

CUYAHOGA COUNTY BOARD OF HEALTH

AGENDA – October 26, 2016

1. Call to Order.
2. Roll Call.
3. Motion to excuse absent Board Members.
4. Approval of the Minutes of the Regular Board Meeting – September 28, 2016.
5. Motion to amend agenda items as highlighted on revised agenda.
6. Public Comments on Agenda Resolutions Only (three minute maximum).
7. Review of the Financial Statements.
8. Legislative Updates.
9. Committee Reports – N/A
10. Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

- A. RESOLUTION (2016-137) Accept additional funding in the 2016/2017 Health Resources and Services Administration (HRSA) Ryan White Part A Program (Resolution 2016-30 & 2016-88) grant from March 1, 2016 through February 28, 2017. Increase the amount to be received from \$4,539,408.00 to \$4,679,630.00 (ref. enclosed).
- B. RESOLUTION (2016-138) Accept addendums to the following contracts under the 2016/2017 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2016 through February 28, 2017 (ref. enclosed):

	<u>Amount to be paid</u>	
	<u>Not to exceed:</u>	
	<u>From</u>	<u>To</u>
AIDS Healthcare Foundation (Resolution 2016-69 & 2016-106)	\$ 63,000.00	\$ 19,149.80
Cleveland Clinic Foundation (Resolution 2016-52 & 2016-106)	\$ 173,214.56	\$ 169,214.56
Mercy Regional Medical Center (Resolution 2016-69 & 2016-106)	\$ 223,995.00	\$ 253,326.20
MetroHealth System (Resolution 2016-69 & 2016-106)	\$1,519,521.70	\$1,637,850.70
Nueva Luz Urban Resource Center (Resolution 2016-52 & 2016-106)	\$ 452,654.78	\$ 484,702.48
ORCA House, Inc. (Resolution 2016-52 & 2016-106)	\$ 49,829.31	\$ 34,000.00
Recovery Resources (Resolution 2016-69 & 2016-106)	\$ 50,000.00	\$ 43,950.00
Signature Health, Inc. (Resolution 2016-69 & 2016-106)	\$ 306,589.12	\$ 136,145.59
University Hospitals of Cleveland (Resolution 2016-69 & 2016-106)	\$ 760,639.27	\$ 961,326.41

- C. RESOLUTION (2016-139) Accept grant from Ohio Department of Health (ODH) for the 2016/2017 Maternal and Child Health (MCH) grant from October 1, 2016 through September 30, 2017. Amount to be received is not to exceed \$571,701.57 (ref. enclosed).
- D. RESOLUTION (2016-140) Authorize the Health Commissioner to enter into contract with University Hospitals Cleveland Medical Center under 2016/2017 Maternal and Child Health (MCH) grant from October 1, 2016 through September 30, 2017. Amount to be paid to University Hospitals Cleveland Medical Center is not to exceed \$120,000.00.
- E. RESOLUTION (2016-141) Authorize the Health Commissioner to enter into a contract with Paragon CMS under the HUD Lead Hazard Control grant for lead remediation at 1369 Beach Pkwy. (Units 1-5), Lakewood, Ohio 44107 (CRC 2016-89). Amount to be paid to Paragon CMS is not to exceed \$57,370.00.
- F. RESOLUTION (2016-142) Accept an addendum to the WageWorks Premium Only Plan for health benefit premiums (major medical/prescription coverage, dental, vision, life insurance, and FSA) from January 1, 2017 through December 31, 2017 for \$125.00 per year.
- G. RESOLUTION (2016-143) Authorize the Health Commissioner to enter into agreement(s) to provide employees of the Board with dental; life insurance coverage; a flexible spending account; and COBRA administration with insurance carriers deemed appropriate by the Health Commissioner.
- H. RESOLUTION (2016-144) Amend General Administration Policy 1-1.01, Development and Maintenance of CCBH Policies and Procedures, to delegate approval authority for all Policies and Procedures to the existing Policy and Procedure Committee, unless otherwise required by statute or other authority (ref. enclosed).

BOARD ORDERS, RULES, FEES OR REGULATIONS:

FIRST READING:

- A. RESOLUTION (2016-145) First Reading to amend the Cuyahoga County Board of Health's Food Protection Program Fees pursuant to the Ohio Revised Code Sections 3717.25 and 3717.45 (ref. enclosed).

SECOND READING:

- A. RESOLUTION (2016-132) Second Reading to enact the Construction and Demolition Debris Processing Facility Regulations (First Reading-September 28, 2016).
- B. RESOLUTION (2016-133) Second Reading to amend the Cuyahoga County Board of Health's Sewage Treatment System Nuisance/Non-Compliance Inspection Fee from \$225.00 to \$100.00 (First Reading-September 28, 2016).

THIRD READING:

None

11. RESOLUTION (2016-146) Approval of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

12. Health Commissioner's Report
 - (1) 2017 Budget Update
 - (2) Performance Management Update (ref. enclosed)
 - (3) Review of November and December 2016 Board Meeting Dates
13. Public and Staff Comments (three minute maximum).
14. Motion to adjourn to Executive Session to discuss personnel issues.
15. Miscellaneous Business.
16. Motion to adjourn the meeting.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets
 - A. Establish a budget for the 2016/2017 Maternal and Child Health (MCH) grant in the amount of \$571,701.57 (ref. enclosed).

