

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – February 22, 2017

Meeting called to order by Debbie L. Moss, President of the Board at 9:05 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on February 22, 2017.

Roll Call: The following members were present: Ms. Debbie L. Moss, Mr. James T. Gatt, Dr. Gregory L. Hall, Mr. Douglas Wang.

The reading of the minutes of the January 25, 2017, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Dr. Hall, seconded by Mr. Wang, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – (9:24 a.m.- 9:37 a.m.)

SB 2 (ref. enclosed) -

Mr. O'Donnell provided an update to the Board regarding SB 2 in conjunction with an update regarding the proposed Board C&DD regulations. SB 2 includes granting authority to the Ohio EPA to create regulations governing the Construction Demolition and Debris recycling or processing industry. He advised that SB 2 was introduced several weeks ago and that there have been three hearings held. The bill is supported by the C&DD industry, which seeks to level the playing field with the unregulated part of the industry. The text of SB 2 is the same as former SB 333 from last year. Meanwhile, CCBH staff met with an attorney for the C&DD industry and discussed the Board's proposed C&DD regulations. The meeting was very positive with several worthwhile ideas being discussed. CCBH staff intend to work on the regulations to get them in final shape for Board review and approval at the March 2017 Board meeting.

Committee Reports – See Health Commissioner's Report

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-14) be adopted:

BE IT RESOLVED to approve a variance from Section 3701-29-12 (P)(2) of the Ohio Administrative Code for the material utilized as a building sewer for the residence at 25 Meadowhill Lane in Moreland Hills (PPN: 911-05-008) (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-15) be adopted:

BE IT RESOLVED to accept additional funding in the 2016/2017 Breast and Cervical Cancer Project (BCCP) grant (Resolution 2016-89) from June 30, 2016 through June 29, 2017. Increase the amount to be received from \$665,414.00 to \$675,414.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-16) be adopted:

BE IT RESOLVED to accept the 2017/2018 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2017 through February 28, 2018. Amount to be received is not to exceed \$2,163,079.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2017-17) be adopted:

BE IT RESOLVED to contract with the following agencies under the 2017/2018 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2017 through July 31, 2017.

	<u>Amount to be paid</u>
	<u>not to exceed:</u>
Promesa Consulting Group	\$ 30,677.50
Tech-Logix Systems	\$ 18,200.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2017-18) be adopted:

BE IT RESOLVED to accept an addendum to the contract with Jane Caruso (Resolution 2016-54) under the 2016/2017 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant to decrease the amount paid to Jane Caruso from \$1,500.00 to \$546.88.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-19) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to prepare and execute an application for the Ohio Department of Transportation (ODOT) Safe Routes to School (SRTS) funds for the following SRTS projects. The total cost of each project is not to exceed \$15,000.00 (ref. enclosed).

East Cleveland School District
South Euclid-Lyndhurst School District
Maple Heights School District

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2017-20) be adopted:

BE IT RESOLVED to approve the following job descriptions effective February 22, 2017 (ref enclosed):

Human Resources Supervisor
Human Resources Generalist - revision

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-21) be adopted:

BE IT RESOLVED to approve the revised CCBH base pay structure to include the Human Resources

Supervisor position effective January 25, 2017 (ref enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-22) be adopted:

BE IT RESOLVED to authorize a Then and Now Certificate for purchase order BA-9523 with Letternine Internet Access Company for Office 365 Hosting January 1, 2017-April 30, 2017 in the amount of \$5,632.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

BOARD ORDERS, RULES, FEES OR REGULATIONS

FIRST READING:

None

SECOND READING:

None

THIRD READING:

RESOLUTION (2016-132) Third Reading to enact the Construction and Demolition Debris Processing Facility Regulations (First Reading-September 28, 2016, Second Reading-October 26, 2016, Third Reading November 23, 2016 - Tabled).

RESOLUTION (2016-175) Third Reading to amend the Cuyahoga County Board of Health's Temporary Park Camp License fee from \$75.00 to \$130.00 effective March 6, 2017 (ref. enclosed) (First Reading-December 21, 2016, Second Reading-January 25, 2017).

