

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Kimberlin Dennis, Kristina Knight Co-Chairs



Planning Council

Wednesday, January 20, 2016

5:30 pm to 7:00 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue Cleveland, OH 44102

Start: 6:05 End: 7:20 Co-chair: Kristina Knight

Moment of Silence

Remembering Ricky Lanza

Welcome and Introductions

Public Comment Opportunity

None

Approval of Agenda, January 20, 2016

In the interest of time, Sharron Harris asked the committee to consider moving the CAP progress report and the 2016-2017 PCAT Planning discussion to the February meeting and it was agreed.

The following items were added to the agenda

- a. 2016-17 Calendar (meeting schedule)
- b. Bylaws review update

Motion by: Chris Ritter to approve Agenda as revised Seconded by: James Stevenson

Vote: Favor: 13 Oppose: 0 Abstain: 0

Approval of the Minutes, November 20, 2015

Motion by: Max Rodas Seconded by: James Stevenson

Vote: Favor: 11 Oppose: 0 Abstain: 2

Ryan White Part B Update

Sharron Harris reporting for Susan DiCocco

1. Kate Shumate is currently in contact with a representative from vocational rehab regarding how we can better collaborate.
2. The Part B enrollment application for OHDAP & Emergency Financial Assistance is now available in Spanish. The OHDAP Formulary is also available in Spanish. Copies of both are at: www.odh.ohio.gov/hcs
3. The work group for the Ohio Integrated HIV Prevention and Care Plan continues to meet monthly. The Integrated HIV Plan will be setting Ohio's priorities and objectives for HIV Prevention and care for 2017-2021. Meeting highlights and information can be found at: www.odh.ohio.gov/hcs (click on the integrated plan link on the left). A draft plan is expected in Summer 2016 with the final plan due to the CDC and HRSA by September 30, 2016. Melissa Rodrigo is a member of the work group and will continue to work with the local work group / committee. She Planning Council "integrated Comp. plan workgroup will review and provide Melissa with feedback on any request related to Cleveland Part A program.

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Grantee Report

a. FY2015 Utilization Update

Melissa Rodrigo reviewed the expenditure handout.

Reallocation request – See handout

Melissa Rodrigo reported that additional funding for Oral Health services were requested but the Grantee was unable to approve them without PC approval that could leave funding unspent when it could be used to provide oral health services.

Motion to approve the reallocation was made by Melissa Federman, Seconded by: Kimberlin Dennis

Vote: In Favor: 7 Oppose: 0 Abstain: 1

Motion Passed

b. Administrative Update

Melissa Rodrigo reported that there were no outstanding data requests. Monitoring is being completed this week, and there is a new provider on the eastside, Signature Health. They will provide the same services that were provided from the previous provider. There are two offices as requested, one in Ashtabula and one in Willoughby in Lake County. They are hiring MCM and EIS staff.

The next joint meeting with Preventive Care (to work on developing the Integrated Comprehensive Plan is March 10th, (*Melissa Federman made a date correction, the meeting will be March 9th*). Melissa Rodrigo encourages all PC members to participate in the March 9th meeting. Planning Council Volunteers for the “Joint Meeting with Preventive Care” are: 1. Jason McMinn, 2. Tammie Jones, 3. Melissa Federman.

Planning Council Business

- a. PC Corrective Action Plan Progress Report – moved to the February 2016 meeting
- b. 2016-2017 PCAT Planning – Moved to the February meeting
- c. Planning Council 2016-2017 Meeting Schedule - the committee agreed to adjust in the month of March, 9th to the 2nd for all second week committees. They agreed to schedule the July PSRA activity to the 13th and the 27th

All other meeting dates remain the same.

TA on February 17th, Sharron Harris asked for committee input regarding abbreviated meetings on this date, no members made a suggestion, Sharron asked the members if they want more time with TA or meeting? Members need to have questions ready for TA, email questions and comments to Sharron Harris.

