

# CUYAHOGA COUNTY

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# BOARD OF HEALTH

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## *CONTRACT REVIEW COMMITTEE*

*AGENDA – June 7, 2016*

1. Call to Order.
2. Roll Call.
3. Public Comments – Agenda items only (3 minutes maximum).
4. **APPROVAL OF CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by CRC members is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by a motion and majority affirmative vote and considered in its normal sequence under the Regular Order of Business.
  - A. Approval of the Minutes of Prior Meetings: Regular Meeting – May 13, 2016.
  - B. Contracts, MOU's, agreements with no exchange of funds (IRB's, BAA's, Addendums, etc.):
    1. CRC 2016-17 Epidemiology Surveillance and Informatics Services submitting a Mutual Aid Agreement with the Northeast Ohio Region to provide additional environmental health, nursing and other public health services to one another when responding to a public health threat effective June 7, 2016. No exchange of funds.
    2. CRC 2016-18 Environmental Public Health Services submitting an addendum to the contract with Moss-Card Consulting, Inc. (Resolution 2016-67) under the FDA Voluntary Standards grant to extend the end of the contract period from June 30, 2016 to August 31, 2016. Amount to be paid to Moss-Card Consulting, Inc. to remain the same.
5. **CONTRACTS AND AWARDS:**
  - A. Tabled Items

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Terrence M. Allan, R.S., M.P.H. Health Commissioner

None

B. New Items For Review

1. Bid/Quote Openings

- a. CRC 2016-19  
3306 Liggett Dr.  
Parma, OH 44134
- b. CRC 2016-20  
13607 Sixth Ave.  
East Cleveland, OH 44112
- c. CRC 2016-11\*  
19850 S. Lakeshore Blvd.  
Euclid, OH 44119

\*Need to review and re-award this contract.

2. Expenditures: Contracts up to \$25,000

- a. CRC 2016-21 Prevention and Wellness Services submitting an addendum to the contract with The Centers for Families and Children (Resolution 2015-123) under the Child and Family Health Services (CFHS) grant to extend the end of the contract period from June 30, 2016 to September 30, 2016 and increase the amount paid to The Centers for Families and Children from \$40,000.00 to \$50,000.00.

Purpose: For the continuation of grant deliverables through the extension period funded by ODH for the FY2016 CFHS grant year that was Board approved on April 27, 2016.

Funding Source: 100% reimbursable through the FY2016 CFHS grant.

- b. CRC 2016-22 Prevention and Wellness Services submitting an addendum to the contract with Jerrold Nash (Resolution 2015-161) under the Prevent Premature Fatherhood (PPF) grant to increase the amount paid to Jerrold Nash from \$4,000.00 to \$4,250.00.

Purpose: To enable Jerrold Nash to facilitate one (1) additional educational session with youth under the current PPF grant cycle.

Funding Source: 100% reimbursable through the FY2016 PPF grant.

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- c. CRC 2016-23 Administrative Services submitting an agreement with Audio Visual Innovations, Inc. (AVI) for the purchase and installation of a Smartboard System. Amount to be paid to AVI is not to exceed \$10,492.09.

Purpose: To enhance technological capacity in the CCBH Community Room by installing a Smartboard System for use during internal trainings, meetings and grant required webinars.

Funding Source: 43% reimbursable through the FY2016 TPP grant, 57% funded by CCBH General Revenue.

3. Revenue Generating Agreements up to \$25,000

None

#### C. Contract Rescissions

None

6. Public Comment (3 minute maximum).
7. Motion to adjourn the meeting.