2. Budget Revisions
 - A. General Revenue Fund revision of the 2016 Estimated Revenue to reduce Revenue by \$116,354.00 and reduce and redistribute Appropriations (Expenditures) by \$242,900.00 (ref. enclosed).
 - B. Budget revision in the 2016/2017 Ryan White Part A Program grant to increase the budget by \$140,222.00 (ref. enclosed).
 - C. Budget revision in the 2016 Starting Point grant to redistribute \$5,295.83 (ref. enclosed).
 - D. Budget revision in the 2016 Child Fatality Review grant (CFR) to redistribute \$1,500.00 (ref. enclosed).
 - E. Budget revision in the 2016/2017 Newborn Home Visiting Program grant to redistribute \$8,339.99 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Rick Novickis, Director of Environmental Public Health, asking permission to post for 19 Summer Student positions.

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Appointments(s):

- A. Ashley Worthem, Sanitarian-in-Training, \$41,149.00 annually, effective November 14, 2016.

Step Increase(s):

- A. Elle Heeg, PHN 1 60 hours, from Step 1 \$36,363.60 annually to Step 2 \$36,722.40 annually, effective November 14, 2016.
- B. Nancy Schultek, PHN 2, from Step X \$52,728.00 annually to Step X \$53,254.50 annually, effective November 14, 2016.
- C. Janet Weiskittel, PHN 2, from Step 2 \$47,775.00 annually to Step 3 \$48,262.50 annually, effective November 21, 2016.

Resignation(s):

- A. DeLawrence Evans, Sanitarian-In-Training, effective October 28, 2016.
- B. Kathryn Jones-Stadler, Public Health Nurse – Program Manager, effective October 27, 2016.
- C. Molly Kirsch, Grant Program Manager, effective September 23, 2016.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Environmental Public Health

- a. Vince Caraffi to accept the U.S. Department of Justice Attorney General Award Ceremony for Outstanding Contributions to Community Partnerships for Public Safety November 10, 2016 – Washington D.C.
- b. Vince Caraffi and Allisyn Leppla to National RX Drug Abuse & Heroin Summit April 16-20, 2017 – Atlanta, GA - registration fee \$295.00 each.
- c. Wallace Chambers to Professional Advisory Committee Meeting October 17, 2016 – Kent.

Prevention and Wellness

- a. Camille Herby to Ohio Healthy Program-Head Start Menu meeting October 4, 2016 – Talmadge.
- b. Roger Sikes to 2016 Health Educator's Institute conference October 21, 2016 – Perrysville – registration fee \$125.00.
- c. April Vince to Personal Responsibility Education Program (PREP) refresher course November 16-18, 2016 – Pickerington.
- d. Marth Halko to Innovations 2.0: Building Healthier Communities November 21, 2016 – Warren.
- e. Claire Boettler to Ohio Public Health Association (OPHA) Public Health Nursing conference December 11-13, 2016 – Columbus – registration fee \$180.00.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. October 4, 2016 Meeting (ref. enclosed):

No Exchange of funds

- a. CRC 2016-81: Amendments – change in end date of contracts
Geauga County Health District
Lake County Health Department
Lorain City Health Department
Lorain County Health Department
- b. CRC 2016-82: Amendment – ODH – change in end date of contract
- c. CRC 2016-83: Addendum – CASE – change in reporting dates

Contract Authorizations (Lead and/or Household Sewage Program)

- a. CRC 2016-84: C.B. Mullins Construction Co. - \$13,850.00

Contract Approvals

- a. CRC 2016-85: Gateway Products Recycling, LLC - \$240.00

2. October 18, 2016 Meeting (ref. enclosed):

No Exchange of funds

- a. CRC 2016-86: MOU - Tuscarawas County General Health District (Rural Health Clinic) and the Ohio Department of Health (ODH)
- b. CRC 2016-87: Amendment – Ashtabula County Health Department - change in end date of contract

Bid/Quote Openings ≥ \$25,000.00

- a. CRC 2016-88: Breast and Cervical Cancer Project – Media and Social Marketing Plan
RFP# 2016-03
- b. CRC 2016-89: Lead Removal Abatement Project
1369 Beach Pkwy. (Units 1-5), Lakewood, OH 44107
RFP# 2016-04

Contract Authorizations (Lead and/or Household Sewage Program)

- a. CRC 2016-90: Green Home Solutions - \$11,005.00
- b. CRC 2016-91: Trademark Industries - \$5,600.00
- c. CRC 2016-92: BDL General Contracting - \$6,425.00
- d. CRC 2016-93: BDL General Contracting - \$12,150.00
- e. CRC 2016-94: BDL General Contracting - \$6,065.00

Contract Approvals

- a. CRC 2016-95: Contracts -
 - Family Planning Association of Northeast Ohio \$17,000.00
 - OhioGuidestone \$24,500.00
- b. CRC 2016-96: Ariel International Center, LLC - \$4,000.00

Other Business

- a. CRC 2016-89: Contract Recommendation – Paragon CMS - \$57,370.00

B. Other Contracts

None