

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs



Planning Council Minutes

Wednesday, November 16, 2016

5:30 pm to 7:00 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue, Cleveland, OH 44102

Start: 5:40

End: 6:35

Co-chair: Kimberlin Dennis

Moment of Silence

Welcome and Introductions

Public Comment Opportunity

Julie Patterson welcomed the new co-chairs, Merle Gordon and Terry Allan.

Gil Kudrin has a question for the committee regarding the preparedness of the PC in case HIV funding is cut. They need to be aware of funding. How is planning council looking forward after the 2016 funds are over? Is council looking at moral obligation to funding? What is the exit strategy?? Naimah states that the funding is of concern, but maybe CLC can discuss what the next steps could be. Sharron Harris states that this should be discussed outside of the Planning Council meeting. The PC only has authority over the allocation of Part A funds.

Approval of Agenda, November 16, 2016

Motion: Chris Ritter Seconded: Naimah O'Neal In Favor: All Oppose: 0 Abstain: 0

Motion passes

Approval of the Minutes, October 19, 2016

Motion: Naimah O'Neal Seconded: James Stevenson, In Favor: 12 Oppose: 0 Abstain: 2

Motion passes

Ryan White Part B Update - No update (Part B representative was not in attendance)

Grantee Report – Melissa Rodrigo

a. Administrative Update

State Integrated Plan Committee continuing in 2017. I have requested PC identify a committee to address ongoing local actions/progress of the plan. There was a recommendation of the grantee for PC and local Prevention to have 2 joint meetings a year.

Clinical Quality Management committee conducted its second meeting on October 24th. The focus was the new National Quality Center's disparities tool. Clinical Quality Management committee members will be using the calculator to review their own data in the coming months.

On October 24th the grantee conducted the semi-annual Early Intervention of Individuals with HIV/AIDS (EIIHA) in conjunction with local health departments and prevention service providers.

On November 4th the grantee provided training for housing case managers on Healthy Homes and Bed Bugs to review what to look for when helping clients with housing needs.

The Grantee released the direct service RFP on November 10th with a due date of December 19th.

The Housing Focused Needs Assessment quotes were received and reviewed with a recommendation for Community Solutions to complete the work. Grantee representatives attended the PAHA meeting yesterday.

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs



ODH will be proceeding with a comprehensive needs assessment for next year. Local involvement in the needs assessment will be with the PC QI committee, draft documents were provided to the co-chair and facilitator.

The Estimated Unobligated Carryover was approved by S&F totaling the maximum allowed of 5 % of the TGA's formula award totaling \$144,184 to be directed toward for oral health needs.

*Request for a vote for on carryover 144,184.00 for Oral Health, co-chairs will need to sign off on this vote.

b. FY2016 Utilization Update – See handout

Please note the split is 76.76% Core and 23.24% Support total expenditures is 49.18% spending is based on six months should categories be at 58% with a 2.5 variance. In FY15 we were at 47 % of expenditures. Categories red are HIPSCA, Foodbank and legal services
Green = underutilization, White = on target, Red = Over utilization

The grantee still a waiting list in oral health requests, pending the availability of funding. It is expected that all providers will spend their funds – no one is stating they have monies they are not going to use. Providers need to look at staffing and expenditures, please inform the grantee of any changes.

Carryover vote needed

Chris Ritter made the motion for \$144,184.00, 5% carryover award for Oral health, Seconded: James Stevenson

Favor: 12 Oppose: 0 Abstain: 2

Motion passed

Medicaid Update

No update

Planning Council Training

No formal training provided. Members were encouraged to identify & present training topics to Sharron

Planning Council Business

Committee Reports

a. Community Liaison Committee –Naimah

Community Forum was held with a good turnout. Thank you to Robert and Tracy
2 questions were posed to the guest. Sharron Harris prepared a PowerPoint presentation and Naimah presented the findings from the community forum. The Forum was very successful, guest were engaged.

Suggestions from community:

1. An attendee suggested an App be designed to get HIV information.
2. Have Peer advocates to help guide HIV positive through the system.
3. Why can Support dogs be used to assist people with HIV?

b. Strategy & Finance – Darryl Fore – The committee voted unanimously to approve the 5% carryover request (\$144,184.00).



Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties
Kimberlin Dennis, Merle Gordon, Terry Allan Co-Chairs

- c. Membership, Retention & Marketing – Chris Ritter
 2 sessions of Member Training took place. Scheduling appointments to vet new applicants during the special open nomination process needs to take place.
- d. Quality – Jason McMinn
 QI committee Met today
 Focus needs assessment, helped with vendor selection
 There was a PAHA meeting Nov 15, 2016 and some PC members were in attendance
 Reconvene in January
 Kate Burnett-Bruckman presented the continuum of care
 HIV medical frequency – HRSA – HAB core performance measure

Other Business – None reported

Public Comments

Lakewood program Feb 7th through Feb 14th
 16024 Madison Ave. See Darryl for info

Announcements

World AIDS Day flyers are available for a variety of events

Adjournment

Motion: Chris Ritter Seconded: Naimah O’Neal

2016 / 17 PC : Committee of Record , Attendance and Quorum
 All Members PLEASE Initial
 Thank you

Planning Council Committee
 5:30 - 7:00pm
 Quorum = 14 2016/17

PC Council Member	Term	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	# of Abs.
1 Kimberlin Dennis	8/13 - 8/16	Y	Y	Y	Y		Y	Y	EA	EA				0
2 Terry Allan	7/15 - 7/18	N/A	N/A	N/A	N/A			N	N	N				1
3 Merle Gordon	9/16 - 9/19	N/A	N/A	N/A	N/A			N	N	N				2
4 Susan Dicocco	8/13 - 8/16	Y	Y	Y	N			N	Y	SO				2
5 Clinton Droster	7/15 - 7/18	N	N	Y	N			N	N	N				5
6 Melissa Federman	8/13 - 8/16	Y	Y	N	N	P	Y	N	N	N				3
7 Darryl Fore	7/15 - 7/18	N	Y	N	Y	S	Y	Y	N	DP				2
8 Brenda Glass	7/15 - 7/18	N	Y	Y	Y	R	Y	Y	YG	YG				1
9 Barbara Griphover, MD	3/14 - 3/17	N	Y	Y	Y	A	Y	Y	YG	YG				1
10 Desi Johnson	7/15 - 7/18	N	Y	Y	N			Y	Y	YG				2
11 Tracy Johnson	9/16 - 9/19							N	N	N				1
12 Bryan Jones	8/13 - 8/16	N	Y	N	N			N	Y	YG				4
13 Tammie Jones	7/15 - 7/18	Y	Y	Y	Y			Y	N	YG				1
14 Chris Krueger	9/16 - 9/19							Y	N	N				0
15 LeAnder Lovett	9/16 - 9/19							N	N	N				1
16 Tina Marbury	7/15 - 7/18	Y	Y	Y	N			Y	Y	YG				1
17 Jason McMinn	7/15 - 7/18	Y	Y	Y	Y			N	Y	YG				1
18 Naimah O’Neal	3/14 - 3/17	N	N	N	Y			Y	Y	N				3
19 Chris Ritter	7/15 - 7/18	N	Y	N	Y			Y	N	N				3
20 Marlene Robinson-Statler	3/14 - 3/17	N	N	N	N			Y	Y	YG				4
21 Max Rodas	3/14 - 3/17	Y	Y	Y	Y			Y	Y	YG				0
22 Maurice Smith	9/16 - 9/19							Y	Y	YG				0
23 James Stevenson	8/13 - 8/16	N	Y	Y	Y			Y	Y	YG				1
24 Alan Taege, MD	9/16 - 9/19							N	N	N				1
25 Robert Watkins	9/16 - 9/19							Y	Y	YG				0
26 Leshia Yarbrough- Franklin	8/13 - 8/16	N	Y	Y	Y			Y	Y	YG				1
as of 10/19/16		7	16	13	12			15	17	11				

Staff: Sharron Harris, Pam Ditlevson, Melissa Rodrigo
 Guest: Doug Vest, Gil Kudrin