

CUYAHOGA COUNTY BOARD OF HEALTH

AGENDA – April 27, 2016

1. Call to Order.
2. Roll Call.
3. Motion to excuse absent Board Members.
4. Approval of the Minutes of the Regular Board Meeting – March 23, 2016.
5. Motion to amend agenda items as highlighted on revised agenda.
6. Public Comments on Agenda Resolutions Only (three minute maximum).
7. Review of the Financial Statements.
8. Legislative Updates
(1) Healthy Ohio Medicaid Waiver (ref. enclosed).
9. Committee Reports.
10. Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

- A. RESOLUTION (2016-58) Approve an amendment to Rule 6 of the Board Rules and Regulations to provide for a new section for Legislative Updates (ref. enclosed).
- B. RESOLUTION (2016-59) Renew contract with New Day Academy for school health services from August 1, 2016 through June 30, 2017. Amount to be received is not to exceed \$6,895.00.
- C. RESOLUTION (2016-60) Accept an amendment to the Starting Point contract (Resolution 2014-69 & 2015-43) to extend the end of the grant period from December 31, 2015 to December 31, 2016 and increase the amount to be received from \$364,974.00 to \$547,461.00.
- D. RESOLUTION (2016-61) Accept additional funding from the Ohio Department of Health (ODH) 2015/2016 Child and Family Health Services (CFHS) grant (Resolution 2015-122) to extend the end of the grant period from June 30, 2016 to September 30, 2016 and increase the amount to be received from \$971,596.00 to \$1,281,639.90.
- E. RESOLUTION (2016-62) Authorize the Health Commissioner to enter into a contract with the Cleveland Department of Public Health (CDPH) to administer the Ohio Department of

Health (ODH) 2016/2017 Reproductive Health & Wellness grant April 1, 2016 through March 31, 2017. Amount to be received is not to exceed \$100,000.00.

- F. RESOLUTION (2016-63) Renew contract with Alyssa Wagner, CNP to provide direct health services in the CCBH Family Planning Clinic from April 1, 2016 through March 31, 2017. Amount to be paid to Alyssa Wagner, CNP is not to exceed \$26,000.00.
- G. RESOLUTION (2016-64) Renew contract with Heidi Gullett, MD to serve as Medical Director of the CCBH Family Planning Clinic from April 1, 2016 through March 31, 2017. Amount to be paid to Heidi Gullett, MD is not to exceed \$1,200.00.
- H. RESOLUTION (2016-65) Authorize the Health Commissioner to enter into a contract with the Ohio Department of Health (ODH) to administer the Bathing Beach Monitoring and Public Notification Project from the date of execution through September 30, 2016. Amount to be received is not to exceed \$31,486.00.
- I. RESOLUTION (2016-66) Contract with Direct Response Associates dba Valpak of Central Ohio under the 2015/2016 Breast and Cervical Cancer Project (BCCP) grant to advertise program services within the counties of Ashtabula and Medina from May 9, 2016 through May 30, 2016. Amount to be paid to Direct Response Associates dba Valpak of Central Ohio is not to exceed \$2,462.00.
- J. RESOLUTION (2016-67) Contract with Moss – Card Consulting, Inc. under the 2015-2016 FDA Voluntary Standards grant from April 1, 2016 through June 30, 2016. Amount to be paid to Moss – Card Consulting, Inc. is not to exceed \$17,500.00.
- K. RESOLUTION (2016-68) Contract with Cuyahoga County Medical Examiner under the 2016 ODH Injury Prevention grant from March 1, 2016 through December 31, 2016. Amount to be paid to Cuyahoga County Medical Examiner is not to exceed \$4,500.00.
- L. RESOLUTION (2016-69) Renew contracts with the following agencies under the 2016/2017 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2016 through February 28, 2017 (ref. enclosed).

