

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Chris Ritter, Brenda Glass - Co-Chairs



Membership, Retention and Marketing (MRM) Minutes

Wednesday, June 8, 2016

2:30 pm to 3:30 pm

St. Augustine Health/Ursuline Piazza Campus – 5th Floor, Education Room

Start: 3:00 End: 4:10 Co-chair: Brenda Glass

Moment of Silence

Welcome and Introductions

Approval of Agenda, June 8, 2016

Motion: Clinton Droster Seconded: Naimah O'Neal

VOTE: In Favor: All Oppose: 0 Abstain: 0; *Motion passes*

Approval of the Minutes, May 11, 2016

Motion: Clinton Droster Seconded: Naimah O'Neal

VOTE: In Favor: All Oppose: 0 Abstain: 0; *Motion passes*

Motion for change in agenda; HOPWA data was reviewed and discussed. There are a lot of questions that have come out of viewing the data. It was suggested that Tammie Jones present the data at the Planning Council to provide an explanation to the questions.

New/Old Business (*none of the agenda item below were discuss due to an emergency with one of the co-chairs*)

- a. *Closeout – 2016 Open Nominations Process* – Current PC membership & Federal Reflectiveness status
 - i. *Nomination Package* – documents, transmittal timeline
 - ii. *New Recruitment Strategy*
- b. *Next Steps - PC Mentor Program Implementation*
- c. *Training update* - Comprehensive Planning Council Training Program in accordance with HRSA CAP
- d. *Attendance Update* – Planning Council Attendance Policy
- e. *Committee Work Plan update*

Next Step

- a. July Agenda items

Announcements

Adjournment

Motion: Kimberlin Dennis Seconded: Brenda Glass

VOTE: Committee no longer had a quorum (*Clinton has to leave and Naimah left to pick-up Chris and was involved in an accident*)



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	MRM Committee					
	2:30 - 3:30pm					
	Quorum = 3	2016/17				
	MRM Member	Term	Mar	Apr	May	June
1	Chris Ritter Co-chair	7/15 - 7/18	Y	Y	Y	N
2	Brenda Glass Co-chair	7/15 - 7/18	Y	Y	Y	Y
3	Kimberlin Dennis	8/13 - 8/16	Y	Y	Y	Y
4	Naimah O'Neal	3/14 - 3/17	Y	N	Y	Y
5	Clinton Droster	7/15 - 7/18	Y	Y	Y	Y
	as of 6/8/16		6	4	5	4