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2016-175) be adopted:

BE IT RESOLVED to amend the Cuyahoga County Board of Health's Temporary Park Camp License fee from \$75.00 to \$130.00 effective March 6, 2017 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-23) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- Schedule A Appropriation Measures.
- Schedule B Cash Transfers.
- Schedule C Routine Personnel Actions.
- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Break – 10:21 a.m. – 10:34 a.m.

Health Commissioner’s Report – (10:34 a.m. – 11:57 a.m.)

- (1) Diversity Committee Update (10:34 a.m. – 10:57 a.m.)
- (2) 2016 Budget Update (10:57 a.m. – 11:15 a.m.)
- (3) Strategic Plan Update Part I – (11:15 a.m. – 11:58 a.m.)
 - Infant Mortality
 - Workforce Development
 - Community Engagement
 - Accreditation

Public and Staff Comments (three minute maximum) – N/A.

Miscellaneous Business – N/A.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 11:59 p.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2017/2018 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant in the amount of \$2,163,079.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2016/2017 Breast and Cervical Cancer Project (BCCP) grant to increase the budget by \$10,000.00 (ref enclosed).
- B. Budget revision in the 2016/2017 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant to redistribute \$67.02 (ref. enclosed).
- C. Budget revision in the 2016 ODH Injury Prevention grant to decrease the budget by \$13,727.33 (ref. enclosed).
- D. Budget revision in the 2016/2017 Reproductive Health and Wellness (RHW) grant to increase the budget by \$9,468.08 (ref. enclosed).
- E. Budget revision in the 2016/2017 Immunization Action Program (IAP) grant to redistribute \$1,174.53 (ref. enclosed).
- F. Budget revision in the 2016 Dental Sealant grant to redistribute \$3,144.37 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Promotion(s):

- A. Jennifer Friedhoff, Registered Sanitarian, \$46,991.00 annually, effective March 6, 2017.

Decrease in Hours:

- A. Elle Heeg, Public Health Nurse 1, from 60 hours bi-weekly, \$37,096.80 annually to 45 hours bi-weekly, \$27,822.60 annually effective April 2, 2017.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Terry Allan and Najeebah Shine to NACCHO Annual 2017: Public Health Revolution Bridging Clinical Medicine and Population Health July 11-13, 2016 – Pittsburgh, PA – registration fee \$530.00 each.
- b. Ann Dunham to 2017 Northern Ohio Human Resources Conference (NOHRC) March 10, 2017 – Cleveland – registration fee \$205.00.

Environmental Public Health

- a. Megan Conklin, Heather Grisez, Domenica McClintock, Megan Symanski and Laura Travers to Industrial Waste Seminar February 16, 2017 – Richfield - registration fee \$60.00 each.
- b. Robert Brand to Marsh Monitoring Seminar March 4, 2017 – East Huron.
- c. Domenica McClintock to 2017 One Water Government Affairs Workshop March 9, 2017 – Lewis Center - registration fee \$145.00.
- d. Gerry Scott to Bloodborne Pathogens and Universal Precautions for Body Artists March 16, 2017 – Medina - registration fee \$15.00.
- e. Rick Melendez to present at the Annual Midwest Workshop in Environmental Health March 21, 2017 – Columbus.
- f. John Sobolewski to Environmental Law Institute March 23 - 26, 2017 – Washington D.C.
- g. Robert Brand to Ohio Botanical Symposium March 24, 2017 – Columbus - registration fee \$45.00.

Epidemiology, Surveillance and Informatics

- a. Amy Anter to 2017 Ohio Department of Health Regional School Nurse Conference March 10, 2017 – Wooster - registration fee \$40.00.
- b. Sagar Jha to the 2017 Visual Studio Live (vslive) Conference June 11-17, 2017 – Washington, DC - registration fee \$1,395.00.

Prevention and Wellness

- a. Alison Patrick to Innovation Foods meeting February 22, 2017 – Twinsburg.
- b. Alison Patrick to Ohio Early Childhood Health Network meeting February 28, 2017 – Columbus.

