

CUYAHOGA COUNTY

BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – June 20, 2017

Meeting called to order by Rick Novickis, Chair of the CRC at 1:35 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on June 20, 2017.

Roll Call: The following members were present: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – June 6, 2017.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2017-107 Environmental Public Health Services submitting Memorandums of Understanding (MOUs) with the following communities to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 3, 2017 through December 31, 2018. No exchange of funds.

City of Beachwood
Village of Bratenahl
City of Parma Heights

CRC 2017-108 Environmental Public Health Services submitting an addendum to the contract with Green Home Solutions (CRC 2017-27) under the Lead Hazard Control

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grant to extend the end of the contract period from July 3, 2017 to August 17, 2017. Amount to be paid to Green Home Solutions to remain the same.

CRC 2017-109 Environmental Public Health Services submitting an addendum to the contract with BDL General Contracting (CRC 2016-112) under the Lead Hazard Control grant to extend the end of the contract period from June 27, 2017 to July 27, 2017. Amount to be paid to BDL General Contracting to remain the same.

CRC 2017-110 Epidemiology, Surveillance and Informatics Services submitting an amendment to the Data License Agreement with Athenahealth, Inc. to extend the terms from September 8, 2014 through June 5, 2018 for which Athenahealth, Inc. will provide information to CCBH for the flu surveillance report. No exchange of funds.

CRC 2017-111 Epidemiology, Surveillance and Informatics Services submitting a Memorandum of Understanding (MOU) with the Hospice of the Western Reserve, Inc. to allow CCBH to utilize their warehouse space for temporary storage of supplies from June 20, 2017 through August 15, 2017. No exchange of funds.

It was moved by Judy Wirsching, seconded by Romona Brazile, that the consent agenda, including the minutes of the June 6, 2017 Regular CRC meeting be approved.

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

CRC 2017-97
30710 Harvard Rd.
Orange Village, Ohio 44022

CRC 2017-98
4329 Lander Rd.
Orange Village, Ohio 44022

CRC 2017-99
10448 Highland Dr.
Brecksville, Ohio 44141

CRC 2017-100
13253 Old Pleasant Valley
Middleburg Hts., Ohio 44130

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CRC 2017-101
28635 Solon, Rd.
Solon, Ohio 44139

CRC 2017-102
7150 W 130th St.
Middleburg Heights, Ohio 44130

No action taken at this time on items CRC 2017-97 through CRC 2017-102.

New Items For Review

Bid/Quote Openings \geq \$25,000.00

CRC 2017-112 Sealed bids were received from the following contractors by the deadline outlined in the Request For Proposal (RFP) for lead remediation services at 4500 Springvale, Warrensville Hts, Ohio 44128 (ref. enclosed).

Paragon CMS	6/19/17 @ 10:35 a.m.	\$31,102.00
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The bids listed above were provided to the program staff for completion of the evaluation process. During the evaluation process the program staff received information that the homeowner was no longer eligible to participate in the program due to income eligibility requirements. The program staff requested to withdraw item CRC 2017-112 for the CRC agenda.

It was moved by Rick Novickis, seconded by Romona Brazile that item CRC 2017-112 to review quotes in response to RFP #2017-03 for lead remediation services at 4500 Springvale, Warrensville Hts., OH 44128 be withdrawn from the agenda.

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

CRC 2017-113 Sealed bids were received from the following contractors by the deadline outlined in the Request For Proposal (RFP) for lead remediation services at 14807 Elm, East Cleveland, Ohio 44112.

Paragon CMS	6/19/17 @ 10:35 a.m.	\$34,374.00
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The bids listed above were provided to the program staff for completion of the evaluation process. After evaluation the following contractor recommendation was presented to the CRC for approval to prepare a contract for Board approval.

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It was moved by Judy Wirsching, seconded by Chris Kippes that the following quote (CRC 2017-113) in response to RFP #2017-04 for lead remediation at 14807 Elm, East Cleveland, OH 44112 be accepted as the lowest and best, and a recommendation to award a contract be to Paragon CMS in the amount of \$34,374.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

CRC 2017-114 Sealed bids were received from the following contractors by the deadline outlined in the Request For Proposal (RFP) for the Cleanup and Removal of Construction and Demolition Debris Project.

