

Cuyahoga Regional HIV / AIDS Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Jason McMinn – Co Chair



Quality Improvement Committee Minutes

Wednesday, January 18, 2017

3:00 to 4:00 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue, Cleveland, OH 44102

Start: 3:10

End: 4:00

Co-chair: Jason McMinn

Moment of Silence

Welcome and Introductions

Approval of Agenda, January 18, 2017

Motion: Barb Gripshover Seconded: Susan DiCocco Favor: All Oppose: 0 Abstain: 0

Approval of the Minutes, November 16, 2016

Motion: Leshia Yarbrough-Franklin Seconded: Barb Gripshover Favor: All Oppose: 0 Abstain: 0

New Business

a. Needs Assessment update – Community Solutions, Tammie Jones

- Melissa Rodrigo reminded the committee of the process and timeline
- Emily Campbell presented; happy to work with Planning Council again on needs assessment
- Focus is on housing, they have gone live with a survey for those who have HIV/AIDS. 1. Surveys to consumers, open until Friday Feb. 10th. The Survey is available in hard copy at provider agencies and on line through Survey Monkey, 2. Key informant interviews of experts in HIV/AIDS and Housing fields also taking place, 15 or so people being interviewed through guided conversation. 3. Examine available funding sources and their limitations, Ryan White and HOPWA, what others could possibly partner. They are half-way through and will share the data as soon as it's available.
- Robert Watkins is working on housing for HIV/AIDS clients, they will teach consumers how to build houses from the ground up. Recovery Resources owns a 13-bed home located in East Cleveland. They are looking to repurpose the home. Consumers would have to have a dual diagnosis of mental illness and HIV/AIDS. Still in discussion phase within Recovery Resources, but community partners would be welcomed. Q. Long or short term? A. 1-2 years usual, they learn as they stay. Q. Gender specific or co-ed, A. this needs to be discussed further.
- Tammie Jones is not available for her Time study discussion.

b. Non-Planning Council members – standing committee applications for QI

- Kim Rodas will be added to the membership/quorum count for QI once the Bylaws are approved by the grantee.
- The QI Co-chair will make the decision if any vetting needs to be done of non-Planning Council members who wish to join QI.
- This is a position that votes in committee only, not in Planning Council.

c. Begin review of Scope of Work (SOW) for FY 2017/18

- Julie reviewed and projected on the screen.
- The work plan is specific to our committee and feeds into the overall Planning Council Activities Timeline (PCAT).



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- A draft work plan hand-out was given to all in attendance. The SOW is reviewed at the end of the fiscal year (Jan/Feb) to have a work plan ready when the next fiscal year begins (March 1st).
 - QI will work alongside the grantee to represent the TGA in the State of Ohio Needs Assessment process.
 - The 8 goals of the statewide integrated plan may fall in the QI committee or another committee; Executive Committee will decide this at today’s meeting.
 - The grantee has a few suggestions for edits of SOW. Second draft of work plan will be shared at the February QI meeting for a vote.
- d. Present HRSA: HIV/AIDS Bureau Core Performance Measures to the Committee – Gap in HIV Medical Visits**
- Julie reviewed and shared on screen
 - Conversation took place regarding how or why a patient may be viewed as “out of care”.

Standing Business

- e. Determine CAREWare data the committee would like to see on a regular basis-make a formal written data request**
 - Not needed this time.
- f. Assign “buddy” and provide QI committee specific orientation**
 - This has been completed.

Parking Lot Items

Next Steps

Announcements

None

Adjournment

Motion: Barb Gripshover Seconded: Leshia Yarbrough-Franklin

2016 / 17 PC : Committee of Record , Attendance and Quorum

Members Please Initial

Quality Improvement
3:00 - 4:00pm
Quorum = 4 2016/17

Thank you

QI Members	Term	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
1 Jason McMinn Co-chair	7/15 - 7/18	Y	Y	Y	Y	P	N	Y	Y	Y		JM	
2 Barbara Gripshover, MD	3/14 - 3/17	N	Y	Y	Y	S	Y	Y	Y	Y		BG	
3 Leshia Yarbrough-Franklin	8/13 - 8/16	Y	Y	Y	Y	R	Y	Y	Y	Y		LY	
4 Marlene Robinson-Statler	3/14 - 3/17	N	N	N	N	A	Y	Y	Y	Y			
5 Susan DiCocco	8/13 - 8/16	Y	Y	Y	N		N	Y	Y	N		SD	
6 Robert Watkins	9/16 - 9/19							Y	N	Y		RW	
7 Maurice Smith	9/16 - 9/19							Y	Y	Y			
as of 1/9/17		3	4	4	3		3	5	6	6		5	

Staff: Julie Patterson, Pam Ditlevson, Melissa Rodrigo, Kate Burnett-Bruckman, Sharron Harris
 Guests: Joye Toombs, Emily Campbell, Kim Rodas