	<u>Amount to be paid not to exceed:</u>
AIDS Healthcare Foundation	\$ 27,163.14
Mercy Regional Medical Center	\$ 90,687.85
MetroHealth System	\$886,768.33
Recovery Resources	\$ 31,900.00
Signature Health Inc.	\$100,271.03
Silver Creek Strategies	\$ 5,400.00
University Hospitals of Cleveland	\$442,028.46

- M. RESOLUTION (2016-70) Renew contract with Promesa Consulting Group under the 2016/2017 Health Resources and Services Administration (HRSA) Ryan White Part A

Program grant from March 1, 2016 through June 30, 2016. Amount to be paid to Promesa Consulting Group is not to exceed \$35,500.00.

- N. RESOLUTION (2016-71) Renew contract with Johnson Controls to provide software maintenance for the AMAG Security System from June 1, 2016 through May 31, 2017. Amount to be paid to Johnson Controls is not to exceed \$5,875.00.
- O. RESOLUTION (2016-72) Accept an addendum to the contract with Beech Brook (Resolution 2015-143) under the 2015/2016 Teen Wellness Initiative grant to decrease the amount paid to Beech Brook from \$395,360.00 to \$325,736.00.
- P. RESOLUTION (2016-73) Accept an addendum to the contract with Roux Creative (2015-48, 2015-95, 2015-112) under the 2014/2017 Healthy Children Healthy Weight (HCHW) Program grant to increase the amount paid to Roux Creative from \$14,396.50 to \$21,896.50 and change the end of the term from December 31, 2015 to February 28, 2017.
- Q. RESOLUTION (2016-74) Accept an addendum to the contract with Planned Parenthood (Resolution 2015-145) under the 2015/2016 Personal Responsibility Education Program (PREP) to decrease the amount paid to Planned Parenthood from \$23,597.00 to \$18,287.99 and to change the end of the term from July 31, 2016 to May 20, 2016. Cuyahoga County Board of Health will assume remaining scope of services from May 21, 2016 through July 31, 2016.
- R. RESOLUTION (2016-75) Rescind (Resolution 2016-49) that read to contract with Radio One to advertise the CCBH Family Planning clinic services under the 2015/2016 Reproductive Health & Wellness grant from March 28, 2016 through April 17, 2016. Amount to be paid to Radio One is not to exceed \$5,100.00.
- S. RESOLUTION (2016-76) Authorization of a Then and Now Certificate for purchase order A-9107 with CommonHealth Action for guest speaker costs at the HIP-C event held on March 16, 2016, for the amount of \$3,600.00.
- T. RESOLUTION (2016-77) Approval of the revised Work Week, Compensation policy 4-7 to be named Chapter 7 Work Week, Compensation in the CCBH Personnel Policy Manual effective May 1, 2016 (ref. enclosed).

BOARD ORDERS, RULES, FEES OR REGULATIONS:

FIRST READING:

N/A

SECOND READING:

N/A

THIRD READING:

- A. RESOLUTION (2013-246) Third reading to approve the written decision of proposed denial of the application by Rosby Resource Recycling, Inc. for renewal of its Construction, Debris and Demolition Landfill Operating License for calendar year 2014 pursuant to the recommendation of the OEPA (1st Reading-December, 2nd Reading-January, 3rd Reading-February-Tabled).
- B. RESOLUTION (2013-247) Third reading to approve the written decision of proposed denial of the application by Rosby Resource Recycling, Inc. for renewal and/or modification of its Construction, Debris and Demolition Landfill Operating License for calendar year 2013 pursuant to the recommendation of the OEPA (1st Reading-December, 2nd Reading-January, 3rd Reading-February-Tabled).
- C. RESOLUTION (2013-248) Third reading to approve the written decision of proposed denial of the application by Rosby Resource Recycling, Inc. for renewal of its Compost Operating License for calendar year 2014 pursuant to the recommendation of the OEPA (1st Reading-December, 2nd Reading-January, 3rd Reading-February-Tabled).
11. RESOLUTION (2016-78) Approval of the Consent Agenda as set forth in the attached schedules:
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| Schedule A | Appropriation Measures. |
| Schedule B | Cash Transfers. |
| Schedule C | Routine Personnel Actions. |
| Schedule D | Employee Training and Travel Expenses. |
| Schedule E | Approval of Vouchers. (Available upon request) |
| Schedule F | Authorized Contracts. |
12. Health Commissioner's Report
- (1) Child Fatality Review Program Update
 - (2) Preparedness Update
 - (3) Strategic Plan Update
13. Public and Staff Comments (three minute maximum).
14. Motion to adjourn to Executive Session to discuss personnel issues.
15. Miscellaneous Business.
16. Motion to adjourn the meeting.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2016 Starting Point grant in the amount of \$182,487.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2015/2016 Child and Family Health Services (CFHS) grant to increase the budget by \$310,043.90 (ref. enclosed).
- B. Budget revision in the 2016 Dental Sealant grant to increase the budget by \$9,856.00 (ref. enclosed).
- C. Budget revision in the 2015/2016 Reproductive Health and Wellness (RHW) grant to decrease budget by \$68.68 (ref. enclosed).
- D. Budget revision in the 2015/2017 United States Department of Agriculture (USDA) Farm to School grant to redistribute \$1,000.00 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment:

