

# **Cuyahoga Regional HIV Health Services Planning Council**

*Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties*

**Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs**



## **Planning Council Minutes**

Wednesday, March 15, 2017

5:30 pm to 7:00 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue, Cleveland, OH 44102

**Start:** 6:40      **End:** 6:55      **Co-chair:** Merle Gordon

**Moment of Silence**

**Welcome and Introductions**

**Public Comment Opportunity**

None

**Approval of Agenda, March 15, 2017**

Motion: Brenda Glass    Seconded: Marlene Robinson-Statler

**VOTE:** In Favor: All    Oppose: 0    Abstain: 0, Motion passes

**Approval of the Minutes, February 15, 2017**

Motion: Marlene Robinson-Statler    Seconded: Chris Ritter

**VOTE:** In Favor: 19    Oppose: 0    Abstain: 1, Motion passes

## **Ryan White Part B Update**

Sharron Harris reported for Susan DiCocco

- The solicitation for the Pharmacy Benefits Manager currently posted by the Department of Administrative Services closes Friday, March 17<sup>th</sup>. Program will begin reviewing vendor proposals the following week with the intent to make a selection by the end of the month to ensure the contract is awarded by May 1, 2017.
- The Quality Innovations in the Continuum of HIV Care grants have been reviewed and applicants are being notified of the funding decisions. Once notifications have been made, details on the funded projects will be shared with stakeholders.
- The Part B Case Management grants have been reviewed and applicants have been notified of funding decisions. ODH is committed to helping those who are living with HIV and AIDS get connected with the medical treatment and services they need. The AIDS Taskforce of Greater Cleveland has lost funding for Part B case management because the organization has not complied with grant requirements. ODH has expanded existing contracts with other Cleveland area providers to ensure there are no gaps in the delivery of these important case management services.
- The competitive bid solicitation for the Ohio Integrated Needs Assessment is currently with the Department of Administrative Services awaiting the next steps. It is anticipated it will be posted for bids by summer. This is the statewide needs assessment that is a shared effort by both Ryan White Part A TGAs as well as the HIV Prevention and HIV Care programs at the Ohio Department of Health.

## Cuyahoga Regional HIV Health Services Planning Council

*Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties*

**Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs**



### **Grantee Report –**

#### **a. Administrative Update**

- b. State Integrated Plan Committee continuing to in 2017. PC designated membership was sent to ODH and designee have been added to the state groups. PC lead Jason was cc'd on the email to the state. Local Prevention and Care joint meeting is May 2017. Local group members will help coordinate local efforts when applicable.
- c. Clinical Quality Management committee continues to meet with the efforts focusing on disparities in viral suppression. Next meeting is May 15<sup>th</sup> 2017.
- d. Grantee team working closing out FY16 and completing required reports as well as preparing for FY17 start up. Grantee will conduct annual provider training for program and fiscal leads on April 13<sup>th</sup> am. Grantee will conduct provider summary briefing in afternoon on April 13<sup>th</sup>. FTE's are required to attend meeting the PC directive.
- e. Housing Focused Needs Assessment work is complete grantee looking over report as well as HOPWA lead.
- f. ODH proceeding with a needs assessment for next year. Local involvement will be with the PC QI committee draft documents were provided to the co-chair and facilitator.
- g. Core Medical Waiver application for FY17 services was approved by HRSA. Staff had to recalculate allocation half way through budget negotiation meetings with providers. A reallocation is recommended based on the requests and core waiver percentages assigned by PC. HIPSCA needs additional funding as well as Medical Transportation.
- h. Initial award will consist of 70% of formula and 40% of the MAI award. The total dollar amount is 2,163,079.00. Must hold PC % for core and support hold harmless at the approved 72.42% core and 27.58% support. Partial award contracts to follow within the next week.
- i. FY2016 Utilization Update  
Melissa Rodrigo explained the core waiver per request by Chris Ritter.  
HOPWA to pay for other expenses; rent, etc. Please note the split is 78.57% Core and 21.43% Support. The total expenditure is 82.26%. This number is based on spending is based on eleven months equally 92% percent of the award with a 2.5 variance. In FY15 we were at 75 % of expenditures.  
Working on closing out grant with sub-recipients.  
Green = underutilization, White = on target, Red = Over utilization  
HIPSCA needed to be increased due to higher costs at the start of the year. After discussions with sub-recipients that dollars would be taken from EIS and Oral Health. Must be core services. Medical Transportation was a significant need identified in the budget meetings by a couple of providers. In order to hold the support % at the core waiver amount we must reduce another support category. The grantee recommends reducing outreach. The reason is if we receive level funding PC will have allocated more funds than agencies requested funding.

## Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs



### Medicaid Update

No report

### Planning Council Training

- a. Positive Peers App Announcement  
Joshua Kratz, gave handouts  
HRSA SPNS funds have made this project possible.  
It is limited right now to MetroHealth patients.  
The website is: Positivepeers.org  
It is geared towards those that are 13-34 living with HIV and are MetroHealth patients.  
It operates via a cell phone.  
If anyone knows of someone who falls into the criteria, please refer to Josh.  
Per HRSA the criteria is; 1. Must be newly diagnosed, 2. Not linked to care or fall out of care, 3. Out of care for 6 months or more, and 4. Not virally suppressed,  $\geq 200$   
Right now it is only in English  
They will continue to roll out updates  
This is a Clinical trial, those who participate will be compensated \$25 for every time they come in. The survey is lengthy, and is strictly for MetroHealth clients. The goal is 150 clients, and they will analyze and release data by 2019. The design is from patients, and two contractors built the app.
- b. TGA Epidemiology Update  
Postponed until next month

### Planning Council Business

Approval of PCAT by PC

Motion: Chris Ritter      Seconded: Naimah O'Neal

**VOTE:** In Favor: 21    Oppose: 0    Abstain: 0

Motion passed for the approval of the 2017/18 Planning Council Activity Timeline (PCAT)

Note: Motion form needs to be used going forward

### Committee Reports

- a. **Community Liaison Committee** - The CLC submitted an Abstract to participate in the Youth Summit in Columbus. The abstract was not approved, no explanation was given. The committee will finalize the dates of activities in the CLC work plan. The committee PCAT was approved. No dates have been decided for the mini support group.
- b. **Strategy & Finance** - Reallocation request for Medical Transportation and HIPCSA  
Motion: Max Rodas    Seconded: Chris Ritter    (*see Motion Form for Specific Motion Language*)  
**VOTE:** In Favor: 13    Oppose: 1    Abstain: 7,  
The Motion Passes
- c. **Membership, Retention & Marketing** - Chris reviewed the attendance policy that was projected on screen. The Executive Committee will determine the points to be allocated for special meetings. MRM will reach out to members at 75%, below 70% a letter will be mailed, and at 50% or below the removal process will begin in MRM. MRM is working on a leave of absence form.
- d. **Quality** - Housing needs assessment results were presented by Kate Warren with Community Solutions. The committee will share the findings when the final results are complete. Also the Statewide Integrated Plan was discussed, anyone that has not received a base camp email needs to talk with Jason.

## Cuyahoga Regional HIV Health Services Planning Council

*Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties*

**Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs**



**Other Business** - HRSA Webinar will take place on Tuesday March 28<sup>th</sup>, 2:00 pm – 3:30 pm. All members should participate. An e-mail with instructions to participate in the webinar was sent to all PC members.

**Public Comments** - Jason spoke regarding the AIDS Taskforce, it was good to hear that there will be no changes taking place despite the Part B defunding.

**Announcements** - Please complete the Feedback forms

**Adjournment** - Motion: Bryan Jones    Seconded: Naimah O’Neal

**Planning Council Committee**

**5:30 - 7:00pm**

**Quorum = 14      2017/18**

	PC Council Member	Mar
1	Kimberlin Dennis	Y
2	Terry Allan	Y
3	Merle Gordon	Y
4	Susan Dicocco	N
5	Clinton Droster	N
6	Melissa Federman	Y
7	Darryl Fore	N
8	Brenda Glass	Y
9	Barbara Gripshover, MD	Y
10	Desi Johnson	Y
11	Tracy Johnson	N
12	Bryan Jones	Y
13	Tammie Jones	Y
14	Chris Krueger	Y
15	LeAnder Lovett	N
16	Tina Marbury	Y
17	Jason McMinn	Y
18	Naimah O'Neal	Y
19	Chris Ritter	Y
20	Marlene Robinson-Statler	Y
21	Max Rodas	Y
22	Maurice Smith	Y
23	James Stevenson	Y
24	Alan Taege, MD	Y
25	Robert Watkins	Y
26	Leshia Yarbrough- Franklin	Y
	<b>Total in Attendance</b>	<b>21</b>

Staff: Sharron Harris (via conference call), Pam Ditlevson, Claire Boettler, Melissa Rodrigo

Guest: Kim Rodas, V. Williams, Josh Kratz, Doug Vest, Michael Majer, Adam Torres, Eva Barrett, Tom O’Donnell