

# CUYAHOGA COUNTY

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# BOARD OF HEALTH

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## *CONTRACT REVIEW COMMITTEE*

*MINUTES – March 21, 2017*

Meeting called to order by Terry Allan, Chair of the CRC at 1:33 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on March 21, 2017.

Roll Call: The following members were present: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

**APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – March 7, 2017.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2017-38 Environmental Public Health Services submitting a Memorandum of Understanding (MOU) with the following communities for CCBH to provide Phase II Stormwater services as part of the NEORSD Regional Stormwater Management Program (RSMP) from January 3, 2017 through December 31, 2018. No exchange of funds.

Village of Glenwillow  
City of Garfield Heights  
Village of Newburgh Heights

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ [www.ccbh.net](http://www.ccbh.net)

Terrence M. Allan, R.S., M.P.H. Health Commissioner

CRC 2017-39 Environmental Public Health Services submitting an amendment to the contract with BDL General Contracting (CRC 2016-124) under the Lead Hazard Control grant to extend the end of the contract period from April 1, 2017 to June 1, 2017. Amount to be paid to BDL General Contracting to remain the same.

CRC 2017-40 Epidemiology, Surveillance and Informatics Services submitting a data deposit agreement with Case Western Reserve University to govern the provision and use of data files effective March 1, 2017 as listed in Exhibit A of the agreement. No exchange of funds.

It was moved by Claire Boettler, seconded by Rick Novickis, that the consent agenda, including the minutes of the March 7, 2017 Regular CRC meeting be approved.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

#### **CONTRACTS AND AWARDS:**

Tabled Items

None

New Items For Review

Bid/Quote Openings  $\geq$  \$25,000.00

None

Bid/Quote Openings  $<$  \$25,000.00

HIP-Cuyahoga program Bid Opening presented by: Chris Kippes

It was moved by Terry Allan, seconded by Claire Boettler that item CRC 2017-41 RFQ# 12/16/2016 for evaluation services for the HIP-Cuyahoga program be tabled and the RFQ be re-issued (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Lead program Bid Opening presented by: Stephanie McConoughey

It was moved by Rick Novickis, seconded by Judy Wirsching that the following quote

**5550 Venture Drive ♦ Parma, Ohio 44130**

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**Terrence M. Allan, R.S., M.P.H. Health Commissioner**

(CRC 2017-42) for 1265 East 134th St., East Cleveland, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to Allenbey Construction Company, LLC in the amount of \$13,040.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Chris Kippes, seconded by Claire Boettler that the following quote (CRC 2017-43) for 18816 Waterbury Avenue, Maple Heights, Ohio 44137 be accepted as the lowest and best, and a contract be awarded to BDL General Contracting in the amount of \$7,775.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Rick Novickis, seconded by Terry Allan that the following quote (CRC 2017-44) for 10411 Plymouth Ave., Garfield Heights, Ohio 44125 be accepted as the lowest and best, and a contract be awarded to BDL General Contracting in the amount of \$14,965.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Judy Wirsching that the following quote (CRC 2017-45) for 1448 E. 135th St., East Cleveland, Ohio 44112 be accepted as the lowest and best, and a contract be awarded to Green Home Solutions in the amount of \$12,660.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000

None

Revenue Generating Agreements up to \$25,000

None

Contract Rescissions

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

None

Other Business

Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Rick Novickis, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 2:16 pm.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching



\_\_\_\_\_  
Committee Chair



\_\_\_\_\_  
Clerk

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**RFQ RESULTS**

**Program:** Health Improvement Partnership-Cuyahoga (HIP-Cuyahoga)  
**Title:** Evaluation Services  
**RFQ No:** 12-16-16  
**CRC No:** 2017-41

The following quotes were received and opened on:

<b>NAME OF CONTRACTOR</b>	<b>RECEIVED</b>	<b>QUOTE</b>
Measurement Resources Company (& Dr. Jason Reece)	1-20-17 5:40pm	\$55,768.80

**Recommended award: Measurement Resources Company**

The contract will be for a partial amount of \$19,937.52 for Phase 1 (Creation of the Evaluation Framework).

**Brief Justification:**

Measurement Resources Company was the only application received for the RFQ.  
They are partnering with Dr. Jason Reece to perform the scope of service.  
We had three other consultants notify us that they were not able to respond at this time.  
These were: The Aspen Institute, Community Science, and Harder and Company Community Research.

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Rosetta Terry  
**Address:** 1265 E.134th St.  
**City, State, Zip:** East Cleveland, OH 44112  
**CRC No:** CRC 2017-42

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>
CB Mullins	\$15,760
MCM	\$14,275
Allenbey	\$13,040

**ESTIMATE:** \$12,337.50

**Recommended award:** Allenbey Construction

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Anna Hackler  
**Address:** 18816 Waterbury Ave.  
**City, State, Zip:** Maple Hts., OH 44137  
**CRC No:** CRC 2017-43

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>
Green Home Solutions	\$10,960
BDL General Contracting	\$7,775
CB Mullins	\$11,450
American Builders & Applicators	\$8,350
MCM Homeservices	\$9,690

**ESTIMATE:** \$12,095.00

**Recommended award:** BDL General Contracting

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Denise Patterson  
**Address:** 10411 Plymouth Ave.  
**City, State, Zip:** Garfield Hts., OH 44125  
**CRC No:** CRC 2017-44

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>
BDL	\$14,965
Green Home Solutions	\$19,475
MCM Homeservices	\$17,775
CB Mullins	\$17,975
American Builders & Applicators	\$15,450

**ESTIMATE:** \$21,050.00

**Recommended award:** BDL General Contracting



**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**

**QUOTE RESULTS**

**Project Address**

**Name:** Joyce Lewers  
**Address:** 1448 E.135th St.  
**City, State, Zip:** East Cleveland, OH 44112  
**CRC No:** CRC 2017-45

The following quotes were received and opened:

<b>NAME OF CONTRACTOR</b>	<b>QUOTE</b>
Green Home Solutions	\$12,660
CB Mullins	\$16,105
American Builders & Applicators	\$18,400
Allenbey Construction Co LLC	\$13,303
Paragon CMS	\$13,905

**ESTIMATE:** \$14,818.75

**Recommended award:** Green Home Solution