017-136 Environmental Public Health Services submitting an amendment to the contract (CRC 2017-78) with Paragon CMS under the Lead Hazard Control grant to extend the end of the contract period from July 30, 2017 to August 22, 2017. Amount to be paid Paragon CMS to remain the same.

It was moved by Romona Brazile, seconded by Rick Novickis, that the consent agenda, including the minutes of the July 5, 2017 Regular CRC meeting be approved.

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes and Rick Novickis

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings \geq \$25,000.00

None

Bid/Quote Openings $<$ \$25,000.00

Lead program Bid Opening presented by: La'Keisha James

It was moved by Rick Novickis, seconded by Romona Brazile that the following quote (CRC 2017-137) for 16000 Nelamere (Down & Up), East Cleveland, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to BDL General Contracting in the amount of \$14,570.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes and Rick Novickis

It was moved by Rick Novickis, seconded by Chris Kippes that the following quote (CRC 2017-138) for 1541 Lakewood Ave (Down & Up), Lakewood, Ohio 44107 be accepted as the lowest and best, and a contract be awarded to BDL General Contracting in the amount of \$15,507.00 (ref. enclosed).

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The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes and Rick Novickis

It was moved by Romona Brazile, seconded by Chris Kippes that the following quote (CRC 2017-139) for 9326 Plymouth Ave., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and a contract be awarded to MCM Home Services in the amount of \$4,350.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes and Rick Novickis

Household Sewage program Bid Opening presented by: Marlene Skovenski

It was moved by Rick Novickis, seconded by Romona Brazile that the following quote (CRC 2017-140) for 3900 Ellendale Rd., Moreland Hills, Ohio 44022 be accepted as the lowest and best, and a contract be awarded to Suburban Septic Service, Inc. in the amount of \$14,125.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes and Rick Novickis

Expenditures: Contracts up to \$25,000.00

It was moved by Chris Kippes, seconded by Rick Novickis that the following contract (CRC 2017-141) with Pregnant With Possibilities Resource Center (PPRC) under the Teen Wellness Initiative grant from July 1, 2017 through December 31, 2017 in the amount of \$11,250.00 be approved.

Presented by: Gloria Agosto-Davis

Purpose: To implement an evidence based sexual health curriculum in two community-based centers within the cities with the highest teen birth rates in Cuyahoga County.

Funding Source: 100% reimbursable through the FYI2018 TWI grant.

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes and Rick Novickis

It was moved by Rick Novickis, seconded by Romona Brazile that the contract (CRC 2017-142) with Union County General Health District under the ODH 2017 Injury Prevention grant from June 1, 2017 through December 31, 2017 in the amount of

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\$5,000.00 be approved.

Presented by: Allisyn Leppla

Purpose: This contract is for a mini-grant, utilizing supplemental funding as instructed by the Ohio Department of Health, for Union County General Health District to develop an Opioid Overdose Surveillance Plan and Opioid Overdose Review Committee. This project will help to identify risk factors, utilize collected information to inform prevention strategies and reduce drug overdose morbidity and mortality in Union County.

Funding Source: 100% reimbursable through the FY2017 ODH Injury Prevention Grant.

Ayes: Romona Brazile, Chris Kippes and Rick Novickis

It was moved by Chris Kippes, seconded by Rick Novickis that the amendment (CRC 2017-143) to the contract (CRC 2017-77) with BDL General Contracting under the Lead Hazard Control grant to increase the amount to be paid to BDL General Contracting from \$18,600.00 to \$18,973.75 be approved.

Presented by: La'Keisha James

Purpose: To complete additional work related to windows as identified by the Shaker Heights Architectural Review Board.

Funding Source: 100% reimbursable through the Lead Hazard Control Program.

Ayes: Romona Brazile, Chris Kippes and Rick Novickis

It was moved by Chris Kippes, seconded by Romona Brazile that the amendment (CRC 2017-144) to the contract (Resolution 2016-10) with Quarry Hill Orchards under the USDA Farm to School grant to decrease the amount to be paid to Quarry Hill Orchards from \$20,000.00 to \$16,331.30 be approved.

Presented by: Alison Patrick

Purpose: To decrease original contract amount due to a change in grant deliverables.

Funding Source: 100% reimbursable through the USDA Farm to School grant

Ayes: Romona Brazile, Chris Kippes and Rick Novickis

It was moved by Romona Brazile, seconded by Chris Kippes that the contract (CRC 2017-145) with the Cuyahoga County Agricultural Society for space rental from August 7, 2017 through August 13, 2017 at the Cuyahoga County Fair in the amount of \$350.00 be approved.

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Presented by: Rick Novickis

Purpose: To promote agency awareness during the Cuyahoga County Fair.

Funding Source: 100% funded through CCBH General Revenue

Ayes: Romona Brazile, Chris Kippes and Rick Novickis

Revenue Generating Agreements up to \$25,000.00

It was moved by Chris Kippes, seconded by Romona Brazile that the Memorandums of Understanding (MOUs) (CRC 2017-146) with the following communities to provide Phase II Stormwater services from January 3, 2017 through December 31, 2018 be approved.

	Amount to be received <u>is not to exceed:</u>
City of Richmond Heights	\$3,164.00
City of Rocky River	\$5,064.00

Presented by: Rick Novickis

Purpose: Implementation of the Minimum Control Measures (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) programming.

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes and Rick Novickis

Contract Rescissions

None

Other Business

None

Public Comment – N/A.

Thereupon, it was moved by Rick Novickis, seconded by Romona Brazile, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:56 p.m.

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The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes and Rick Novickis



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Alcorn & Vacant
Address: 16000 Nelamere Rd Down & Up
City, State, Zip: East Cleveland, Ohio 44112
CRC No: CRC 2017-139

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey Construction	\$16,580
American Builders & Applicators	\$16,550
CB Mullins	\$18,600
BDL General Contracting	\$14,570
MCM Homeservices	\$15,025

ESTIMATE: \$17,137.50

Recommended award: BDL General Contracting

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QUOTE RESULTS

Project Address

Name: Bonsignore & Watson
Address: 1541 Lakewood Ave Down & Up
City, State, Zip: Lakewood, Ohio 44107
CRC No: CRC 2017-138

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey Construction	\$19,175
American Builders & Applicators	\$16,600
MCM Homeservices	\$16,000
CB Mullins	\$25,600
BDL General Contracting	\$15,507

ESTIMATE: \$18,816.25

Recommended award: BDL General Contracting

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QUOTE RESULTS

Project Address

Name: Elizabeth Torres
Address: 9326 Plymouth Ave.
City, State, Zip: Garfield Hts., Ohio 44125
CRC No: CRC 2017-139

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
MCM HomeServices	\$4,350

ESTIMATE: \$3,775.00

Recommended award: MCM HomeService

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QUOTE RESULTS

Project Address

Name: Julie Striegl
Address: 3900 Ellendale
City, State, Zip: Moreland Hills, Ohio 44022
CRC No: CRC 2017-

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Suburban Septic Service Inc	\$14,125.00
Klarich Farms LLC	\$14,425.00

Recommended award: Suburban Septic Service Inc