

# **Cuyahoga Regional HIV Health Services Planning Council**

*Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties*

**Kimberlin Dennis, Kristina Knight Co-Chairs**



## **Planning Council Minutes**

**Wednesday, February 17, 2016**

**5:30 pm to 7:00 pm**

**St. Augustine Health/Ursuline Piazza Campus**

**7801 Detroit Avenue Cleveland, OH 44102**

**Start: 5:39 End: 7:50 Co-chair: Kimberlin Dennis**

### **Moment of Silence**

### **Welcome and Introductions**

### **Public Comment Opportunity**

**None**

### **Approval of Agenda, February 17, 2016**

Motion: Chris Ritter Seconded: Leshia Yarborough Favor: All Oppose: 0 Abstain: 0

Motion passed

### **Approval of the Minutes, January 20, 2016**

Motion: Naimah O'Neal Seconded: James Stevenson Favor: All Oppose: 0 Abstain: 2

### **Ryan White Part B Update – Susan DiCocco**

1. The Ohio Community Planning Group (OCGP) and Part B Advisory Group will be having a combined meeting on March 9, 2016 from 10:00 am – 3:00 pm at the Dept. of Administrative Services at Surface Rd. in Columbus. These are the State planning groups for Prevention and Care and this meeting will be integral in the Ohio Integrated HIV Planning process.
2. OHDAP continues to have some staff vacancies. If there are any questions regarding OHDAP enrollment please contact the OHDAP program staff.
3. The Ohio HIV Integrated Plan workgroup continues to meet. Melissa Rodrigo is the Part A representative . The workgroup is still working on the process to be used to gain input and feedback from the stakeholders.

### **Grantee Report – Melissa Rodrigo**

#### **a. FY2015 Expenditure Report**

1. Expenditure report – Expenditures should be at 83%, 80.5 to 85.5 variance of 2.5 through December. The Core vs. Support split is 76.48% Core and 23.51% Support, (see handout).
2. Reallocations were completed in November and January (9 contracts going to February Board Meeting)
3. No outstanding requests for funding by providers, all requests for sub-recipients with current program received the funding requested for the FY15 grant year.

#### **b. Administrative Update**

1. Sub grantee monitoring has been completed for the FY15 grant year.
2. Grantee is in the process of submitting the RSR report to HRSA, which is client level data.
3. Grantee sent out a detailed summary to the volunteers on the Statewide Integrated plan. The upcoming meetings are this Friday as well as the March 9<sup>th</sup> meeting to discuss the regional meetings to gather community input for the plan.

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4. The contractor Silver Creek Solutions provided a Needs Assessment update to the S&F Committee last week. The needs assessment is focusing on identifying the gaps in core services in light of Medicaid expansion. A full presentation is scheduled for the April S&F meeting to continue the discussion about whether or not to apply for the core medical waiver.
5. A conference call took place today with Ohio Medicaid in regards to our data request, and should have information by the middle of March.
6. A Vocational Rehabilitation presentation is going to be Feb. 25<sup>th</sup> at the Free Clinic of Greater Cleveland for Medical Case Managers, Non-Medical Case Managers and benefits coordinator, if Ryan White pays for FTEs they are required to attend. *(this is a follow-up to a request from the Planning Council's Quality Committee).*
7. No outstanding data requests to date.
8. The Grantee is working with the National Quality Center for technical assistance toward further development of the Quality Management program. This was a technical assistance request to HRSA.
9. FY16 partial grant award has been received, it is 80% of our Formula & 80% of our MAI award. Last year we received 80% of the three pots of money not just two. The letter from the HRSA Director of Metropolitan Grants was read aloud at the S&F February 10<sup>th</sup> meeting. Overall looks like approximately level funding current award is \$2,524,989.00
10. Budgets with provider requests are due by COB today.
11. Budget meeting begin next week and go through the 29<sup>th</sup> with contracts to immediately follow.
12. There is concern about possibly short funding in Medical Case Management and Oral Health based on the funding percentages as well as food bank, legal and outreach and overfunded substance abuse outpatient and mental health based on percentages, no funding requests reviewed to date.
13. Medicaid reported 8,081 pending cases as of January 6<sup>th</sup>.

