

CUYAHOGA COUNTY BOARD OF HEALTH

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CONTRACT REVIEW COMMITTEE

MINUTES – May 13, 2016

Meeting called to order by Terry Allan, Chair of the CRC at 11:02 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on May 13, 2016.

Roll Call: The following members were present: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis, and Judy Wirsching

Public Comments – N/A.

APPROVAL OF CONSENT AGENDA: Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.

Approval of the Minutes of Prior Meetings: Regular Meeting – May 4, 2016.

Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):

CRC 2016-8 Prevention and Wellness Services submitting a Memorandum of Understanding (MOU) with United Way of Greater Cleveland on behalf of the Health Improvement Partnership Cuyahoga (HIP-Cuyahoga) to participate on the Community Advisory Board as a part of the Accountable Health Communities (AHC) program. No exchange of funds.

CRC 2016-9 Prevention and Wellness Services submitting a Memorandum of Understanding (MOU) with Euclid City School District under the Teen Pregnancy Prevention (TPP) grant to enable the implementation of CCBH's TPP program curriculum within the school district from 5/1/16 – 4/30/17. No exchange of funds.

5550 Venture Drive ♦ Parma, Ohio 44130

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

It was moved by Chris Kippes, seconded by Claire Boettler, that the consent agenda, including the minutes of the May 4, 2016 Regular CRC, meeting be approved:

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis, and Judy Wirsching

CONTRACTS AND AWARDS:

Tabled Items

None

New Items For Review

Bid/Quote Openings

Lead program contract recommendations presented by: Stephanie McConoughey

It was moved by Rick Novickis, seconded by Judy Wirsching that the following quote (CRC 2016-10) for 1642 Wyandotte Ave., Lakewood, OH 44107 be accepted as the lowest and best, and a contract be awarded to Trademark Industries, LLC in the amount of \$8,295.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis, and Judy Wirsching

It was moved by Rick Novickis, seconded by Claire Boettler that the following quote (CRC 2016-11) for 19850 S. Lakeshore Blvd., Euclid, OH 44119 be accepted as the lowest and best, and a contract be awarded to Paragon CMS in the amount of \$3,354.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis, and Judy Wirsching

Expenditures: Contracts up to \$25,000

It was moved by Claire Boettler, seconded by Chris Kippes that the addendum (CRC 2016-12) to the contract with The Ohio State University (OSU) (Resolution 2016-9) under the Child and Family Health Services (CFHS) grant to extend the end of the contract period from 6/30/16 through 9/30/16 and increase the amount paid to OSU from \$20,000.00 to \$25,000.00 be approved.

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Presented by: Angela Newman-White

Purpose: For the continuation of grant deliverables through the extension period funded by ODH for the FY2016 CFHS grant year that was Board approved on April 27, 2016.

Funding Source: 100% reimbursable through the FY2016 CFHS grant.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis, and Judy Wirsching

It was moved by Judy Wirsching, seconded by Claire Boettler that the addendum (CRC 2016-13) to the contract with The Lesbian, Gay, Bisexual, Transgender (LGBT) Community Center (Resolution 2015-143) under the Teen Pregnancy Prevention (TPP) grant to increase the amount paid to LGBT Community Center from \$110,028.00 to \$112,078.00 be approved.

Presented by: Brandy Eaton

Purpose: To provide LGBT 101 trainings for CCBH staff in accordance with the grant deliverables under the FY2016 TPP grant.

Funding Source: 100% reimbursable through the FY2016 TPP grant.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis, and Judy Wirsching

It was moved by Chris Kippes, seconded by Terry Allan that the contract (CRC 2016-14) with The Diversity Center of Northeast Ohio under the Teen Pregnancy Prevention (TPP) grant from 6/1/16 – 6/30/16 in the amount of \$2,400.00 be approved.

Presented by: Brandy Eaton

Purpose: To provide Cultural Diversity training to Teen Pregnancy Prevention (TPP) program facilitators in accordance with the grant deliverables under the FY2016 TPP grant.

Funding Source: 100% reimbursable through the FY2016 TPP grant.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis, and Judy Wirsching

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It was moved by Claire Boettler, seconded by Rick Novickis that the following contracts (CRC 2016-15) under the Racial and Ethnic Approaches to Community Health (REACH) grant be approved:

Presented by: Martha Halko

Advertising Vehicles 7/4/16 – 8/29/16 \$10,180.00

Purpose: To implement the HEAL and Hypertension ad campaign through RTA bus ads to be run in the targeted neighborhoods of the REACH grant.

Funding Source: 100% reimbursable through the FY2016 REACH grant.

Cleveland Clinic Foundation 5/1/16 – 9/29/16 \$10,000.00

Purpose: To implement elements of the hypertension best practice program within the Cleveland Clinic System.

Funding Source: 100% reimbursable through the FY2016 REACH grant.

CommonHealth Action 5/1/16 – 9/29/16 \$ 5,643.00

Purpose: To build capacity of community fellows implementing a resident driven, healthy eating active living approach within the neighborhoods in the REACH targeted areas.

Funding Source: 100% reimbursable through the FY2016 REACH grant.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis, and Judy Wirsching

It was moved by Chris Kippes, seconded by Terry Allan that the addendum (CRC 2016-16) to the contract with Case Western Reserve University Prevention Research Center (CASE) (Resolution 2015-169) under the Racial and Ethnic Approaches to Community Health (REACH) grant to increase the amount paid to CASE from \$358,542.00 to \$363,899.00 be approved.

Presented by: Martha Halko

Purpose: To build capacity and coordinate additional services within the Community Resident Teams in the targeted REACH neighborhoods.

Funding Source: 100% reimbursable through the FY2016 REACH grant.

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The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis, and Judy Wirsching

Revenue Generating Agreements up to \$25,000

None

Contract Rescissions

None

Public Comment – N/A.

Thereupon, it was moved by Claire Boettler, seconded by Chris Kippes, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 11:28 a.m.

The Secretary called the roll:

Ayes: Terry Allan, Claire Boettler, Chris Kippes, Rick Novickis, and Judy Wirsching

Committee Chair

Clerk

