

**CUYAHOGA COUNTY BOARD OF HEALTH**  
**MINUTES OF THE MEETING – November 23, 2016**

Meeting called to order by Debbie L. Moss, President of the Board at 9:06 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on November 23, 2016.

Roll Call: The following members were present: Ms. Debbie L. Moss, Mr. James T. Gatt, Dr. Gregory L. Hall, Mr. Wang.

The reading of the minutes of the October 26, 2016, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Dr. Hall, seconded by Mr. Gatt, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall; Mr. Wang abstained due to his absence from the October 26, 2016 Board meeting.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Legislative Updates – SB 333

Tom O'Donnell, General Counsel, provided a brief summary of the status of proposed SB 333 concerning enactment of a new statute and future regulations to regulate Construction and Demolition Debris Temporary Processing and/or Recycling facilities. SB 333 was introduced in the State Legislature and assigned to the Senate Energy and Natural Resources Committee. Supporters' testimony was taken last week. Proponent testimony was taken this week. CCBH and the County Environmental Task Force submitted testimony supporting the bill. As a result of consultation with CCBH, other health departments and industry, the state has submitted a Substitute Bill that was just filed this week. The substitute bill contains revisions to the original bill in sections that were discussed amongst the stakeholders. There are still a number of legislative sessions left this year. There is still a strong possibility that Substitute Bill SB333 will pass the state legislature.

Committee Reports – N/A

Approval of Resolutions/Motions:

**REGULAR ACTIONS OF THE BOARD:**

It was moved by Mr. Wang, seconded by Mr. Gatt, that the following RESOLUTION (2016-147) be adopted:

BE IT RESOLVED to contract with Neighborhood Leadership Institute under the 2016/2017 ODH Maternal and Child Health (MCH) grant from November 1, 2016 through September 30, 2017. Amount to be paid to Neighborhood Leadership Institute is not to exceed \$55,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Ms. Moss, seconded by Dr. Hall, that the following RESOLUTION (2016-148) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with Paragon CMS under the HUD Lead Hazard Control grant for lead remediation at 2000 Hanover Drive East Cleveland, Ohio 44112 (CRC 2016-105). Amount to be paid to Paragon CMS is not to exceed \$28,085.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2016-149) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with Paragon CMS under the HUD Lead Hazard Control grant for lead remediation at 1479-1481 East 134<sup>th</sup> St. East Cleveland, Ohio 44112 (CRC 2016-107). Amount to be paid to Paragon CMS is not to exceed \$32,240.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2016-150) be adopted:

BE IT RESOLVED to contract with Delta Dental for dental insurance coverage from January 1, 2017 through December 31, 2018. Single coverage rate is \$22.67 per employee/month and family coverage rate is \$76.43 per employee/month (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2016-151) be adopted:

BE IT RESOLVED to renew contract with Northwest Group Services, Inc. (NWGS) for the administration of the Board of Health's Flexible Spending Account (FSA) program and COBRA services from January 1, 2017 through December 31, 2017. The amount to be paid to NWGS is \$6.00 per participating employee per month.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2016-152) be adopted:

BE IT RESOLVED to approve a revision to the Flexible Spending Account (FSA) annual maximum employee contribution amount for health care from \$2,500.00 to \$2,600.00 effective January 1, 2017.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2016-153) be adopted:

BE IT RESOLVED to renew contract with Wells Fargo Insurance Services USA, Inc. for health insurance consultant services from January 1, 2017 through December 31, 2017. Amount to be paid to Wells Fargo Insurance Services USA, Inc. is not to exceed \$22,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2016-154) be adopted:

BE IT RESOLVED to approve the rates for Major Medical and Prescription Coverage with the Cuyahoga County Benefits Regionalization Program from January 1, 2017 through December 31, 2017 (ref. enclosed). The 2017 rates are as follows:

Per Employee Per Month Charges:	
MetroSelect – Single	\$ 530.49
MetroSelect – Family	\$1,458.84
Medical Mutual – Single	\$ 582.94
Medical Mutual – Family	\$1,603.09

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2016-155) be adopted:

BE IT RESOLVED to approve to dispose of excess and/or surplus assets as indicated on the enclosed list (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

## **BOARD ORDERS, RULES, FEES OR REGULATIONS**

### **FIRST READING:**

RESOLUTION (2016-156) First Reading to approve the application for exemption pursuant to ORC 3714.04 by Rosby Resource Recycling, Inc. for approval of the license of its Construction, Debris and Demolition Landfill Operating License for calendar year 2017 pursuant to the recommendation of the OEPA (ref. enclosed).

