

# CUYAHOGA COUNTY

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# BOARD OF HEALTH

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## *CONTRACT REVIEW COMMITTEE*

*MINUTES – July 5, 2017*

Meeting called to order by Terry Allan, Chair of the CRC at 1:36 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on July 5, 2017.

Roll Call: The following members were present: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

**APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – June 20, 2017.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2017-124 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following communities to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 3, 2017 through December 31, 2018. No exchange of funds.

City of Broadview Heights  
Village of Cuyahoga Heights  
City of Olmsted Falls  
Olmsted Township  
Village of Orange  
Village of Walton Hills

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ [www.ccbh.net](http://www.ccbh.net)

Terrence M. Allan, R.S., M.P.H. Health Commissioner

It was moved by Rick Novickis, seconded by Chris Kippes, that the consent agenda, including the minutes of the June 20, 2017 Regular CRC meeting be approved.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

### **CONTRACTS AND AWARDS:**

#### Tabled Items

It was moved by Claire Boettler, seconded by Rick Novickis that the following quote (CRC 2017-97) for 30710 Harvard Rd., Orange Village, Ohio 44022 be accepted as the lowest and best, and a contract be awarded to Auburn Bainbridge Excavating in the amount of \$12,910.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Terry Allan, seconded by Chris Kippes that the following quote (CRC 2017-98) for 4329 Lander Rd., Orange Village, Ohio 44022 be accepted as the lowest and best, and a contract be awarded to Auburn Bainbridge Excavating in the amount of \$14,210.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Rick Novickis that the following quote (CRC 2017-99) for 10448 Highland Dr., Brecksville, Ohio 44141 be accepted as the lowest and best, and a contract be awarded to Klarich Farms, LLC in the amount of \$14,325.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Terry Allan that the following quote (CRC 2017-100) for 13253 Old Pleasant Valley, Middleburg Hts., Ohio 44130 be accepted as the lowest and best, and a contract be awarded to Klarich Farms, LLC in the amount of \$17,525.00 (ref. enclosed).

The Secretary called the roll:

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Judy Wirsching that the following quote (CRC 2017-101) for 28635 Solon, Rd., Solon, Ohio 44139 be accepted as the lowest and best, and a contract be awarded to Suburban Septic Service, Inc. in the amount of \$22,175.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Terry Allan, seconded by Chris Kippes that the following quote (CRC 2017-102) for 7150 W 130th St., Middleburg Heights, Ohio 44130 be accepted as the lowest and best, and a contract be awarded to Suburban Septic Service, Inc. in the amount of \$16,110.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

New Items For Review

Bid/Quote Openings  $\geq$  \$25,000.00

None

Bid/Quote Openings  $<$  \$25,000.00

Lead program Bid Opening presented by: La'Keisha James

It was moved by Rick Novickis, seconded by Judy Wirsching that the following quote (CRC 2017-125) for 5811 Renwood Dr., Parma, Ohio 44129 be accepted as the lowest and best, and a contract be awarded to MCM Home Services in the amount of \$12,950.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Claire Boettler that the following quote (CRC 2017-126) for 1494-96 Alameda Ave., Lakewood, Ohio 44107 be accepted as the lowest and best, and a recommendation to award a contract to American Builders & Applicators in the amount of \$28,800.00 be submitted to the Board for approval (ref. enclosed).

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The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Terry Allan, seconded by Chris Kippes that the following quote (CRC 2017-127) for 4989 E 110th St., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and a contract be awarded to BDL General Contracting in the amount of \$4,225.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Household Sewage program Bid Opening presented by: Nate McConoughey

It was moved by Claire Boettler, seconded by Judy Wirsching that the following quote (CRC 2017-128) for 13200 Old Pleasant Valley, Middleburg Hts., Ohio 44130 be accepted as the lowest and best, and a contract be awarded to Suburban Septic Service, Inc. in the amount of \$14,922.60 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Terry Allan, seconded by Rick Novickis that the following quote (CRC 2017-129) for 13215 Old Pleasant Valley, Middleburg Hts., Ohio 44130 be accepted as the lowest and best, and a contract be awarded to Suburban Septic Service, Inc. in the amount of \$13,225.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Chris Kippes that the following quote (CRC 2017-130) for 7168 W 130th St., Middleburg Hts., Ohio 44130 be accepted as the lowest and best, and a contract be awarded to Suburban Septic Service, Inc. in the amount of \$13,375.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

It was moved by Chris Kippes, seconded by Judy Wirsching that the following contracts (CRC 2017-131) under the ODH 2017 Injury Prevention grant be approved:

Presented by: Allisyn Leppla

Huron County Public Health Department                      6/1/17 – 12/31/17                      \$5,000.00

Purpose: This contract is for a mini-grant, utilizing supplemental funding as instructed by the Ohio Department of Health, for Huron County Public Health to implement a local drug overdose fatality review committee. This project will help to identify risk factors, utilize collected information to inform prevention strategies and reduce drug overdose morbidity and mortality in Huron County.