- A. Erika Smith, PHN 1, Step 1 \$45,454.50 annually effective April 4, 2016.

Appointments:

- A. Craig Haehn, Sanitarian-in-Training, Grade 6, Step 1, \$39,739.00 annually.
- B. Jennifer Brindle, Grants Coordinator, Grade 8, Step 1, \$45,160.00 annually.
- C. Ellen Vierheller, PHN 1, Step 1, \$45,454.50 annually effective May 16, 2016.

Student Appointments:

Najeebah Shine, Director of Organizational Development, asking permission from the Board to use the end date of October 31, 2016 for all student appointments.

- A. Taylor Sasak, \$10.00 per hour, effective May 16, 2016.
- B. Alexis Threatt, \$10.00 per hour, effective May 16, 2016.
- C. Jennifer Tran, \$10.00 per hour, effective May 16, 2016.
- D. Josh Vuletich, \$10.00 per hour, effective May 16, 2016.
- E. Nathan Sabo, \$10.00 per hour, effective May 16, 2016.
- F. Molly Mills, \$10.00 per hour, effective June 13, 2016.
- G. Mary Leonard, \$10.00 per hour, effective June 13, 2016.
- H. Kaylyn Callahan, \$10.00 per hour, effective June 13, 2016.
- I. Elizabeth Brochu, \$10.00 per hour.
- J. Monica Colmenares, \$10.00 per hour.

Steps:

- A. Jacqueline Lewis, PHN 2, from Step X \$50,661.00 to Step X \$51,168.00 annually effective May 30, 2016.
- B. Eileen Nageotte-Wilk, PHN 3 60-hour, from Step X \$43,461.60 to Step X \$43,898.40 annually effective May 23, 2016.

Increase In Hours:

- A. Tara Hanchar, Sanitarian 1, Grade 7, from 60 hours bi-weekly, \$39,432.64 annually to 75 hours bi-weekly, \$49,290.74 effective May 2, 2016.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Terry Allan to the Regional State Health Assessment Forum May 6, 2016 – Ravenna.
- b. Terry Allan to the 2016 Ohio Public Health Combined Conference: Public Health 2.0 The Next Generation May 9-11, 2016 – Columbus - \$195.00 registration fee.
- c. Judy Wirsching to the Quarterly Fiscal Officers Meeting April 29, 2016 - Columbus.

Epidemiology, Surveillance & Informatics

- a. Richard Stacklin to Ohio Equity Institute meeting June 1-3, 2016 – Columbus.