Baumann Enterprises, Inc.	6/19/17 @ 10:12 a.m.	\$4,797,000.00
Independence Excavating, Inc.	6/19/17 @ 10:38 a.m.	\$1,332,500.00
Kurtz Bros., Inc.	6/19/17 @ 10:40 a.m.	\$1,854,020.00

The bids listed above were provided to the program staff for completion of the evaluation process. After evaluation the following contractor recommendation was presented to the CRC for approval to prepare a contract for Board approval.

It was moved by Chris Kippes, seconded by Judy Wirsching that the following quote (CRC 2017-114) in response to RFP #2017-05 for cleanup and removal of Construction and Demolition Debris services be accepted as the lowest and best, and a recommendation to award a contract to Kurtz Bros., Inc. in the amount of \$1,050,000.00 be submitted to the Board for approval (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Bid/Quote Openings < \$25,000.00

Lead program Bid Opening presented by: Stephanie McConoughey

It was moved by Rick Novickis, seconded by Romona Brazile that the following quote (CRC 2017-115) for 1513-1515 Holyoke Ave., East Cleveland, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$16,100.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

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It was moved by Judy Wirsching, seconded by Chris Kippes that the following quote (CRC 2017-116) for 7406 Newport Ave., Parma, Ohio 44129 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in the amount of \$15,175.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Rick Novickis that the following quote (CRC 2017-117) for 20616 Gardenvue Dr., Maple Heights, Ohio 44137 be accepted as the lowest and best, and a contract be awarded to BDL General Contracting in the amount of \$11,045.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Romona Brazile that the following quote (CRC 2017-118) for 23990 Effingham, Euclid, Ohio 44119 be accepted as the lowest and best, and a contract be awarded to American Builders & Applicators in the amount of \$8,525.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000.00

It was moved by Judy Wirsching, seconded by Chris Kippes that the addendum (CRC 2017-119) to the contract with BDL General Contracting (CRC 2017-15) to increase the amount to be paid to BDL General Contracting from \$4,950.00 to \$5,412.50 be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work not identified in the original scope for the project.

Funding Source: 100% reimbursable through the Lead Hazard Control Program.

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

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It was moved by Judy Wirsching, seconded by Romona Brazile that the contract (CRC 2017-120) with Cleveland Clinic Health System – East Region dba South Pointe Hospital under the Reproductive Health and Wellness (RHW) grant to lease space for a satellite CCBH Family Planning Clinic from August 1, 2017 through July 31, 2018 in the amount of \$4,800.00 be approved.

Presented by: Andrew Hefferon

Purpose: Contract renewal for the Family Planning clinic site to continue to provide education and comprehensive family planning services in Warrensville Heights, including a full range of contraceptive counseling and options, HIV and STI testing and treatment, and referral to appropriate area social services as needed.

Funding Source: 100% reimbursable through the FY2018 RHW grant.
The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Romona Brazile that the addendum (CRC 2017-121) to the contract with Alyssa Wagner, RN, MSN, CNP, DNP (CRC 2017-67) under the Reproductive Health and Wellness (RHW) grant from April 1, 2017 through June 30, 2018 to increase the amount to be paid to Alyssa Wagner, RN, MSN, CNP, DNP from \$6,500.00 to \$26,000.00 be approved.

Presented by: Andrew Hefferon

Purpose: To serve as the Certified Nurse Practitioner for the Cuyahoga County Board of Health Family Planning Clinic.

Funding Source: 100% reimbursable through the FY2018 RHW grant.

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000.00

It was moved by Romona Brazile, seconded by Rick Novickis that the contract (CRC 2017-122) with the Ohio Department of Health Smoke-Free Workplace Program from July 1, 2017 through June 30, 2019 be approved. Amount to be received shall be at a rate of \$125.00 per completed investigation and the anticipated total amount to be received each year is not to exceed \$20,000.00.

Presented by: Matthew Johnson

Purpose: In accordance with ORC 3794 and OAC 3701-52, the Director of Health has

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designated CCBH as the agency for investigation of smoke-free workplace complaints for its geographical jurisdiction under Ohio law.

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Judy Wirsching, seconded by Rick Novickis that the Memorandum of Understanding (MOU) (CRC 2017-123) with Olmsted Township to provide Phase II Stormwater services from January 3, 2017 through December 31, 2018 in the amount of \$3,936.00 be approved. Amount to be received will be payable annually in two equal payments of \$1,968.00.

