

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – January 17, 2017

Meeting called to order by Claire Boettler, Chair of the CRC at 1:33 p.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on January 17, 2017.

Roll Call: The following members were present: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – January 3, 2017.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

None

It was moved by Claire Boettler, seconded by Judy Wirsching, that the consent agenda, including the minutes of the January 3, 2017 Regular CRC meeting be approved.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Rick Novickis and Judy Wirsching; Chris Kippes abstained due to being absent from the January 3, 2017 meeting.

CONTRACTS AND AWARDS:

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

Tabled Items

CRC 2016-106 Lead Removal Abatement Project
13601 and 13603 Milan Ave.
East Cleveland, Ohio 44112
RFP# 2016-06

No action taken on CRC 2016-106 at this time.

CRC 2016-121 Ryan White Part A Program – Direct Services
RFP# 2016-08

No action taken on CRC 2016-121 at this time.

CRC 2016-122 Ryan White Part A Program – Administrative Services
RFP #2016-09

No action taken on CRC 2016-122 at this time.

New Items For Review

Bid/Quote Openings ≥ \$25,000.00

None

Bid/Quote Openings < \$25,000.00

Lead program Bid Opening presented by: Stephanie McConoughey

It was moved by Chris Kippes, seconded by Rick Novickis that the following quote (CRC 2017-3) for 20690 Centuryway Rd., Maple Hts., Ohio 44137 be accepted as the lowest and best, and a contract be awarded to MAE Construction, LLC in the amount of \$5,905.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Expenditures: Contracts up to \$25,000

It was moved by Judy Wirsching, seconded by Rick Novickis that the amendment (CRC 2017-4) to the contract with MAE Construction (CRC 2016-71, CRC 2017-1) under the Lead Hazard Control grant to increase the amount to be paid to MAE Construction from \$14,500.00 to \$14,880.00 be approved.

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Presented by: Stephanie McConoughey

Purpose: To complete additional work not identified in the original scope for the project.

Funding Source: 100% reimbursable through the Lead Hazard Control Program.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Terry Allan that the amendment (CRC 2017-5) the contract with BDL General Contracting (CRC 2016-94) under the Lead Hazard Control grant to increase the amount paid to BDL General Contracting from \$6,065.00 to \$6,372.50 be approved.

Presented by: Stephanie McConoughey

Purpose: To complete additional work not identified in the original scope for the project.

Funding Source: 100% reimbursable through the Lead Hazard Control Program.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

It was moved by Claire Boettler, seconded by Chris Kippes that the contract (CRC 2017-6) with South Euclid Lyndhurst City Schools under the Safe Routes to School (SRTS) grant from September 1, 2016 through August 31, 2017 in the amount of \$10,181.81 be approved.

Presented by: Marlene Skovenski

Purpose: To support bike patrol activities in the school district during the 2016-2017 school year.

Funding Source: 100% reimbursable through FY2017 SRTS grant

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching

Revenue Generating Agreements up to \$25,000

None

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Contract Rescissions

None

Other Business

Public Comment – N/A.

Thereupon, it was moved by Judy Wirsching, seconded by Chris Kippes, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 1:42 p.m.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis and Judy Wirsching



Committee Chair



Clerk

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

QUOTE RESULTS

Project Address

Name: Antwanette Hayes
Address: 20690 Centuryway Rd.
City, State, Zip: Maple Hts., OH 44137
CRC No: CRC 2017-3

The following quotes were received and opened:

NAME OF CONTRACTOR	QUOTE
Allenbey Construction Co	\$6,590
American Builders & Applicators	\$6,175
CB Mullins Construction Inc	\$6,630
Green Home Solutions	\$7,905
MAE Construction LLC	\$5,905
MCM Homeservices	\$7,230

ESTIMATE: \$8,030.00

Recommended award: MAE Construction