Suggestions for TA:

1. Assistance with membership recruitment
2. Need information more for a TGA or EMA (not New York)
3. Meet with consumers (as in past)
4. Feb. 3rd at 10:00 conference call for Bylaws

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Committee Reports

- a. Community Liaison Committee – Naimah O’Neal
Working w/ MRM for recruiting specific targets, members have specific contacts
Naimah has made contact with her contacts
Bryan Jones made contact with Stacy Soria and Sr. Susan
- b. Strategy & Finance – Melissa Federman, approved two items: (1). Reallocation vote -
Look at authorizing the grantee to reallocate when a meeting is not scheduled. Sharron Harris reinforces the importance of this and informed the committee that she prepared a draft motion for approval and sent it to the PC co-chairs for review. Kristina Knight requests tabling the motion to the February meeting.
Motion: James Stevenson Seconded: Chris Ritter
Vote: In Favor: 13 Oppose: 0 Abstain: 0
Motion passes
(2). Reorganizing PSRA - S&F lead on organizing for PSRA, all committees should be involved. A timeline has been put together for monthly activities. Two half days are set aside in July for PSRA.
Motion: Chris Ritter; to accept the timeline for S&F Seconded: Max Rodas
Vote: In Favor: 12 Oppose: 0 Abstain: 1
Motion passes
- c. Membership, Retention & Marketing – Chris Ritter
Discussed and put a plan in place for recruitment
Did not review or finalize attendance policy
Max spoke with Bob Candage, and ATF Lorain, he stated that Ricky’s passing is a tremendous loss to the community.
- d. Quality – Jason McMinn
Finalized 4 SOC
No quorum for today’s meeting
Work plan is set, Strategic planning will be this committee’s responsibilities

Planning Council Training

Melissa Rodrigo discussed service definitions and presented a slideshow (get from MR). She stopped with Oral Health due to time restraints.

Parking Lot

1. Look at authorizing the grantee to reallocate when a meeting is not scheduled

Other Business

Gil Kudrin announced the loss of his father and his resignation from PC. He stated that his time would be better utilized in other areas, but he will attend meetings from time to time. He turned to Melissa Rodrigo and said “I don’t have to be nice any more”.

Public Comments

None, d/t time restraints

Announcements

None, d/t time restraints

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Adjournment

Motion: Chris Ritter Seconded: Jason McMinn

	2015-16 Sign in Sheet PC Council Member	Mar	Apr	May	Jun	July - PSRA	Aug	Sept	Oct	Nov	Dec	Jan '16	Feb '16	# of Abs.
1	Susan Dicocco 08/2013-08/2016													3
2	Kimberlin Dennis Co-chair 08/2013-08/2016													1
3	Clinton Droster 07/2015 - 07/2018													9
4	Melissa Federman 08/2013-08/2016													2
5	Darryl Fore 07/2015 - 07/2018													2
6	Michael Foreman 07/2015 - 07/2018													3
7	Brenda Glass 07/2015 - 07/2018													1
8	Barbara Gripshover, MD 03/2014-03/2017													1
9	Desi Johnson 07/2015 - 07/2018													5
10	Bryan Jones 08/2013-08/2016													3
11	Tammie Jones 07/2015 - 07/2018													3
12	Kristina Knight Co-chair 07/2015 - 07/2018													1
13	Gilbert Kudrin 03/2014-03/2017													1
14	Tina Marbury 07/2015 - 07/2018													2
15	Jason McMinn 07/2015 - 07/2018													1
16	Naimah O'Neal 03/2014-03/2017													0
17	Chris Ritter 07/2015 - 07/2018													0
18	Marlene Robinson-Statler 03/2014-03/2017													5
19	Max Rodas 03/2014-03/2017													1
20	James Stevenson 08/2013-08/2016													1
21	Leshia Yarbrough- Franklin 08/2013-08/2016													2
22	Nolan White RESIGNED 07/2015 - 07/2018													

Staff: Sharron Harris, Pam Ditlevson, Claire Boettler, Melissa Rodrigo

Guest: Bob Candage, Doug Vest, Daniel Prokop, Tom O'Donnell

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Next Meeting: February 17, 2016 – 5:30-7:00pm, St. Augustine/Ursuline Piazza Campus
Visit the Ryan White HIV/AIDS Homepage at: www.ccbh.net/ryan-white