

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – OCTOBER 28, 2015

Meeting called to order by Debbie L. Moss, President of the Board at 9:04 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on October 28, 2015.

Roll Call: The following members were present: Ms. Debbie L. Moss, Mr. James T. Gatt, Dr. Gregory L. Hall, Mr. Jonathan D. Greenberg and Mr. Doug Wang.

The reading of the minutes of the September 23, 2015, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were two corrections, it was moved by Dr. Hall, seconded by Mr. Wang, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang and Mr. Greenberg abstained due to not being present at last month's meeting.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Committee Reports – N/A

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-168) be adopted:

BE IT RESOLVED to accept the 2015/2016 Centers for Disease Control and Prevention (CDC) Racial and Ethnic Approaches to Community Health (REACH) grant from September 30, 2015 through September 29, 2016. Amount to be received is not to exceed \$997,349.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2015-169) be adopted:

BE IT RESOLVED to renew contracts with the following agencies under the 2015/2016 Centers for Disease Control and Prevention (CDC) Racial and Ethnic Approaches to Community Health (REACH) grant from September 30, 2015 through September 29, 2016.

| | <u>Amount to be paid not to exceed:</u> |
|--|---|
| Better Health Partnership (BHP) | \$235,495.00 |
| Case Western Reserve University Prevention Research Center | \$358,542.00 |
| Conceptual Geniuses | \$ 19,030.00 |
| Fairhill Partners | \$ 36,475.00 |

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Greenberg, Mr. Wang and Dr. Hall abstained due to affiliations with CWRU.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2015-170) be adopted:

BE IT RESOLVED to accept funding from Sisters of Charity Foundation of Cleveland in support of the Ohio Equity Institute project from October 1, 2015 through September 30, 2016. Amount to be received is not to exceed \$10,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Greenberg, Mr. Wang and Dr. Hall abstained due to affiliations with Sisters of Charity Foundation.

It was moved by Ms. Moss, seconded by Mr. Wang, that the following RESOLUTION (2015-171) be adopted:

BE IT RESOLVED to renew contract with the University of Nebraska under the 2015/2016 Child and Family Health Services (CFHS) grant from July 1, 2015 through June 30, 2016. Amount to be paid to the University of Nebraska is not to exceed \$40,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-172) be adopted:

BE IT RESOLVED to contract with New Venture Fund under the 2015/2016 Child and Family Health Services (CFHS) grant from November 1, 2015 through June 30, 2016. Amount to be paid to New Venture Fund not to exceed \$35,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-173) be adopted:

BE IT RESOLVED to accept the 2015/2018 HUD Lead Hazard Control grant from November 16, 2015 through November 15, 2018. Amount to be received is not to exceed \$3,231,610.00. CCBH in-kind support is \$93,865.49.

Tom O'Donnell provided an update on lead enforcement and is currently working with the Prosecutor's office to develop protocols.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-174) be adopted:

BE IT RESOLVED to contract with Thomas J. Lekan Security Consulting, LLC to provide security consulting services for the FDA Food Defense grant from October 1, 2015 through August 31, 2016. Amount to be paid to Thomas J. Lekan Security Consulting, LLC is not to exceed \$2,250.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-175) be adopted:

BE IT RESOLVED to contract with Zscape Horticulture, LLC for snow removal services from November 1, 2015 through April 30, 2017 for \$165.00 per push and \$90.00 per salt application for parking lot maintenance and \$35.00 per push and \$35.00 per salt application for sidewalk maintenance and additional services as needed (per prices outlined in the contract).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-176) be adopted:

BE IT RESOLVED to renew contract with Montessori Children's School for school health services from August 1, 2015 through June 30, 2016. Amount to be received is not to exceed \$7,084.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-177) be adopted:

BE IT RESOLVED to renew contracts with the following agencies under the 2015/2016 Safe Routes to School grant from October 1, 2015 through August 31, 2016.

| | <u>Amount to be paid not to exceed:</u> |
|--|---|
| City of East Cleveland Police Department | \$7,570.00 |
| South Euclid Lyndhurst City Schools | \$9,250.00 |

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-178) be adopted:

BE IT RESOLVED to accept addendums to the following contracts under the 2015/2016 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2015 through February 29, 2016.

| | <u>Amount to be paid not to exceed:</u> | |
|---|---|--------------|
| | <u>From</u> | <u>To</u> |
| Mercy Regional Medical Center (Resolution 2015-81) | \$156,127.00 | \$167,827.00 |
| Promesa Consulting Group, Inc. (Resolution 2015-46) | \$ 74,988.43 | \$ 95,000.00 |

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-179) be adopted:

BE IT RESOLVED to accept an addendum to the Ceridian Premium Only Plan for health benefit premiums (major medical/prescription coverage, dental, vision, life insurance, and FSA) from January 1, 2016 through December 31, 2016 for \$125.00 per year.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-180) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to accept the rates for Major Medical and Prescription Coverage with the Cuyahoga County Benefits Regionalization Program from January 1, 2016 through December 31, 2016.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-181) be adopted:

BE IT RESOLVED to authorize the issuance of a Request for Proposal (RFP) for building cleaning, maintenance and management services.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to change the November 25, 2015 Board Meeting to November 24, 2015 and the December 23, 2015 Board Meeting to December 16, 2015 due to the holidays.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

BOARD ORDERS, RULES, FEES OR REGULATIONS

FIRST READING:

RESOLUTION (2015-182) First reading to amend the Food Protection Program fees pursuant to the Ohio Revised Code Sections 3717.25 and 3717.45 (ref. enclosed).

