

Cuyahoga Regional HIV Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties
Kimberlin Dennis, Myron Bennett, Kristina Knight Co-Chairs



Planning Council Minutes
Wednesday, November 18, 2015
5:30 pm to 7:00 pm
St. Augustine Health/Ursuline Piazza Campus
7801 Detroit Avenue, Cleveland, OH 44102

Start: 5:40 End: 6:40 Co-chair: Myron Bennett

Moment of Silence

Welcome and Introductions

Public Comment Opportunity

None

Approval of Agenda, November 18, 2015 As Amended *(to add HRSA TA site visit topic)*

Motion: Chris Ritter Seconded: Kimberlin Dennis

Vote: In Favor: 15 Oppose: 0 Abstain: 0

Approval of the Minutes, October 21, 2015

Motion: Kimberlin Dennis Seconded: Naimah O'Neal

Vote: In Favor: 15 Oppose: 1 (Michael Foreman) Abstain: 0

Ryan White Part B Update Susan DiCocco

1. Part B Advisory meeting is Dec. 10, 2015 from 10:00 am – 3:00 pm, location is at the State Library of Ohio, 274 First Ave., Columbus OH 43201 in the Boardroom. Everyone is welcome to attend.
2. The CDC and HRSA have issued guidance for development of a joint integrated HIV Prevention and Care Plan for 2017-2021. The integrated plan is due to HRSA by September 2016. The workgroup will have its first meeting on Monday Nov.23, 2016. Melissa Rodrigo is the Part A liaison for the workgroup.
3. The Part B monitoring site visit from HRSA was rescheduled for January 20th – 22nd, 2016.
4. A handout reviewing the Part B overall income and expenses for the current year was reviewed.

** Gil states that 33% of consumers should be a part of strategic planning, Susan DiCocco agrees.

Sharron reminded Gil that HRSA recommending in the site visit report that QI take on the responsibility of Comprehensive planning, so QI should be involved or at least participate in some of the meetings.

Grantee Report

a. FY2015 Utilization Update

Melissa Rodrigo reviews the expenditure report (see handout)

No questions for grantee

Melissa Rodrigo reviews the reallocation handout and requests a vote.

Myron Bennett asks for clarification of reallocation.

Melissa Rodrigo states that meetings were held with providers regarding the spending of their award. Melissa Rodrigo reviews all service categories and the spending trends.

Vote on reallocation recommendation

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Motion: Michael Foreman made a motion to accept the reallocation recommendation as presented by the Grantee; It was seconded by Second: Tammie Jones

Vote: In Favor: 15 Oppose: 2 Abstain: 0

Motion Passed.

**The question was asked of Sharron Harris; are conflicted members allowed to vote? Yes, because it is a slate, not an individual service.

b. Administrative Update

Melissa Rodrigo presented a Carryover proposal and the recommendation was to place the entire amount of \$140,222.00 into Oral Health services.

Motion was made by Naimah O'Neal to accept the carryover proposal as presented by the Grantee; It was seconded: Michael Foreman

Vote: In Favor: 17 Oppose: 0 Abstain: 0

Motion Passed.

Melissa Rodrigo reviewed Medical Transportation from 2011 through partial year of 2015 (Oct. 2015). The way services have been tracked has been relaxed to make it easier for services to be provided. There is one less provider for this service but more options for service have been added. Bryan Jones asked a question regarding para transit, Melissa Rodrigo states that the problem was resolved with RTA and the Grantee has it in writing from RTA. Providers were given the choice for this paratransit use, providers customize their transportation services to meet the needs of their clients. Gil asks about the loss of providers in the other county, Mellissa Rodrigo states those consumers are covered.

Planning Council Business

a. HRSA site visit Feb. 2016

Myron reviews this; HRSA will sponsor additional Technical Assistance of Feb. 17-18, 2016. HRSA will provide TA on Feb. 17 and we will have an abbreviated Executive and PC meetings and a full date of HRSA Technical on Feb. 18th. Darryl Fore asked what the goal of this visit is. Sharron Harris explained that it is a continuation of TA request and Jan is available at this time. Sharron encouraged members to have questions ready for Jan when he is here, bring them to the January meeting and she will forward them to Jan and the HRSA Project Officer to allow Jan sufficient time to prepare answers for the TA session. Darryl asks about the Corrective Action Plan (CAP) follow up, Sharron states they will be checking on this progress as well.

b. Progress Report on HRSA Site Visit CAP

Sharron Harris gives a progress report; committees are moving ahead, all committees have been able to check some things off their CAP.

