

CUYAHOGA COUNTY BOARD OF HEALTH

AGENDA – August 24, 2016

1. Call to Order.
2. Roll Call.
3. Motion to excuse absent Board Members.
4. Approval of the Minutes of the Regular Board Meeting – July 27, 2016.
5. Motion to amend agenda items as highlighted on revised agenda.
6. Public Comments on Agenda Resolutions Only (three minute maximum).
7. Review of the Financial Statements.
8. Legislative Updates.
 - (1) SB 333
 - (2) HB 390 – Section 501.10 (ref. enclosed)
9. Committee Reports – Diversity Committee Report.
10. Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

- A. RESOLUTION (2016-113) Contract with the following agencies under the 2016/2017 Teen Wellness Initiative (TWI) grant from July 1, 2016 through June 30, 2017.

	Amount to be paid <u>not to exceed:</u>
Beech Brook	\$395,360.00
Case Western Reserve University	\$ 95,270.00
LGBT Center of Greater Cleveland	\$120,523.00
The Fairmount Group	\$125,000.00

- B. RESOLUTION (2016-114) Authorize the Health Commissioner to enter into a contract with MCM Home Services under the HUD Lead Hazard Control grant for lead remediation at 15102 Clifton Blvd. (Units 1, 2, 3, 4) Lakewood, Ohio 44107 (CRC 2016-46). Amount to be paid to MCM Home Services is not to exceed \$31,475.00.
- C. RESOLUTION (2016-115) Authorize the Health Commissioner to enter into a contract and related documents in substantially the same form as on file in the office of the Board with AT&T for a thirty six month term commencing on or after August 1, 2016 for the purpose of

providing high speed internet access and related infrastructure at a cost of \$3,841.67/month and for managing internet services at a cost of \$1,407.00/month.

- D. RESOLUTION (2016-116) Approval for Fall 2016 tuition for the following employees and amounts approved at the August 2, 2016 meeting of the Tuition Assistance Review Committee:

Vince Caraffi, Sanitarian Supervisor, MSW	\$1,300.00
Yvonne P. Clark, Administrative Specialist 2, AB	\$ 313.62+books
Wallace Chambers, Deputy Director, PhD	\$ 177.00
Samantha Smith, Data Analyst, MS Data Analytics	\$4,000.00

- E. RESOLUTION (2016-117) Approval of the revised Tuition Assistance Policy effective August 24, 2016 (ref enclosed).
- F. RESOLUTION (2016-118) Approval to increase the Licensed Practical Nurse Substitute rate from \$12.50/hour to \$18.04/hour and Public Health Nurse Substitute rate from \$20.00/hour to \$23.31/hour effective September 5, 2016. In the event the non-bargaining minimum salary rates for the pay grade applicable to LPN and PHN1 changes, then the new minimum rate will apply to the respective positions without the requirement for additional board action.
- G. RESOLUTION (2016-119) Honoring Shirley Leggette for 28 years of dedicated public health service to the Cuyahoga County Board of Health.

BOARD ORDERS, RULES, FEES OR REGULATIONS:

FIRST READING:

None

SECOND READING:

None

THIRD READING:

None

11. RESOLUTION (2016-120) Approval of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	CRC Report and Other Contracts.

12. Health Commissioner's Report
 - (1) Food Service Operation Survey Update
 - (2) Oral Rabies Vaccine Program Update
 - (3) Strategic Planning Update (ref. enclosed)
 - (4) CCBH Space Planning Project Update (ref. enclosed)
13. Public and Staff Comments (three minute maximum).
14. Motion to adjourn to Executive Session to discuss personnel issues.
15. Miscellaneous Business.
16. Motion to adjourn the meeting.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

None

2. Budget Revisions

- A. Budget revision in the 2015/2016 Child and Family Health Services (CFHS) grant to redistribute \$148,911.50 (ref. enclosed).
- B. Budget revision in the 2016/2017 Newborn Home Visiting Program to redistribute \$7,500.00 (ref. enclosed).
- C. Budget revision in the 2015/2017 Saint Luke's Foundation Safe Routes to School & HIP-C grant to redistribute \$17,931.56 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Increase In Hours:

- A. Allisyn Leppla, Grant Program Manager, from 60 hours \$47,652.46 annually to 75 hours, \$59,572.50 annually effective September 19, 2016.
- B. Annie Stahlheber, Grant Program Manager, from 60 hours \$41,135.17 annually to 75 hours, \$55,047.36 annually effective September 19, 2016.