Environmental Public Health

- a. Vince Caraffi to 2016 Ohio Opiate Conference May 2-3, 2016 – Columbus – registration \$230.00.
- b. Wallace Chambers to Regional State Health Assessment Forum May 6, 2016 – Ravenna.
- c. Allisyn Leppla to 2016 ASAP Drug Summit: From Addiction to Recovery May 6, 2016 – Kent – registration \$40.00.
- d. Barry Grisez and Dane Tussel to OEPA Ohio's Dredged Material workshop May 11, 2016 – Elyria – registration \$50.00 each.
- e. Vince Caraffi to Narrative Training and Community Project Consult May 19-21, 2016 – Cleveland – time only.
- f. Pam Sawchyn and John Sobolewski to NEHA 2016 AEC and HUD Healthy Homes Conference June 13-16, 2016 – San Antonio, TX – registration \$400.00 each.
- g. Barry Grisez and Joe Lynch to the Ohio Department of Health Zika Control Workshop April 26, 2016 – Columbus.
- h. Rick Melendez, Paul DeSario, Suzanne Krippel, Lavone Lee, Brian Athey, Annie Bartosh, Jim Armstrong and DeLawrence Evans to FDA Food Defense Training May 2–4, 2016 – Akron.

Prevention and Wellness

- a. Martha Halko to National Leadership Academy on Health Equality April 10-April 12, 2016 – Atlanta, GA – time only.

- b. Angela Newman to CFHS Project Director's meeting April 14, 2016 – Reynoldsburg.
- c. Amy Geiss*, Michelle Rodgers* and Janet Weiskittel* to Understanding Addictions: Food, Drugs and Alcohol seminar April 22, 2016 – Independence – registration fee \$76.00 each.
- d. Lorrie Considine to SIDS Risk Reduction & Infant Safe Sleep workshop May 2, 2016 – Middleton.
- e. Lorrie Considine to SIDS Risk Reduction & Infant Safe Sleep workshop May 3, 2016 – Columbus.
- f. Martha Halko to Regional State Health Assessment Forums May 6, 2016 – Ravenna.
- g. Claire Boettler to Ohio Public Health Combined conference May 9-May 11, 2016 – Columbus – registration fee \$195.00.
- h. Romona Brazile to Public Health Accreditation Board (PHAB) Accreditation Coordinator training May 9-May 11, 2016 – Alexandria, VA – time only.
- i. Viki Marsh, Gayle Podoba and Sharon Verhotz to HPV-Associated Cancers and Vaccination in Ohio seminar May 11, 2016 – Columbus.
- j. Angela Newman to Ohio Perinatal Quality Collaborative (OPQC) workshops from May 17, 2016 through September 30, 2016 – various locations.
- k. Melissa Rodrigo to Mid-West AIDS Training Center regional meeting May 18-May 19, 2016 – Chicago, IL.
- l. Gloria Agosto-Davis and Erin Lark to Office of Adolescent Health (OAH) Teen Pregnancy Prevention Regional training May 22-May 25, 2016 – Washington, D.C.
- m. Angela Newman to Ohio Equity Institute meeting June 1-3, 2016 – Columbus.
- n. Alison Patrick to National Farm to Cafeteria conference June 2-4, 2016 – Madison, WI – registration fee \$395.00.

*Professional education under ONA contract.

SCHEDULE F
AUTHORIZED CONTRACTS

- A. Approval to enter into an agreement with Centers for Medicare and Medicaid Services (CMS) to facilitate the operation of the Federally-facilitated Exchange (FFE), so that the CMS may designate the Cuyahoga County Board of Health to act as Certified Application Counselors (CACs) for the Family Planning Clinic effective April 27, 2016. No exchange of funds.
- B. Accept an addendum to the contract with Kim Jovanov to instruct yoga classes for CCBH employees (Resolution 2014-102 & 2014-162) to extend the end of the contract period from May 31, 2016 to May 31, 2017. Payment of \$50.00 per week to the instructor for a four week session. No funds will be provided by the Board.
- C. Accept Use License Agreement with the Huntington Convention Center of Cleveland for the use of their facility for the 3rd Annual "We Are the Majority Youth Rally" being held on April 28, 2016 in support of local high school students that choose to remain drug and alcohol free. No exchange of funds.