Committee Reports

a. Community Liaison Committee - Naimah O'Neal

Myron asks for recommendation's /solutions for transportation to help get consumers to meetings. Sharron Harris cautions about donation's from organizations, Claire states donations are fine but be cautious. Members need to manage the appearance of conflicts of interest, either real or perceived conflicts. Michael Foreman asks what the cost of this would be, Naimah doesn't have enough information to answer. Naimah states that \$2.50 disabled, \$5 day pass.



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b. Strategy & Finance - Michael Foreman

S&F had 2-votes, on the reallocation plan and carryover.

c. Membership, Retention & Marketing - Chris Ritter

Attendance, target member for recruitment, CAP – the training needs to be done.

d. Quality - Gil Kudrin

6 Standards of Care were completed. There was low attendance from consumers again.

No major changes. Gil stated that Kate Burnett - Bruckman was amazing to work with and she did an amazing job with the revision of the standards document, she made it very comprehensible.. They will be posted March 2016.

Planning Council Training

No Training, there will be service category training beginning in January 2016.

Other Business

None

Public Comments

None

Announcements

World AIDES Day (see handout)

Adjournment

Motion: Michael Foreman Seconded: Elaine Henderson Favor: All Oppose: 0 Abstain: 0

	2015-16 Sign in Sheet PC Council Member	Mar	Apr	May	Jun	July - PSRA	Aug	Sept	Oct	Nov	Dec	Jan '16	Feb '16	# of Abs.
1	Myron Bennett Co-chair 07/2015 - 07/2018													1
2	Gwendolyn Bragg 08/2013-08/2016													1
3	Susan Dicocco 08/2013-08/2016													2
4	Kimberlin Dennis Co-chair 08/2013-08/2016													1
5	Clinton Droster 07/2015 - 07/2018													8
6	Melissa Federman 08/2013-08/2016													2
7	Darryl Fore 07/2015 - 07/2018													2
8	Michael Foreman 07/2015 - 07/2018													2
22	Brenda Glass 07/2015 - 07/2018													1
9	Barbara Gripshover, MD 03/2014-03/2017													1
10	Elaine Henderson 08/2013 - 08/2016													2



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23	Desi Johnson 07/2015 - 07/2018	Green	Green	Red	Red	Red	Red	Green	Green	Green	Grey			4
11	Bryan Jones 08/2013-08/2016	Red	Green	Green	Green	Green	Red	Red	Green	Green	Grey			3
12	Tammie Jones 07/2015 - 07/2018	Green	Green	Red	Green	Green	Red	Red	Green	Green	Grey			3
26	Kristina Knight Co-chair 07/2015 - 07/2018					Green	Green	Green	Green	Red	Grey			1
13	Gilbert Kudrin 03/2014-03/2017	Green	Green	Green	Green	Green	Red	Green	Green	Green	Grey			1
14	Ricky Lanza 07/2015 - 07/2018	Green	Green	Green	Green	Red	Red	Green	Green	Red	Grey			3
24	Tina Marbury 07/2015 - 07/2018			Green	Green	Green	Green	Green	Green	Red	Grey			1
21	Jason McMinn 07/2015 - 07/2018	Green	Green	Green	Green	Green	Green	Green	Green	Red	Grey			1
15	Naimah O'Neal 03/2014-03/2017	Green	Green	Green	Green	Green	Green	Green	Green	Green	Grey			0
16	Chris Ritter 07/2015 - 07/2018	Green	Green	Green	Green	Green	Green	Green	Green	Green	Grey			0
17	Marlene Robinson-Statler 03/2014-03/2017	Red	Green	Green	Red	Red	Green	Green	Green	Red	Grey			4
18	Max Rodas 03/2014-03/2017	Green	Green	Green	Green	Green	Green	Green	Green	Red	Grey			1
19	James Stevenson 08/2013-08/2016	Green	Green	Green	Green	Green	Green	Green	Green	Red	Grey			1
20	Leshia Yarbrough- Franklin 08/2013-08/2016	Green	Red	Green	Green	Green	Green	Red	Green	Green	Grey			2
25	Nolan White 07/2015 - 07/2018	RESIGNED												

Staff: Sharron Harris, Pam Ditlevson, Claire Boettler, Melissa Rodrigo

Guest: Thomas O'Donnell, Doug Vest, Daniel Prokop

Next Meeting: January 20, 2016 – 5:30-7:00pm, St. Augustine/Ursuline Piazza Campus

Visit the Ryan White HIV/AIDS Homepage at: www.ccbh.net/ryan-white