Funding Source: 100% reimbursable through the FY2017 ODH Injury Prevention grant.

Summit County Community Partnership                      6/1/17 – 12/31/17                      \$5,000.00

Purpose: This contract is for a mini-grant, utilizing supplemental funding as instructed by the Ohio Department of Health, for Summit County Community Partnership to purchase drug disposal pouches for distribution for safe disposing of unused Rx Meds.

Funding Source: 100% reimbursable through the 2017 ODH Injury Prevention grant.

Prevention FIRST!    6/1/17 – 12/31/17    \$5,000.00

Purpose: This contract is for a mini-grant, utilizing supplemental funding as instructed by the Ohio Department of Health, for PreventionFIRST! to increase the number of drug drop boxes in Hamilton County. This project will also include prevention messaging strategies and will help to safeguard medication to ensure that they will not be abused or diverted. As a result, drug overdose morbidity and mortality can be reduced in Hamilton County.

Funding Source: 100% reimbursable through the 2017 ODH Injury Prevention grant.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Terry Allan, seconded by Claire Boettler that the service agreement (CRC 2017-132) with Professional Services Industries, Inc. (PSI) for assessment of the CCBH parking lot in the amount of \$4,480.00 be approved.

Presented by: Romona Brazile

Purpose: To complete geotechnical subsurface exploration of the existing parking lot.

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Terrence M. Allan, R.S., M.P.H.                      Health Commissioner

The assessment will include the completion of soil borings, lab analysis and final report to CCBH including recommendation for repair and/or replacement of the CCBH parking lot surface.

Funding Source: 100% funded through CCBH General Revenue.

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

It was moved by Judy Wirsching, seconded by Chris Kippes that the Memorandums of Understanding (MOUs) (CRC 2017-133) with the following communities to provide Phase II Stormwater services from January 3, 2017 through December 31, 2018 be approved.

|                           | Amount to be received<br><u>is not to exceed:</u> |
|---------------------------|---|
| City of Broadview Heights | \$2,622.00  |
| City of Fairview Park     | \$9,402.00  |
| Village of Orange         | \$5,232.00  |

Presented by: Megan Symanski

Purpose: Implementation of the Minimum Control Measures (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) programming: by sampling up to 25 of the flowing dry weather outfall locations per year.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Contract Rescissions

None

Other Business

None

Public Comment – N/A.

Thereupon, it was moved by Terry Allan, seconded by Chris Kippes, that the following Motion be adopted:

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

BE IT RESOLVED that the meeting be adjourned at 3:06 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Carolyn Martin  
**Address:** 30710 Harvard Rd.  
**City, State, Zip:** Orange Village, Ohio 44022  
**CRC No:** 2017 - 97

The following quotes were received and opened on:

| <b>NAME OF CONTRACTOR</b> | <b>QUOTE</b> |
|---------------------------|--------------|
| Auburn Bainbridge         | \$12,910.00  |
| Klarich Farms LLC         | \$14,700.00  |
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**Recommended award:** Auburn Bainbridge

**Brief Justification:**



**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Jennifer Benko  
**Address:** 4329 Lander Rd.  
**City, State, Zip:** Orange Village, Ohio 44022  
**CRC No:** 2017-98

The following quotes were received and opened on:

| <b>NAME OF CONTRACTOR</b>    | <b>QUOTE</b> |
|------------------------------|--------------|
| Klarich Farms LLC            | \$16,825.00  |
| Auburn Bainbridge Excavating | \$14,210.00  |
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**Recommended award:** Auburn Bainbridge Excavating

**Brief Justification:**

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Rosemarie Borisz  
**Address:** 10448 Highland Dr.  
**City, State, Zip:** Brecksville, Ohio 44141  
**CRC No:** 2017 - 99

The following quotes were received and opened on:

| <b>NAME OF CONTRACTOR</b> | <b>QUOTE</b> |
|---------------------------|--------------|
| Klarich Farms LLC         | \$14,325.00  |
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**Recommended award:** Klarich Farms LLC

**Brief Justification:**

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Richard Martynowski  
**Address:** 13253 Old Pleasant Valley  
**City, State, Zip:** Middleburg Hts., Ohio 44130  
**CRC No:** 2017-100

The following quotes were received and opened on:

| <b>NAME OF CONTRACTOR</b> | <b>QUOTE</b> |
|---------------------------|--------------|
| Klarich Farms LLC         | \$17,525.00  |
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**Recommended award:** Klarich Farms LLC