Resignation:

- A. Greg Putka, Sanitarian, effective September 2, 2016.
- B. Paulette Cottler, L.P.N., effective August 12, 2016.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Terry Allan to AOHC Fall Conference: Impacting Policy and Systems and Surviving Change September 21-23, 2016 – Columbus – registration fee \$330.00.

Environmental Public Health

- a. Annie Bartosh, Paul Desario, Michelle Healey, Suzanne Krippel, Allisyn Leppla and Rebecca Sara to 2016 NEOEHA Fall Conference September 13 and 14, 2016 – Wadsworth, Ohio – registration fee \$110.00 each.
- b. Vince Caraffi and Allisyn Leppla to Ohio Psychiatric Nurse Administration September 16, 2016 – Columbus, Ohio – registration fee \$25.00 each.
- c. Megan Symanski to GIS Conference August 25, 2016 – Cleveland, Ohio – registration fee \$99.00.

Prevention and Wellness

- a. Cynthia Miller* and Angela Newman to State of Disparities in African American Communities August 19, 2016 – Mayfield Heights – registration fee \$50.00 each.
- b. Gloria Agosto-Davis to The Out in Ohio Tour September 8-9, 2016 – Cleveland – registration fee \$25.00.
- c. Angela Newman to 2016 Rural Health conference August 25-26, 2016 – Columbus.
- d. Angela Newman to Ohio Collaborative to Prevent Infant Mortality meeting September 20, 2016 – Columbus.

*Professional education under ONA contract.

SCHEDULE F
CRC REPORT AND OTHER CONTRACTS

A. CRC Report

1. August 2, 2016 Meeting (ref. enclosed):

No Exchange of funds

None

Contract Authorizations (Lead and/or Household Sewage Program)

- a. CRC 2016-43: Contract – BDL General Contracting - \$20,665.00
b. CRC 2016-44: Contract – BDL General Contracting - \$2,920.00

Contract Approvals

None

2. August 16, 2016 Meeting (ref. enclosed):

No Exchange of funds

- a. CRC 2016-45: Amendment – University of Pittsburgh

Contract Authorizations (Lead and/or Household Sewage Program)

- a. CRC 2016-47: Contract – BDL General Contracting - \$10,145.00
b. CRC 2016-48: Contract – BDL General Contracting - \$10,155.00

Contract Approvals

- a. CRC 2016-49: Contracts -
Cleveland Rape Crisis Center \$4,250.00
Lushun Collins \$2,000.00
Tracy Johnson \$1,750.00

- b. CRC 2016-50: Contract – Radio One – \$3,996.00

Other Business

- a. CRC 2016-46: Contract Recommendation – MCM Home Services - \$31,475.00

B. Other Contracts

1. Authorize the Health Commissioner or his designee to enter into a contract with the Ohio Environmental Protection Agency (OEPA) which recognizes the Cuyahoga County Board of Health as the OEPA's representative in performing the duties and obligations associated with the administration of the semi-public sewage disposal system program for a time period from July 1, 2016 through June 30, 2021.

The following contracts were approved at the April 19, 2016 Contract Review Committee (CRC) Meeting prior to the Rule change that became effective April 27, 2016 and therefore need to be ratified:

2. Ratify contract, approved by the Contract Review Committee (CRC), C.B. Mullins Construction (CRC 2016-2) for lead remediation 4510 Woodway Ave., Parma, Ohio. Amount to be paid to C.B. Mullins Construction is not to exceed \$12,735.00.
3. Ratify contract, approved by the Contract Review Committee (CRC), C.B. Mullins Construction (CRC 2016-3) for lead remediation 10318 Manoa Ave., Brooklyn, Ohio. Amount to be paid to C.B. Mullins Construction is not to exceed \$11,790.00.