### **SECOND READING:**

RESOLUTION (2016-145) Second Reading to amend the Cuyahoga County Board of Health's Food Protection Program Fees pursuant to the Ohio Revised Code Sections 3717.25 and 3717.45 (First Reading-October 26, 2016).

### **THIRD READING:**

RESOLUTION (2016-132) Third Reading to enact the Construction and Demolition Debris Processing Facility Regulations (First Reading-September 28, 2016, Second Reading-October 26, 2016, Third Reading-November 23, 2016 – Tabled).

RESOLUTION (2016-133) Third Reading to amend the Cuyahoga County Board of Health's Sewage Treatment System Nuisance/Non-Compliance Inspection Fee from \$225.00 to \$100.00 (First Reading-September 28, 2016, Second Reading-October 26, 2016, Third Reading-November 23, 2016).

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2016-133) be adopted:

BE IT RESOLVED to amend the Cuyahoga County Board of Health's Sewage Treatment System Nuisance/Non-Compliance Inspection Fee from \$225.00 to \$100.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2016-157) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.

- Schedule D Employee Training and Travel Expenses.
- Schedule E Approval of Vouchers. (Available upon request)
- Schedule F CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Break 9:50 a.m. – 10:15 a.m.

Health Commissioner's Report (9:58 a.m. – 10:15 a.m.)

(1) 2017 Budget Update (9:58 a.m. – 10:15 a.m.)

Public and Staff Comments (three minute maximum) – N/A.

It was moved by Mr. Gatt, seconded by Mr. Wang, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss personnel issues.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Executive Session began at 10:15 a.m.

Executive Session ended at 10:34 a.m.

Miscellaneous Business –

Thereupon, it was also moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2016-158) be adopted:

BE IT RESOLVED to accept the fixed fee agreements from Robert Brown LLC for legal services effective November 23, 2016 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 10:36 a.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

**SCHEDULE A**  
**APPROPRIATION MEASURES**

1. Establish Budgets

None

2. Budget Revisions

- A. Budget revision in the 2014/2016 Susan G. Komen grant to redistribute funds to close out grant by \$97.50 (ref. enclosed).
- B. Budget revision in the 2015/2016 Personal Responsibility Education Program (PREP) grant to decrease the budget by \$11,288.57 (ref. enclosed).
- C. Budget revision in the 2016/2017 Reproductive Health and Wellness (RHW) grant to increase the budget by \$22,182.23 (ref. enclosed).
- D. Budget revision in the 2014/2017 Healthy Children Healthy Weight grant to redistribute \$5,760.98 (ref. enclosed).
- E. Budget revision in the 2015/2017 United States Department of Agriculture (USDA) Farm to School grant to redistribute \$9,000.00 (ref. enclosed).
- F. Budget revision in the 2016/2017 Maternal and Child Health (MCH) grant to redistribute \$5,396.94 (ref. enclosed).
- G. Budget revision in the 2016 Starting Point grant to redistribute \$640.47 (ref. enclosed).
- H. Budget revision on the 2015/2016 Racial and Ethnic Approaches to Community Health (REACH) grant to redistribute \$180.00 (ref. enclosed).
- I. Budget revision in the 2016 Child Fatality Review (CFR) grant to redistribute \$820.00 (ref. enclosed).

**SCHEDULE B**  
**CASH TRANSFERS**

1. Operating Transfers

None

2. Residual Equity Transfers

None

**SCHEDULE C**  
**ROUTINE PERSONNEL ACTIONS**

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Appointments(s):

- A. Angela Perez, Medical Secretary, \$30,600 annually, effective November 28, 2016.

Retirement(s):

- A. Brenda Marshall, Public Health Nurse – Program Manager, effective December 30, 2016.