- c. Claire Boettler to OPHP In-Person Board Meeting March 3, 2017 – Columbus.
- d. Debbie Busdiecker, Joy Gordon* and Christine Vento* to 2017 Ohio Department of Health Regional School Nurse Conference March 10, 2017 - Wooster – registration fee \$40.00 each.
- e. Zachary Levar to Clinical Quality Management Training-of-Trainers Program March 13-17, 2017 – Dallas, TX.
- f. Angela Newman to Ohio Collaborative Infant Mortality Quarterly meeting March 21, 2017 – Columbus.
- g. Gloria Agosto-Davis, Brandy Eaton and Erin Lark to Teen Pregnancy Prevention Messages That Matter Conference March 28-31, 2017 – Bethesda, MD.
- h. April Vince to Working Effectively with Angry and Resistant Adolescents March 31, 2017 – Kirtland – registration fee \$69.00.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. February 7, 2017 Meeting (ref. enclosed):

Tabled Items

CRC 2016-106: Lead Removal Abatement Project
13601 and 13603 Milan Ave.
East Cleveland, Ohio 44112
RFP# 2016-06

Removal of project; No re-issuance of RFP.

CRC 2016-121 Ryan White Part A Program – Direct Services
RFP# 2016-08

No Action at this time.

CRC 2016-122 Ryan White Part A Program – Administrative Services
RFP #2016-09

No Action at this time.

No Exchange of Funds

CRC 2017-7: Allenbey Construction Company, LLC – contract period extension

CRC 2017-8: Paragon CMS – contract period extension

CRC 2017-9: Moss-Card Consulting – contract period extension

Contract Authorizations (Lead and/or Household Sewage Program)

CRC 2017-10: American Builders & Applicators - \$12,810.00

CRC 2017-11: Allenbey Construction Company, LLC - \$20,660.00

CRC 2017-12: Allenbey Construction Company, LLC - \$16,540.00

CRC 2017-13: BDL General Contracting - \$11,225.00

CRC 2017-14: Green Home Solutions - \$12,900.00

CRC 2017-15: BDL General Contracting - \$4,950.00

CRC 2017-16: C.B. Mullins Construction Company, Inc. - \$1,000.00

CRC 2017-17: Solid Rock Excavating - \$10,495.00

CRC 2017-18: Auburn Bainbridge Excavating - \$13,685.00

CRC 2017-19: Suburban Septic Service, Inc. - \$13,208.50

CRC 2017-20: Auburn Bainbridge Excavating - \$13,085.00

CRC 2017-21: Suburban Septic Service, Inc. - \$13,017.50

Contract Approvals

CRC 2017-22: Addendum – C.B. Mullins Construction Company, Inc. – increase amount paid from \$21,635.00 to \$21,835.00

CRC 2017-23: Contract – Philip Bartosh – \$7,000.00

CRC 2017-24: Contract – Pregnant with Possibilities Resource Center - \$11,250.00

Revenue Generating Contract Approvals

CRC 2017-25: Addendum – Brooklyn City School District – additional services provided at a rate of \$40.00 per hour

B. Other Contracts

1. Accept addendums to the following contracts under the 2016/2017 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2016 through February 28, 2017 (ref. enclosed).

	Amount to be paid not to exceed:	
	<u>From</u>	<u>To</u>
AIDS Taskforce of Greater Cleveland (Resolution 2016-52, 2016-106)	\$ 136,095.00	\$ 152,663.48
Cleveland Clinic Foundation (Resolution 2016-52, 2016-106, 2016-138)	\$ 169,214.56	\$ 191,314.56
Far West Center (Resolution 2016-52)	\$ 6,240.00	\$ 2,708.98
Family Planning Services of Lorain (Resolution 2016-105)	\$ 12,800.00	\$ 10,700.00
Mercy Regional Medical Center (Resolution 2016-69, 2016-106, 2016-138)	\$ 253,326.20	\$ 240,926.20
MetroHealth Medical System (Resolution 2016-69, 2016-106, 2016-138)	\$1,637,850.70	\$1,713,668.59
Near West Side Multi Service Corp (Resolution 2016-52, 2016-06)	\$ 14,667.00	\$ 17,134.00
Nueva Luz Urban Resource Center (Resolution 2016-52, 2016-106, 2016-138)	\$ 484,702.48	\$ 451,193.51
Signature Health Inc. (Resolution 2016-69, 2016-106, 2016-138)	\$ 136,145.59	\$ 76,145.59
University Hospitals of Cleveland (Resolution 2016-69, 2016-106, 2016-138)	\$ 961,326.41	\$1,023,226.41

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH



Terry Allan, Secretary



Ms. Debbie L. Moss, President