SECOND READING:

THIRD READING:

RESOLUTION (2013-246) Third reading to approve the written decision of proposed denial of the application by Rosby Resource Recycling, Inc. for renewal of its Construction, Debris and Demolition Landfill Operating License for calendar year 2014 pursuant to the recommendation of the OEPA (ref. enclosed) (1st Reading-December, 2nd Reading-January, 3rd Reading-February-Tabled). EPHS-6

RESOLUTION (2013-247) Third reading to approve the written decision of proposed denial of the application by Rosby Resource Recycling, Inc. for renewal and/or modification of its Construction, Debris and Demolition Landfill Operating License for calendar year 2013 pursuant to the recommendation of the OEPA (ref. enclosed) (1st Reading-December, 2nd Reading-January, 3rd Reading-February-Tabled). EPHS-6

RESOLUTION (2013-248) Third reading to approve the written decision of proposed denial of the application by Rosby Resource Recycling, Inc. for renewal of its Compost Operating License for calendar year 2014 pursuant to the recommendation of the OEPA (ref. enclosed) (1st Reading-December, 2nd Reading-January, 3rd Reading-February-Tabled). EPHS-6

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-183) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

| | |
|------------|--|
| Schedule A | Appropriation Measures. |
| Schedule B | Cash Transfers. |
| Schedule C | Routine Personnel Actions. |
| Schedule D | Employee Training and Travel Expenses. |
| Schedule E | Approval of Vouchers. (Available upon request) |
| Schedule F | Authorized Contracts. |

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

Break from 10:44 a.m. – 10:53 a.m.

Health Commissioner's Report

- (1) Strategic Planning Update (10:53 a.m. – 11:44 a.m.)
- (2) 2016 Budget Update/State Auditor Award (11:44 a.m. – 11:46 a.m.)
- (3) Federal Wide Assurance (FWA) Procedural Clarification (11:47 a.m. – 11:48 a.m.)
- (4) Flu Update (11:47 a.m. – 12:00 p.m.)
- (5) Preparedness Update (12:00 p.m. – 12:13 p.m.)
- (6) Opiate Update (12:13 p.m. – 12:17 p.m.)

Public and Staff Comments (three minute maximum) – N/A.

It was moved by Dr. Hall, seconded by Ms. Moss, that pursuant to Resolution 1993-43 and

O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss personnel issues.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

Thereupon, it was moved by Dr. Hall, seconded by Mr. Wang. That the following RESOLUTION (2015-184) be adopted:

BE IT RESOLVED to approve the following personnel items:

Promotions:

Gloria Agosto-Davis, Grant Coordinator-Program Manager, Grade 9, \$49,101.40 annually effective November 2, 2015.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

Thereupon, it was also moved by Mr. Gatt, seconded by Mr. Wang. That the following RESOLUTION (2015-185) be adopted:

BE IT RESOLVED to rescind the Board's policy extending health care benefits to domestic partners and their children of employees of the Board under Resolution 2012-256 in compliance with the United States Supreme Court Opinion in Obergefell v. Hodges and to authorize appropriate revisions to health insurance policies and the Board's personnel policy accordingly effective January 1, 2016.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

Thereupon, it was also moved by Dr. Hall, seconded by Mr. Wang. That the following RESOLUTION (2015-186) be adopted:

BE IT RESOLVED to include the day after Thanksgiving as a Board observed paid holiday for all employees annually effective November 27, 2015.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

Miscellaneous Business – N/A.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 12:43 p.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2015/2016 Racial and Ethnic Approaches to Community Health (REACH) grant in the amount of \$997,349.00 (ref. enclosed).
- B. Establish a budget for the 2015/2018 Lead Hazard Control grant in the amount of \$3,325,475.49 (ref. enclosed).

2. Budget Revisions

- A. General Revenue Fund revision of the 2015 Estimated Revenue to reduce and redistribute Revenue by \$104,210.00 and reduce and redistribute Appropriations (Expenditures) by \$150,194.00 (ref. enclosed).
- B. Budget revision in the 2015 Creating Healthy Communities Grant (CHC) grant to redistribute \$5,629.32 (ref. enclosed).
- C. Budget revision in the 2015 Dental Sealant grant to increase the budget by \$9,240.00 (ref. enclosed).
- D. Budget revision in the 2015/2016 Reproductive Health and Wellness grant to increase the budget by \$6,976.31 (ref. enclosed).
- E. Budget revision in the 2015 Immunization Action Plan (IAP) grant to redistribute \$28,446.05 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Claire Boettler, Director of Prevention & Wellness, asking permission to post for Grant Coordinator position.

