

# Cuyahoga Regional HIV Health Services Planning Council

*Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties*

**Michael Foreman, Darryl Fore Co-Chairs**



## **Strategy and Finance Committee**

Wednesday, September 9, 2015

1: 00 pm to 2:30 pm

St. Augustine Health/Ursuline Piazza Campus  
7801 Detroit Avenue ☐ Cleveland, OH 44102

Start: 1:11 delayed to 1:18 End: 2:40 Co-chair: Michael Foreman

Moment of Silence

Welcome and Introductions

Approval of Agenda, September 9, 2015

**Motion:** Kimberlin Dennis Seconded: Desi Johnson

**Vote:** In Favor: All, Oppose: 0, Abstain: 0

Approval of the Minutes, August 12, 2015

**Motion:** Clinton Droster Seconded: Kimberlin Dennis

**Vote:** In Favor: 4, Oppose: 0, Abstain: 3

### **Grantee Report**

#### a. FY2015 Utilization Update

1. Sharron Harris gives the expenditure report, (Grantee was in Washington, DC attend US Conf. on AIDS), there were 2-Core services that indicate over-utilized (Home Health Care Services and Home/Community Based Care; and 1-Support service that indicated over-utilized (Substance Abuse Services – Residential); Only Medical Case Management was on target at of the report, all other funded services indicated spending were under-utilized (handout given).

#### b. Administrative Update

1. Sharron Harris reviews the Waiver update from the Grantee and informed members that the Grantee will make a presentation at the October meeting.

### **New/Old Business**

#### a. Review Core Waiver Research effort from Grantee

1. Sharron Harris reviewed the handout from the Grantee.

#### b. Review HRSA Site Visit Report findings & Recommendations

1. HRSA recommends reviewing the expenditure report quarterly, per the Executive call on 9/8/15, members prefer monthly review with a quarterly comparison/trend analysis.
2. Sharron Harris recommends that members should keep these reports and review them periodically and use for comparison.
3. Sharron Harris reviews the HRSA reports (slide show), discussed the findings and recommendations from HRSA and ideas from the conference call with the Executive Committee on Sept. 8, 2015
4. Sharron stress that it is very important to ask questions and discuss responsibilities
5. Sharron Harris reviews the Reflectiveness and explains where the council fails to comply with the HIV/AIDS epidemic in the TGA. She shares the most recent epi profile vs. the

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Planning Council profile and stress the planning council needs younger members, only 2-members of the planning council is in their 30's, but over 34% of the TGA is HIV positive. There are no planning council members under 30 years old, but over 35% of the HIV population in the TGA is under 30. The planning council should recruit more Hispanics because 9% of the HIV population in the TGA is Hispanic.

- c. Create a Schedule & Review/Revise Service Category Definitions  
Not discussed.
- d. Conduct Assessment of the Efficiency of the Administrative Mechanism
  - 1. Sharron Harris gave a handout and reviewed the finding from the AEAM.
  - 2. Sharron Harris used the previous year council questions (5) and presented to the Grantee for response
  - 3. Sharron Harris reviewed the answers with members (see handout)
  - 4. Sharron Harris stated that the S&F committee needs to come up with questions for next year
  - 5. S&F needs to work with QI to stay informed so that appropriate decisions can be made.
- e. Review Expenditures by Service Category (*covered in grantee report*)
- f. Define Needs Assessment Strategies
  - 1. Melissa Rodrigo request a working group to assist her with the Needs Assessment, a small budget has been established by the Grantee
- g. Assist with Planning Council Reallocations – discuss in grantee report
- h. The committee agreed to revisit the PSRA process – impact of not getting an increased award

**Next Steps**

- 1. Darryl Fore suggests that 3 service categories should be discussed per meeting in preparation for the PSRA, they will be added to the agenda
- 2. The three categories for October agenda are: 1. OAMC 2. MCM 3. Med. Transportation, decided by Kimberlin Dennis, Clinton Droster, Naimah O’Neal, and Darryl Fore

**Announcements** - None

**Adjournment**

**Motion:** Fire alarm, members evacuated and did not return

Seconded:

**Vote:** No vote occurred due to fire alarm.

<b>S &amp; F Members</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan '16</b>	<b>Feb '16</b>	<b># of Abs.</b>
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1	Darryl Fore Co-Chair 07/2015 - 07/2018														1
2	Michael Foreman Co-Chair 07/2015 - 07/2018					P									1
3	Kimberlin Dennis 08/2013-08/2016					S									0
4	Desi Johnson 07/2015 - 07/2018					R									1
5	Melissa Federman 08/2013-08/2016					A									1
6	Tammie Jones 07/2015 - 07/2018														3
7	Clinton Droster 07/2015 - 07/2018														0

Next Meeting: October 14, 2015 – 1:00-2:30pm, St. Augustine/Ursuline Piazza Campus  
Visit the Ryan White HIV/AIDS Homepage at: [www.ccbh.net/ryan-white](http://www.ccbh.net/ryan-white)