**Brief Justification:**

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**RFQ RESULTS**

**Naem:** Richard Smith  
**Address:** 28635 Solon Rd  
Solon, Ohio 44139  
**CRC No:** 2017-101

The following quotes were received and opened on:

| <b>NAME OF CONTRACTOR</b>    | <b>RECEIVED</b> | <b>QUOTE</b> |
|------------------------------|-----------------|--------------|
| Suburban Septic Service Inc. |                 | \$22,175.00  |
| Auburn Bainbridge Excavating |                 | \$13,825.00  |
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**Recommended award: Suburban Septic Service Inc.**

**Brief Justification:**  
The bid request sent out for this property was for the installation of a HSTS that utilized a soil absorption  component as final treatment. The bid received from Auburn Bainbridge Excavating was for the installation of a discharging HSTS and therefore could not be accepted.

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Robert Friedl  
**Address:** 7150 W. 130th St  
**City, State, Zip:** Middleburg Hts., Ohio 44130  
**CRC No:** 2017-102

The following quotes were received and opened on:

| <b>NAME OF CONTRACTOR</b>     | <b>QUOTE</b> |
|-------------------------------|--------------|
| Suburban Septic Services Inc. | \$16,110.00  |
| Klarich Farms LLC             | \$18,525.00  |
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**Recommended award:** Suburban Septic Services Inc.

**Brief Justification:**

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Joseph Naso  
**Address:** 5811 Renwood Dr.  
**City, State, Zip:** Parma, OH 44129  
**CRC No:** CRC 2017-125

The following quotes were received and opened:

| <b>NAME OF CONTRACTOR</b> | <b>QUOTE</b> |
|---------------------------|--------------|
| Allenbey Construction     | \$20,000.00  |
| CB Mullins                | \$17,500.00  |
| MCM Homeservices          | \$12,950.00  |
| Paragon CMS               | \$22,540.00  |
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**ESTIMATE:** \$17,900.00

**Recommended award: MCM Home Services**

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Allen States  
**Address:** 1494-96 Alameda Ave.  
**City, State, Zip:** Lakewood, OH 44107  
**CRC No:** CRC 2017-126

The following quotes were received and opened:

| <b>NAME OF CONTRACTOR</b>       | <b>QUOTE</b> |
|---------------------------------|--------------|
| American Builders & Applicators | \$28,800.00  |
| BDL General Contracting         | \$30,990.00  |
| MCM Homeservices                | \$45,520.00  |
| Paragon CMS                     | \$47,180.00  |
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**ESTIMATE:** \$36,490.00

**Recommended award: American Bldrs & Applicators**

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Tyrone & Janice Harvey  
**Address:** 4989 E.110th St.  
**City, State, Zip:** Garfield Hts., OH 44125  
**CRC No:** CRC 2017-127

The following quotes were received and opened:

| <b>NAME OF CONTRACTOR</b> | <b>QUOTE</b> |
|---------------------------|--------------|
| Allenbey Constructin      | \$6,760.00   |
| BDL General Contracting   | \$4,225.00   |
| CB Mullins                | \$6,200.00   |
| MCM Homeservices          | \$7,050.00   |
| Paragon CMS               | \$6,005.00   |
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**ESTIMATE:** \$6,955.00

**Recommended award: BDL General Contracting**



**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Edwin McCarel  
**Address:** 13200 Old Pleasant Valley  
**City, State, Zip:** Middleburg Hts., Ohio 44130  
**CRC No:** 2017 - 128

The following quotes were received and opened on:

| <b>NAME OF CONTRACTOR</b>     | <b>QUOTE</b> |
|-------------------------------|--------------|
| Klarich Farms LLC             | \$17,025.00  |
| Suburban Septic Services Inc. | \$14,922.60  |
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**Recommended award: Suburban Septic Services Inc.**

**Brief Justification:**

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** David Cowell  
**Address:** 13215 Old Pleasant Valley  
**City, State, Zip:** Middleburg Hts., Ohio 44130  
**CRC No:** 2017 - 129

The following quotes were received and opened on:

| <b>NAME OF CONTRACTOR</b>     | <b>QUOTE</b> |
|-------------------------------|--------------|
| Klarich Farms LLC             | \$16,825.00  |
| Suburban Septic Services Inc. | \$13,225.00  |
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**Recommended award: Suburban Septic Services Inc.**

**Brief Justification:**

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** George Beltakis  
**Address:** 7168 W 130th St.  
**City, State, Zip:** Middleburg Hts., Ohio 44130  
**CRC No:** 2017-130

The following quotes were received and opened on:

| <b>NAME OF CONTRACTOR</b>     | <b>QUOTE</b> |
|-------------------------------|--------------|
| Suburban Septic Services Inc. | \$13,375.00  |
| Klarich Farms LLC             | \$16,825.00  |
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**Recommended award:** Suburban Septic Services Inc.

**Brief Justification:**