Rick Novickis, Director of Environmental Public Health, asking permission to post for 11 Summer Student positions.

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Appointments:

- A. Sheryl Fleury, Administrative Specialist 1, Pay Grade 1, Step 1 \$26,187.00 annually.
- B. Andrew Heffron, PHN Supervisor, Pay Grade 13, Step 1 \$58,712.00 annually.
- C. Sagar Jha, Informatician, Pay Grade 11, Step 1 \$53,291.00 annually.
- D. Diane Matlack, Computer Programming/Application Development Internship, \$12.50/hour, effective November 16, 2015.
- E. Mary Ellen Shannon, Substitute PHN, \$20.00/hour, effective November 2, 2015.

Increase in Hours:

- A. Elle Heeg, PHN 1, from 45 hours Step 1 \$27,003.60 annually to 60 hours Step 1, \$36,004.80 annually effective November 16, 2015.

Steps:

- A. Nancy Schultek, PHN 2, from Step X \$51,675.00 to Step X \$52,201.50 annually effective November 9, 2015.
- B. Janet Weiskittel, PHN 2, from Step 1 \$46,839.00 to Step 2 \$47,307.00 annually effective November 16, 2015.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Epidemiology, Surveillance & Informatics

- a. Stacey Short to Ohio Community Wildlife Cooperative Conference November 5, 2015 – Columbus.
- b. Richard Stacklin to Fetal Infant Mortality Review (FIMR) Peer-to-Peer Meeting October 19, 2015 – Columbus.

Environmental Public Health

- a. 30 Environmental Health Staff to 2015 Cuyahoga County Bed Bug Conference November 5, 2015 – Middleburg Heights – registration fee \$16.82 each.
- b. Jim Armstrong, Barry Grisez, and Rick Melendez to Nuclear Power Plant 50-Mile Ingestion Zone County Outreach Training October 16, 2015 - Elyria.
- c. Vince Caraffi and Allisyn Leppla to National Rx Drug Abuse Summit March 27-30, 2016 – Atlanta GA – registration fee \$295.00 each.
- d. Domenica McClintock and John Sobolewski to Annual Water Research Symposium at Kent State University October 14-15, 2015 – Kent.
- e. Kathy Schoch to Perinatal Hepatitis B Prevention Program Coordinator Meeting October 20, 2015 - Columbus.

Prevention and Wellness

- a. 15 PHN's* to Understanding Difficult and Aggressive Behaviors November 6, 2015 – Independence – registration fee \$76.00 each.
- b. Sara Biedenbach to Association of Women's Health, Obstetric and Neonatal Nurses (AWHONN) 10th Annual Ohio Section Conference September 18, 2015 – Independence – registration fee \$115.00.
- c. Claire Boettler to Ohio Patient –Centered Primary Care Collaborative conference October 30, 2015 – Columbus – registration fee \$35.00.
- d. Claire Boettler to OPHA Public Health Nursing Conference November 29, 2015- December 1, 2015 – Dublin – registration fee \$180.00.
- e. Kate Burnett-Bruckman to Ohio H4V meeting November 13, 2015 – Columbus.
- f. Lorrie Considine, Erin Dodds and Angela Newman to FIMR Peer-to-Peer meeting October 19,

2015 – Columbus.

- g. Amy Geiss, Michelle Rodgers and Christine Vento to 2015 Cuyahoga County Bed Bug conference November 5, 2015 – Middleburg Heights – registration fee \$15.00 each.
- h. Molly Kirsch to Ryan White Part B Case Management Network meeting November 10, 2015 – Pickerington.
- i. Molly Kirsch and Melissa Rodrigo to Ryan White Part B LISW/Supervisor’s meeting October 28, 2015 – Columbus.

*Professional education under ONA contract.

SCHEDULE F
AUTHORIZED CONTRACTS

- A. Approval to enter into a Memorandum of Understanding (MOU) with the following agencies in enabling the implementation of CCBH's Teen Pregnancy Prevention (TPP) program curriculum in the school districts. No exchange of funds.

Cleveland Heights/University Heights City School District
Warrensville City School District

- B. Accept an addendum to the contract with the City of East Cleveland Police Department for the 2014/2015 Safe Routes to School (SRTS) East Cleveland program (Resolution 2014-170) to change the end date of the grant period from August 31, 2015 through August 31, 2016. Amount to be paid to remain the same.
- C. Accept an addendum to the contract with the South Euclid Lyndhurst City Schools for the 2014/2015 Safe Routes to School (SRTS) South Euclid Lyndhurst program (Resolution 2014-171) to change the end date of the grant period from August 31, 2015 through August 31, 2016. Amount to be paid to remain the same.
- D. Enter into a Business Associate Agreement (BAA) with the City of Lakewood for record distribution in compliance with ORC 3701.17 effective October 1, 2015. No exchange of funds.

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH

Terry Allan, Secretary

Ms. Debbie L. Moss, President