Presented by: Rick Novickis

Purpose: Implementation of the Minimum Control Measurers (MCM) #3: Illicit Discharge Detection and Elimination (IDDE) programming: by sampling up to 25 of the flowing dry weather outfall locations per year.

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Contract Rescissions

None

Other Business

None

Public Comment – N/A.

Thereupon, it was moved by Romona Brazile, seconded by Chris Kippes, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:21 p.m.

The Secretary called the roll:

Ayes: Romona Brazile, Chris Kippes, Rick Novickis and Judy Wirsching

Committee Chair

Clerk

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CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

RFP RESULTS

Program: Solid Waste
Title: Cleanup and Removal of Construction and Demolition Debris - ARCO Project
RFP No: 2017-05
CRC No:

The following quotes were opened on:

Opened by: Shelley Sima
Logged in by: Judy Wirsching

NAME OF CONTRACTOR	RECEIVED	QUOTE
Baumann Enterprises, Inc.	6/19/17 10:12 a.m.	32.50 per ton
Independence Excavating, Inc.	6/19/17 10:38 a.m.	16.25 per ton *
Kurtz Bros, Inc.	6/19/17 10:40 a.m.	\$1,854,020.00

* Includes loading, hauling & disposal

Recommended award:

Brief Justification:

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

RFP RESULTS

Program: Solid Waste
Title: Cleanup and Removal of Construction and Demolition Debris - ARCO Project
RFP No: 2017-05
CRC No: 2017-114

The following quotes were opened on: June 19, 2017
Opened by: Shelley Sima
Logged in by: Judy Wirsching

NAME OF CONTRACTOR	RECEIVED	QUOTE*
Baumann Enterprises, Inc.	6/19/17 10:12 a.m.	\$4,797,000.00
Independence Excavating, Inc.	6/19/17 10:38 a.m.	\$1,332,500.00**
Kurtz Bros, Inc.	6/19/17 10:40 a.m.	\$1,854,020.00

* Quotes reflect the total cost of Phase I of the project based on per unit costs provided by the bidders. Baumann provided unit cost per ton, and Independence and Kurtz provided unit costs per cubic yard. Baumann did not provide a conversion factor in the bid, so a rate of 1 cubic yard = 1.8 tons was used (based on the conversion factor used in the Kurtz quote) to determine the total cost for Phase I. The calculation of the total cost for Phase I provides a like-for-like comparison. The contract for this project will be based on a per unit cost.

** Includes loading and hauling only. Processing of C&DD was not included with the proposal. Bidder proposed to use the material from the ARCO site as part of a fill project.

Recommended award: Kurtz Bros., Inc.

Brief Justification: The proposal submitted by Kurtz Bros, Inc. provides for the loading, transport, processing, and disposal of hard fill material at the ARCO site for the lowest cost. Kurtz Bros, Inc. also provided the most complete proposal based on the requirements of the RFP and ranked the highest overall.

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Eleanora Wilson
Address: 1513-1515 Holyoke Ave.
City, State, Zip: East Cleveland, OH 44112
CRC No: CRC 2017-115

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey Construction	\$22,825.00
American Builders and Applicators	\$16,100.00
Paragon	\$19,825.00

ESTIMATE: \$21,250.00

Recommended award: American Builders & Applicators

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Doha Elghaffar
Address: 7406 Newport Ave.
City, State, Zip: Parma, OH 44129
CRC No: CRC 2017-116

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey Construction	\$22,440.00
American Builders and Applicators	\$15,900.00
BDL	\$16,300.00
MCM Homeservices	\$18,845.00
Paragon	\$15,175.00

ESTIMATE: \$16,600.00

Recommended award: Paragon CMS

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Sharday Thomas
Address: 20616 Gardenview Dr.
City, State, Zip: Maple Hts., OH 44137
CRC No: CRC 2017-117

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey Consruction	\$20,080.00
American Builders & Applicators	\$13,575.00
BDL	\$11,045.00
MCM Homeservices	\$15,725.00
Paragon	\$11,860.00

ESTIMATE: \$13,690.00

Recommended award: BDL General Contracting

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Precious Wesley
Address: 23990 Effingham
City, State, Zip: Euclid, OH 44119
CRC No: CRC 2017-118

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allebney Construction	\$13,615.00
American Builders and Applicators	\$8,525.00
BDL	\$9,270.00
MCM Homeservices	\$13,150.00
Paragon	\$11,550.00

ESTIMATE: \$14,000.00

Recommended award: American Builders & Applicators