**SCHEDULE D**  
**EMPLOYEE TRAINING AND TRAVEL EXPENSES**

Administration

- a. Rebecca Burke and Najeebah Shine to Performance Management Systems for Public Health Agencies Workshop December 8-9, 2016 – Columbus.
- b. Priscilla Clark and Ann Dunham to Biometric Information Management background check training December 14, 2016 – Columbus.

Environmental Public Health

- a. Paul DeSario to Performance Management Systems for Public Health Agencies Workshop December 8-9, 2016 – Columbus.
- b. Domenica McClintock and Megan Symanski to Cuyahoga River Area of Concern Symposium November 18, 2016 – Independence - registration \$25.00 each.

Prevention and Wellness

- a. Claire Boettler to OPHA Health and Equity meeting November 10, 2016 – Columbus.
- b. Claire Boettler and Debbie Horvath to ODH BCMH meeting November 21, 2016.
- c. Romona Brazile to Performance Management Systems for Public Health Agencies Workshop December 8-9, 2016 – Columbus.
- d. Maurice Cole to Ohio PREP Curriculum Update and Strategic Planning meeting November 16-18, 2016 – Pickerington.
- e. Lorrie Considine to Child Fatality Review Chair training November 17, 2016 – Columbus.
- f. Amy Geiss\*, Deedra Hein, Michelle Rodgers\* and Janet Weiskittel\* to 2016 Infant Mortality Summit December 6, 2016 – Cleveland.
- g. Barbara Manley to Current Practice for School Medical Emergencies conference November 30, 2016 – Middleburg Heights – registration fee \$249.00.
- h. Angela Newman to Ohio Equity Institute Face to Face meeting November 8, 2016 – Akron.
- i. Alison Patrick to Ohio Farm to School Advisory meeting December 15, 2016 – Columbus.

\*Professional education under ONA contract.

**SCHEDULE F**  
**CRC REPORT AND OTHER CONTRACTS**

A. CRC Report

1. November 1, 2016 Meeting (ref. enclosed):

No Exchange of funds

CRC 2016-97: Amendment – BDL General Contracting – change in end date of contract

Tabled Items

CRC 2016-88: Breast and Cervical Cancer Project – Media and Social Marketing Plan  
RFP# 2016-03  
No Action at this time

Contract Authorizations (Lead and/or Household Sewage Program)

CRC 2016-98: C.B. Mullins Construction Company - \$6,350.00

CRC 2016-99: American Builders and Applicators - \$13,375.00

CRC 2016-100: American Builders and Applicators - \$14,195.00

CRC 2016-101: BDL General Contracting - \$3,525.00

Contract Approvals

CRC 2016-102: Contract – Muquit Sabur - \$1,500.00

2. November 15, 2016 Meeting (ref. enclosed):

No Exchange of funds

CRC 2016-103: MOU – Warrensville Heights City School District

CRC 2016-104: Amendments – change in contract end date  
City of Cleveland, Department of Public Health  
Elyria City Health Department

Tabled Items

CRC 2016-88: Contract Recommendation – Prosper For Purpose - \$65,041.40

Bid/Quote Openings ≥ \$25, 000.00

CRC 2016-105: Lead Removal Abatement Project  
2000 Hanover Drive  
East Cleveland, Ohio 44112  
RFP# 2016-05

CRC 2016-106: Lead Removal Abatement Project  
13601 and 13603 Milan Ave.  
East Cleveland, Ohio 44112  
RFP# 2016-06

CRC 2016-107: Lead Removal Abatement Project  
1479-1481 East 134th St.  
East Cleveland, Ohio 44112  
RFP# 2016-07

Contract Approvals

CRC 2016-108: Contract – The Baldwin Group, Inc. - \$865.17

Revenue Generating Agreement Approvals

CRC 2016-109: Amendment – Molina Healthcare of Ohio, Inc. – adding CCBH to Molina Health Insurance Marketplace

Other Business

CRC 2016-105: Contract Recommendation – Paragon CMS - \$28,085.00

CRC 2016-106: Contract Recommendation – None at this time – Table item and re-issue RFP

CRC 2016-107: Contract Recommendation – Paragon CMS - \$32,240.00

B. Other Contracts

None

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**



Terry Allan, Secretary



Ms. Debbie L. Moss, President