**Motion by:** Melissa Federman to remove Childcare as a Service Category and reallocate the \$20,000.00 to MCM. The motion was seconded: Naimah O'Neal

**Vote:** In Favor: 10 Oppose: 0 Abstain: 3

**Motion passed**

### **Planning Council Training**

Melissa Rodrigo reviewed the Service Definitions

1. EIS, 2. HIPSCA, 3. Home Health, 4. Home and Community Based, 5. Mental Health, 6. Medical Nutrition Therapy. She left off with MCM.

HRSA updated Service Definitions, only changed 2 of them.

### **Planning Council Business**

#### **Committee Reports**

- a. **Community Liaison Committee** – Naimah O'Neal  
Committee discussed ways to bring members to the table, date set for a Community forum on May 18, 2016, working on flyer (this date may change). They will have a consumer go to support groups to discuss their importance at the table. Grantee offered to send out flyer to providers.

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Possibly do forum at Lorain and Ashtabula, concern about possibly being able to skype in order to get people outside of the county.

- b. **Strategy & Finance** – In absence of the co-chairs, Sharron Harris reported for S&F: No quorum, no official business done, Melissa Rodrigo gave the report. Molly Kirsch will report in April on the Waiver.
- c. **Membership, Retention & Marketing** – Max Rodas  
Creating their PCAT, had a call with HRSA consultant Jan, received a new candidate application, reviewing bylaws and open nomination plan.
- d. **Quality Improvement** - Jason  
Did not meet in February, will meet in March.

### **Other Business**

Changes to the month of March meeting schedule – on March 2<sup>nd</sup>, CLC, S&F and MRM will meet. The date was changed to the Integrated Plan meeting on the 9<sup>th</sup>

PC meeting will be March 15<sup>th</sup> not the 16<sup>th</sup> due to the room availability.

PSRA July 13<sup>th</sup> and 27<sup>th</sup> additional detail will be provided as S&F complete the reorganization of the PSRA process.

Send reminder for the March 2<sup>nd</sup> meeting and also March 15<sup>th</sup>

### **Public Comments**

None

### **Announcements**

None

### **Adjournment**

Motion to adjourn made by: Chris Ritter, Seconded: James Stevenson

**VOTE:** Unanimous in favor of adjournment



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	<b>2015-16 Sign in Sheet PC Council Member</b>	Mar	Apr	May	Jun	July - PSRA	Aug	Sept	Oct	Nov	Dec	Jan '16	Feb '16	# of Abs.
1	Susan Dicocco 08/2013-08/2016													3
2	<b>Kimberlin Dennis Co-chair</b> 08/2013-08/2016													1
3	Clinton Droster 07/2015 - 07/2018													9
4	Melissa Federman 08/2013-08/2016													2
5	Darryl Fore 07/2015 - 07/2018													3
6	Michael Foreman 07/2015 - 07/2018													4
7	Brenda Glass 07/2015 - 07/2018													1
8	Barbara Gripshover, MD 03/2014-03/2017													2
9	Desi Johnson 07/2015 - 07/2018													6
10	Bryan Jones 08/2013-08/2016													3
11	Tammie Jones 07/2015 - 07/2018													3
12	<b>Kristina Knight Co-chair</b> <b>07/2015 - 07/2018</b>													1
13	Gilbert Kudrin 03/2014-03/2017													2
14	Tina Marbury 07/2015 - 07/2018													2
15	Jason McMinn 07/2015 - 07/2018													1
16	Naimah O'Neal 03/2014-03/2017													0
17	Chris Ritter 07/2015 - 07/2018													0
18	Marlene Robinson-Statler 03/2014-03/2017													6
19	Max Rodas 03/2014-03/2017													1
20	James Stevenson 08/2013-08/2016													1
21	Leshia Yarbrough- Franklin 08/2013-08/2016													2

**Staff:** Sharron Harris, Pam Ditlevson, Claire Boettler, Melissa Rodrigo

**Guest:** Jan Carl Park, Darlene Wade, Daniel Prokop, Doug Vest, Bob Candage, Kim Rodas, Chelsea Wood, Josh Kratz, Tom O'Donnell, Terry, Allen